

**From:** Debra Kirk <[kirkd@thamesriver.on.ca](mailto:kirkd@thamesriver.on.ca)>

**Sent:** April 3, 2018 3:36 PM

**To:** County of Elgin, CAO/Clerk <[cao@elgin.ca](mailto:cao@elgin.ca)>; County of Essex, Clerk <[mbirch@countyofessex.on.ca](mailto:mbirch@countyofessex.on.ca)>;  
Judy Smith <[JUDYS@chatham-kent.ca](mailto:JUDYS@chatham-kent.ca)>

**Cc:** Jenna Allain <[AllainJ@thamesriver.on.ca](mailto:AllainJ@thamesriver.on.ca)>

**Subject:** Drinking Water source Protection Committee - Municipal Representation

Dear Municipal Clerk,

The current term for the Joint Elgin, Essex and Chatham-Kent seat on the Thames-Sydenham & Region Source Protection Committee is set to expire on June 1st, 2018. As such we are contacting you to initiate the appointment process for this seat which will enter into a new 3-year term that will begin on June 1, 2018 and expire on June 1st, 2021.

With the Source Protection Plan now approved, the Clean Water Act regulations require that the seats on the Source Protection Committee begin to come up for re-appointment on a scheduled basis. This appointment process requires Elgin, Essex and Chatham-Kent to nominate someone for the seat. The municipalities represented by this seat may choose to jointly nominate one name for the seat, or they may each wish to put a name forward. If more than one name is submitted the Source Protection Authorities (the Conservation Authorities by way of the Striking Committee) will interview candidates and determine which candidate will be offered a seat on the Source Protection Committee. If that member is one of multiple nominations they will be required to go through the interview process for the seat.

The Source Protection Committee member who is in the seat currently is Brent Clutterbuck from the Township of Southwold. Mr. Clutterbuck would be interested in serving another term on the Source Protection Committee should the represented municipalities choose to reappoint him.

At your earliest convenience please notify Deb Kirk ([kirkd@thamesriver.on.ca](mailto:kirkd@thamesriver.on.ca)), Source Protection Administrative Assistant, at the Upper Thames River Conservation Authority in regards to who the municipality would like to nominate for this seat.

If you have any questions or concerns please feel free to contact me.

Warm Regards,

**Jenna Allain, M.Sc.**

Source Protection Coordinator

Thames-Sydenham and Region Drinking Water Source Protection



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