## **General Government Services - Human Resources**

| Category                      | Account<br>Number      | Description                                     | 2017<br>Budget  | 2017<br>Projection<br>(unaudited) | 2018<br>Budget  |
|-------------------------------|------------------------|---|-----------------|-----------------------------------|-----------------|
| Salaries and Wages            | 112031101              | Full Time and Students                          | 434,100         | 414,300                           | 470,300         |
|                               |                        |   |                 |                                   |                 |
| Benefits                      | 112031201              | Employment Insurance                            | 5,520           | 5,300                             | 6,300           |
| Benefits                      | 112031202              | Canada Pension Plan                             | 13,220          | 11,970                            | 14,720          |
| Benefits<br>Benefits          | 112031203<br>112031204 | O.M.E.R.S.<br>Employer Health Tax               | 43,340<br>8,470 | 43,370<br>8,080                   | 43,760<br>9,170 |
| Benefits                      | 112031204              | Health Insurance                                | 30,280          | 31,180                            | 37,400          |
| Benefits                      | 112031206              | Group Insurance                                 | 2,820           | 2,910                             | 2,950           |
| Benefits                      | 112031207              | Long Term Disability Insurance                  | 5,490           | 5,660                             | 5,660           |
| Benefits                      | 112031209              | Short Term Disability Insurance                 | 4,450           | 4,580                             | 4,730           |
| Benefits                      | 112031208              | W.S.I.B.  | 8,750           | 8,220                             | 9,550           |
| Benefits                      | Category               | Total   | 122,340         | 121,270                           | 134,240         |
| Staff Expense                 | 112033001              | Mileage   | 5,500           | 4,000                             | 4,000           |
| Staff Expense                 | 112033002              | Staff Training                                  | 7,000           | 9,500                             | 17,000          |
| Staff Expense                 | 112033008              | Health & Safety                                 | 500             | 1,800                             | 500             |
| Staff Expense                 | 112033003              | Workshops & Seminars                            | 5,000           | 5,300                             | 6,000           |
| Staff Expense                 | 112033004              | Out-of-town Meetings                            | 500             | 800                               | 800             |
| Staff Expense                 | 112033005              | Membership Fees                                 | 1,000           | 1,030                             | 1,000           |
| Staff Expense Staff Expense   | 112033009<br>112033098 | Employee Relations Other / Meeting Expenditures | 3,500<br>200    | 1,500<br>600                      | 500<br>500      |
| Staff Expense                 | Category               | Total   | 23,200          | 24,530                            | 30,300          |
|                               |                        |   |                 |                                   |                 |
| Office Expense                | 112033101              | Telephone                                       | 2,100           | 2,000                             | 2,000           |
| Office Expense                | 112033102              | Postage   | 100             | 80                                | 100             |
| Office Expense                | 112033103              | Office Supplies                                 | 400             | 1,800                             | 750             |
| Office Expense                | 112033104              | Computer Supplies                               | 100             | 80                                | 100             |
| Office Expense                | 112033105              | Ref. Material                                   | 4,000           | 6,000                             | 6,000           |
| Office Expense Office Expense | 112033123<br>112033106 | Ref. Material- Health & Safety Copier Charges   | 1,000<br>150    | 1,000<br>50                       | 1,000<br>150    |
| Office Expense                | 112033100              | Fax Charges                                     | 50              | 30                                | 50              |
| Office Expense                | 112033108              | Advertising                                     | 2,000           | 5,000                             | 1,500           |
| Office Expense                | 112033109              | Courier   | 150             | 140                               | 1,500           |
| Office Expense                | 112033110              | Printing - Internal                             | 4,000           | 4,500                             | 4,500           |
| Office Expense                | 112033198              | Other   | 100             | 100                               | 100             |
| Office Expense                | Category               | Total   | 14,150          | 20,780                            | 17,750          |
| Equip. Lease & Maint.         | 112033203              | Copier Lease / Maintenance                      | 3,000           | 1,300                             | 2,000           |
| Equip. Lease & Maint.         | 112033204              | Computer Maintenance                            | 9,200           | 16,000                            | 33,660          |
| Equip. Lease & Maint.         | Category               | Total   | 12,200          | 17,300                            | 35,660          |
| Occupancy Expense             | 112033407              | Rent  | 8,700           | 8,710                             | 9,670           |
| Purchased Service             | 112033301              | Legal Fees                                      | 110,000         | 110,000                           | 110,000         |
| Purchased Service             | 112033303              | Consultant Fees                                 | 185,000         | 120,000                           | 20,000          |
| Purchased Service             | 112033303              | Consultant Fees - Job Evaluation                | 30,000          | 70,000                            | 20,000          |
| Purchased Service             | 112033390              | Employee Assistance Program                     | 15,000          | 20,000                            | 20,000          |
| Purchased Service             | Category               | Total   | 340,000         | 320,000                           | 170,000         |
| Capital Expenditures          | 112033801              | Equipment                                       | 19,000          | 14,000                            | 6,500           |
| Expenditures                  | Category               | Total   | 973,690         | 940,890                           | 874,420         |
|                               |                        |   |                 |                                   |                 |

## **General Government Services - Human Resources**

| Category                    | Account<br>Number | Description                | 2017<br>Budget | 2017<br>Projection<br>(unaudited) | 2018<br>Budget |
|-----------------------------|-------------------|----------------------------|----------------|-----------------------------------|----------------|
| Recoveries                  | 112036720         | Allocation to EMS          | 344,200        | 344,200                           | 343,700        |
| Recoveries                  | Category          | Total                      | 344,200        | 344,200                           | 343,700        |
| Ne                          | t Operations      | Human Resources            | 629,490        | 596,690                           | 530,720        |
| Contributions to (from)     | 112036801         | Rate Stabilization Reserve | (84,000)       | (40,000)                          | (113,200)      |
| Contributions to (from)     | 112036801         | Capital Reserve            | (4,400)        | 0                                 | (1,500)        |
| Contributions to (from)     | Category          | Total                      | (88,400)       | (40,000)                          | (114,700)      |
| Total County Responsibility |                   |                            | 541,090        | 556,690                           | 416,020        |