



Administrative Report

Office of the Chief Administrative Officer/ Treasurer

To: Warden Tom Bain and Members of County Council

**From: Robert Maisonville
Chief Administrative Officer/Treasurer**

Date: December 6, 2017

Subject: 2018 Budget – General Government Services

Report #: 2017-R11-ADM-1206-RM

Purpose

To provide Council with the 2018 budget estimates for General Government Services, encompassing the operations of: Council; Administration (Chief Administrative Officer / Council Services / Financial Services); Financial Expenses; Human Resources; Planning Services and Emergency Management Co-Ordination (see Appendix A).

Discussion

General Government Services provides corporate leadership, planning and policy-setting support for all corporate departments, aiding the departments in achieving their mandate of service delivery.

Prior Year Performance

2017 net financial results included an unfavourable variance of \$165,000 for General Government Services. The ONE fund and market-based investments continued to experience substantial volatility throughout the year and, as a result, investment income is less than anticipated for 2017. Operational savings throughout the department softened the financial impact in total.

Administrative Report

Page 2

December 6, 2017

2017-R11-FIN-1206-RM 2018 Budget – General Government Services

Proposed Budget

A budget in the amount of \$4,466,560 (0.02% increase) has been proposed for 2018. The elimination of security services in Human Resources more than offset the inflationary operational adjustments as well requirements for 2018 initiatives.

In all cases where budget items are deemed to be of a one-time nature, offsetting allocations from the Corporation's Reserves have been proposed.

The 2018 Budget maintains the Corporation's commitment to stable self-funding of facility asset renewal. Some of the future capital initiatives include:

- Interior Renovation of the Civic Centre
\$2 million
- Sun Parlor Home (structural components, furnishings, elevators)
\$4 - 5 million
- Library expansion / renewal (furnishings & shelving)
\$2 million (\$300,000 - \$500,000 per library)
- Social Housing facility renewal (\$10+ million)

Recommendation

That the Report Number 2017-R11-ADM-1206-RM be received and further that the 2018 Departmental Budget Estimates for General Government Services be approved.

Respectfully Submitted

Robert Maisonville

Originally Signed by

Robert Maisonville Chief Administrative Officer/Treasurer

Administrative Report

Page 3

December 6, 2017

2017-R11-FIN-1206-RM 2018 Budget – General Government Services

Appendix No.	Title of Appendix
Appendix A	2018 Budget – General Government Services