



Essex County Library Board Regular Meeting Minutes

(also available at www.essexcountylibrary.ca under **About the Library**)

**Wednesday, May 23, 2018
Libro Centre-Woodslee Branch
1925 South Middle Rd., Woodslee**

Mission

Essex County Library welcomes you to a world of discovery, creativity and lifelong learning through accessible resources, programs and innovative services.

Vision

ECL strives to welcome a diverse community to a warm and inviting space where:

- Knowledgeable staff are sensitive to the needs and aspirations of the community
- Innovative ideas and cutting-edge technology are embraced
- Engaging programs and current comprehensive collections are created
- Creative partnerships encourage social interaction and cultural vitality

Members Present:

- Richard Meloche, Chair, Nelson Santos, Deputy Chair, Ken Antaya, Bart DiPasquale, Steve Nepszy, Bill Varga

Not Present:

- Andrew Dowie

Staff:

- Robin Greenall, Pat Knight, Audrey Maodus, Linda Lynn

7:10 PM Regular Meeting

1. Approval of the Agenda

18/29

Moved by Mr. Antaya

Seconded by Mr. Nepszy

That the Agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

There was no disclosure of pecuniary interest.

3. Discussion Period

There were no items for discussion.

4. Adoption of Regular Meeting Minutes

18/30

Moved by Mr. Varga

Seconded by Mr. Nepszy

That the minutes of the April 25, 2018 Regular Meeting of Essex County Library Board be adopted as presented.

Carried

5. Delegations and Presentations

There were no delegations' requests.

6. Business Arising from the Minutes of April 25, 2018

A) Resolution Number: 18/25

Approval to renew the Harassment Policy.

B) Resolution Number: 18/26

CEO direction to draft a Board legacy document for their review and liaise with the County Clerk.

C) Resolution Number: 18/28

Approval to purchase tickets for Board members/guest to attend the May 4 Alumni Awards of Distinction event.

7. Communications

No communications on this agenda.

8. Consent Agenda

A) CEO/Chief Librarian's Report

B) Managers' Reports

S. Nepszy asked R. Greenall about the programming and partnerships Compassionate Care Windsor-Essex re: partnership requests. R. Greenall reported the discussions have primarily been between the CCW-E and R. Johnston, he could speak to the program during the next Board Meeting or send correspondence to the Board, if required. At the moment the discussion with ECL has been to arrange with CCW-E to provide sessions in various branches in late June/July.

18/31

Moved by Mr. Nepszy

Seconded by Mr. DiPasquale

That the Board receive the consent items: CEO/Chief Librarian's, and Managers' Reports, for information.

Carried

9. Reports

A) Treasurer's Reports

R. Greenall highlighted the April 30, 2018 Statement of Operations under Capital expenses – during the preparation of 2018 Budget, Administration did not have confirmed projects to be completed in 2018; therefore, they grouped the projected cost of all projects that might occur into one Capital Expense line. As projects are confirmed, expenses will be attributed to specific Capital project lines and will be reflected on the

statement as a negative variance until the end of year when adjustments will be made through a line transfer. No questions.

18/32

Moved by Mr. Antaya

Seconded by Mr. Varga

That the Board receive the Treasurer's Reports for information.

Carried

B) Shared Values and Supporting Actions Report

Prior meeting R. Greenall brought the Cultural Steering Committee Report to Board and given direction to meet again with SC and determine what actions to support shared values. As a member, Nelson Santos was also present for dialogue. The Consultants gathered information from staff and put forward a Shared Values and Supporting Actions statement to move forward for approval. The document will sit under our Foundation Polices which include the Board's Mission, Vision, and new Values Statement.

New staff will receive the document as part of the orientation process; it will be posted on the Essex County Library website for public reference. It is a recommendation for the Board to approve the Steering Committee's recommendations.

18/33

Moved by Mr. DiPasquale

Seconded by Mr. Nepszy

That the Board receive the Shared Values and Supporting Actions Report for information; and, approve.

Carried

10. Unfinished Business

There was no Unfinished Business.

11. New Business

A) Public Reporting of Closed Meeting - postponed from April 25 meeting

A closed meeting of the Essex County Library Board will be held immediately following this evening's meeting pursuant to Section 16.1 of the *Public Libraries Act*, R.S.O. 1990, as amended to discuss personal matters pertaining to identifiable individuals.

B) Motion

There were no motions.

C) Notice of Motion

There was no notice of motion.

12. Date and Location of Next Meeting

Date: June 27, 2018

Branch: Tecumseh – Cada Branch

Location: 13675 St. Gregory's Road, Tecumseh

13. Adjournment

Upon motion of Mr. Antaya and Mr. Nepszy, Chair Meloche declared the meeting adjourned at 7:18 PM.

Richard Meloche
Chair – Essex County Library Board

Robin Greenall
CEO/Chief Librarian, Essex County Library
Secretary and Treasurer to the Board