



## **Administrative Report**

### **Office of the Chief Administrative Officer**

**To: Warden Tom Bain and Members of County Council**

**From: Robert Maisonville  
Chief Administrative Officer**

**Date: February 7, 2018**

**Subject: Surplus Property – Harrow Yard, 970 County Road 41**

**Report #: 2018-R02-ADM-0207-RM**

---

#### **Purpose**

The purpose of this report is to provide County Council information and recommendation to declare the Harrow Yard at 970 County Road 41 in the Town of Essex surplus to the County's requirements and begin the process of disposal (Appendix I – Aerial and Street Image).

#### **Background**

The subject property, identified as Plan 1500 Lot 4 to 16 RP 12R17004 Parts 1, 2 & 3 Town of Essex, County of Essex, Ontario, came into County of Essex ownership in 1999 from the Ministry of Transportation. The property, known as the Harrow Yard, was formally utilized by MTO for the storage of vehicles, equipment and supplies utilized for maintenance of highways and related administrative duties. Since acquisition from the MTO, in 1999, and up until completion of the new West End Depot, commissioned late in 2017, the Harrow Yard was used principally for equipment storage and part of the Traffic Signal Maintenance Operations.

#### **Discussion**

A Transportation Yard Rationalization Study, conducted in 2008, reviewed the operational status of all Yards and developed a strategic service

## Administrative Report

Page 2

February 7, 2018

2018-R02-ADM-0207-RM – Surplus Property – Harrow Yard, 970 CR41

---

improvement plan for both summer and winter maintenance operations. The final recommended plan provided for the relocation of the Gesto Yard, located on County Road 11 and the decommissioning of the Harrow Yard upon the new West End Depot becoming fully operational.

The Harrow Yard can now be deemed surplus to the operational needs of the Essex County Highway division and having no further purpose for County operations can be disposed of. A formal property appraisal was commissioned in the summer of 2017 and established market value has been targeted at \$418,000. Attached as Appendix II is the Harrow Yard Appraisal.

The Gesto Yard will remain in service as an off-season equipment storage facility for the Essex County Highway Division. In addition, the Gesto Yard is strategically located to serve as a temporary response post for EMS during periods of providing balanced emergency coverage for the greater Amherstburg and Essex areas.

## Recommendation

It is the recommendation of Administration that County Council adopt the following resolution:

**That** Essex County Council declares the real property known as the Harrow Yard, located at 970 County Road 41 in the Town of Essex, to be surplus to the needs of the Corporation.

**And further that** notice is hereby given that the said surplus real property will be sold in accordance with the procedures governing the sale of real property as set out in By-Law #26-2009.

Respectfully Submitted

*Robert Maisonville*

Originally Signed by

Robert Maisonville, Chief Administrative Officer

**Administrative Report**

Page 3

February 7, 2018

2018-R02-ADM-0207-RM – Surplus Property – Harrow Yard, 970 CR41

---

<b>Appendix No.</b>	<b>Title of Appendix</b>
Appendix I	Harrow Yard - Aerial and Street Image
Appendix II	Harrow Yard Appraisal