

Infrastructure Services – Facility Operations

Service Description

The Civic Centre operations and maintenance activities are supported with County staff, complemented by contracted maintenance services and specialty contractors throughout the year. The Technical Services Division provides management and administrative support and building tenant liaison functions.

The 2018 Budget provides an expenditure level of \$767,250 for the Facility Operations program.

Staffing	2018	2018 Budget (\$000)
Full-Time	3	189
Part-Time	2	16
Total	5	205

Proposed Budget – Current Year

The expenditures under this program for 2018 support the day to day operations of the Civic Centre and provide maintenance of the building and grounds. Maintenance activities both preventative and reactive are undertaken with internal staff resources and through annual service contracts such as janitorial, heating and cooling systems and building controls.

Several capital projects are planned for 2018 including upgrades to the fire alarm system, improvements to the chemical control systems for the boilers and chiller, upgrades to the Building Automation System, site signage improvements, lighting upgrades and gas monitoring replacements in the Boiler/Chiller room.