

## Sun Parlor Home - Administration

Category	Account Number	Description	2017 Budget	2017 Projection (unaudited)	2018 Budget
Salaries and Wages	16301-1101	Full Time - Salaries	299,600	317,400	337,300
Salaries and Wages	16301-1103	Full Time - Hourly	170,300	223,000	264,100
<b>Salaries and Wages</b>	<b>Category</b>	<b>Total</b>	<b>469,900</b>	<b>540,400</b>	<b>601,400</b>
Benefits	16301-1201	Employment Insurance	7,300	8,500	9,000
Benefits	16301-1202	Canada Pension Plan	17,200	19,400	20,800
Benefits	16301-1203	O.M.E.R.S.	47,800	51,300	62,600
Benefits	16301-1204	Employer Health Tax	9,200	10,400	11,800
Benefits	16301-1205	Health Insurance	67,900	68,600	79,400
Benefits	16301-1206	Group Insurance	3,000	3,100	3,600
Benefits	16301-1207	Long Term Disability Insurance	11,100	9,600	12,300
Benefits	16301-1208	W.S.I.B.	13,100	13,600	15,700
Benefits	16301-1209	Short Term Disability Insurance	4,800	5,600	6,500
<b>Benefits</b>	<b>Category</b>	<b>Total</b>	<b>181,400</b>	<b>190,100</b>	<b>221,700</b>
Staff Expense	16301-3001	Mileage	3,000	3,000	3,000
Staff Expense	16301-3002	Training	10,000	10,000	10,000
Staff Expense	16301-3003	Workshops & Conferences	3,000	3,000	3,000
Staff Expense	16301-3005	Membership Fees	15,000	15,000	15,000
Staff Expense	16301-3098	Staff-Other	2,000	2,000	8,000
<b>Staff Expense</b>	<b>Category</b>	<b>Total</b>	<b>33,000</b>	<b>33,000</b>	<b>39,000</b>
Office Expense	16301-3101	Telephone	36,000	36,900	40,510
Office Expense	16301-3102	Postage	4,100	4,100	4,100
Office Expense	16301-3103	Office Supplies	14,000	13,500	13,500
Office Expense	16301-3104	Computer Supplies	6,600	6,000	6,600
Office Expense	16301-3106	Copier Supplies	10,000	13,000	10,000
Office Expense	16301-3108	Advertising	2,000	1,250	1,000
Office Expense	16301-3109	Courier	400	300	400
Office Expense	16301-3110	Printing - Internal	0	100	500
Office Expense	16301-3133	Documentation Area Supplies	1,000	0	1,000
<b>Office Expense</b>	<b>Category</b>	<b>Total</b>	<b>74,100</b>	<b>75,150</b>	<b>77,610</b>
Lease & Maintenance	16301-3201	Equipment Maintenance	1,000	800	1,000
Lease & Maintenance	16301-3202	Equipment Leases	6,500	5,530	10,500
Lease & Maintenance	16301-3204	Computer Maintenance	57,140	57,000	37,140
<b>Lease &amp; Maintenance</b>	<b>Category</b>	<b>Total</b>	<b>64,640</b>	<b>63,330</b>	<b>48,640</b>
Purchased Service	16301-3301	Legal Fees	3,000	3,000	3,000
Purchased Service	16301-3302	Audit Fees	10,130	10,130	10,230
Purchased Service	16301-3303	Consultant Fees	10,000	75,000	177,240
Purchased Service	16301-3309	Staff Medicals	2,000	2,000	2,000
<b>Purchased Service</b>	<b>Category</b>	<b>Total</b>	<b>25,130</b>	<b>90,130</b>	<b>192,470</b>
Occupancy	16301-3401	Insurance	33,100	32,250	31,670
Occupancy	16301-3402	Taxes	4,570	4,150	4,150
Occupancy	16301-3421	Fire / Evacuation Preparedness	2,000	2,000	2,000
Occupancy	16301-3490	Insurance Deductibles	0	18,230	0
<b>Occupancy</b>	<b>Category</b>	<b>Total</b>	<b>39,670</b>	<b>56,630</b>	<b>37,820</b>

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Category	Account Number	Description	2017 Budget	2017 Projection (unaudited)	2018 Budget
Other Expense	16301-3510	Bad Debt Expense	5,000	5,000	5,000
Other Expense	16301-3629	Health & Safety	13,000	13,000	13,000
Other Expense	16301-3698	Other	4,000	4,000	4,000
Other Expense	16301-3677	Quality Management Program	5,000	5,000	5,000
Other Expense	16301-3509	Payroll Services	36,000	36,000	36,720
<b>Other Expense</b>	<b>Category</b>	<b>Total</b>	<b>63,000</b>	<b>63,000</b>	<b>63,720</b>
<b>Capital Expenditures</b>	<b>16301-3801</b>	<b>Total - Equipment</b>	<b>214,810</b>	<b>188,740</b>	<b>168,580</b>
<b>Expenditures</b>	<b>Category</b>	<b>Total</b>	<b>1,165,650</b>	<b>1,300,480</b>	<b>1,450,940</b>
Recoveries	16301-6785	Telephone Recoveries	30,000	23,000	27,500
Recoveries	16301-6787	Export of Electricity	14,000	18,000	14,000
Recoveries	16301-6794	Rental Income	25,000	17,600	14,320
Recoveries	16321-6797	Donations	2,000	81,720	2,000
Recoveries	16301-6798	Miscellaneous	15,000	15,000	15,000
<b>Recoveries</b>	<b>Category</b>	<b>Total</b>	<b>86,000</b>	<b>155,320</b>	<b>72,820</b>
	<b>Net Operations</b>	<b>Administration</b>	<b>1,079,650</b>	<b>1,145,160</b>	<b>1,378,120</b>
Contributions to (from)	16301-4110	Capital Reserve (net)	(139,610)	(109,540)	(93,380)
Contributions to (from)	16301-6806	Rate Stabilization Reserve	(23,600)	(11,000)	(223,000)
Contributions to (from)	16321-4166	Donation Reserve	2,000	81,720	2,000
<b>Contributions to (from)</b>	<b>Category</b>	<b>Total</b>	<b>(161,210)</b>	<b>(38,820)</b>	<b>(314,380)</b>
<b>Total</b>		<b>County Responsibility</b>	<b>918,440</b>	<b>1,106,340</b>	<b>1,063,740</b>