



**MEETING OF THE  
WINDSOR ESSEX REGIONAL COMMUNITY SAFETY AND WELL-BEING  
SYSTEMS LEADERSHIP TABLE**

**MEETING MINUTES**

WEDNESDAY, MARCH 12<sup>TH</sup>, 2025; 9:00AM TO 10:00AM

VISION: "A COMMUNITY WHERE EVERYONE FEELS SAFE, HAS A SENSE OF BELONGING, EQUITABLE ACCESS TO SERVICES AND OPPORTUNITIES, AND CAN HAVE THEIR NEEDS MET ACROSS WINDSOR AND ESSEX COUNTY"

**In Attendance**

**Co-Chairs**

Andrew Daher, David Sundin

**Members**

Debi Croucher, Brian Cyncora, Karel DeGraaf, Jeanie Diamond-Francis, Ciara Holmes, Kate Gibb, Wendi Nicholson, Jamie Smith (on behalf of Mark Loucas), Jason Woods

**Project Team**

Amanda Alchin, Stephen Lynn, Michelle Oake, Finalba Pirrone

**Regrets**

**Members**

Kevin Blondin, Eric Nadalin, Bill Marra, Carolyn Warkentin

Agenda Item	Highlights	Action /Update
<p><b>Call to Order</b></p>	<p><b>1.1 Welcome</b></p> <ul style="list-style-type: none"> <li>● Co-Chair, David Sundin, Director, Legislative &amp; Legal Services, County of Essex, welcomed members.</li> <li>● The new members of the Regional Systems Leadership Table (RSLT), who represent the WERCSWB Plan’s Enhanced Sector Network and Persons with Lived Experience, were welcomed and introduced:               <ul style="list-style-type: none"> <li>● Debi Croucher</li> <li>● Brian Cyncora</li> <li>● Kate Gibb</li> <li>● Wendi Nicholson</li> </ul> </li> </ul> <p><b>1.2 Establish Quorum and Call to Order</b></p> <ul style="list-style-type: none"> <li>● 9 members were present, establishing quorum.</li> <li>● The meeting was called to order at 9:02 am.</li> </ul> <p><b>1.3 Approval of Today’s Agenda</b></p> <p>Moved by: Brian Cyncora Seconded by: Andrew Daher</p> <ul style="list-style-type: none"> <li>● The Meeting Agenda for March 12, 2025 was approved. Carried.</li> </ul>	

	<p><b>1.4 Declaration of Conflicts of Interest</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul> <p><b>1.5 Approval of December 11<sup>th</sup>, 2024 Meeting Minutes</b></p> <p>Moved by: Andrew Daher Seconded by: Jeanie Diamond-Francis</p> <ul style="list-style-type: none"> <li>The December 11, 2024 Meeting Minutes were approved.</li> </ul> <p>Carried.</p>	
<p><b>Matters of Discussion</b></p>	<p><b>2.1 Progress Updates: Ongoing WERCSWB Projects</b></p> <p><b>2.1.1 Community Investment Fund</b></p> <ul style="list-style-type: none"> <li>The RSLT was provided with a high-level overview of the Plan, its four priorities, and funding streams.</li> <li>There have been seven Neighbourhood Safety &amp; Crime Prevention Walks that are funded by the Community Investment Fund: Essex – June 2022, Harrow – August 2022, Leamington – September 2022, Windsor – November 2023, LaSalle – November 2024, Amherstburg – November 2024, and Colchester – November 2024.</li> <li>There will be two more Neighbourhood Safety &amp; Crime Prevention Walks, in June 2025, in Kingsville and Lakeshore.</li> </ul> <p><b>2.1.2 Building Safer Communities Fund (BSCF)</b></p> <ul style="list-style-type: none"> <li>Funded by the BSCF, the Regional Crime Prevention Council hosted a Youth Symposium, <i>Empowering Voices: Youth Leading Change</i> on February 26, 2025 at St. Clair College Centre for the Arts</li> <li>This event was highly successful, and positive feedback was received: <ul style="list-style-type: none"> <li>70+ attendees from grades 7 to 10 across 11 schools</li> <li>21 service provider booths</li> <li>2 keynote speakers, including the CEO of Windsor Express Basketball Team and a player on the team</li> <li>3 workshops focused on online safety, youth mental health, and healthy relationships</li> </ul> </li> <li>The next <i>Empowering Voices: Youth Leading Change</i> Youth Symposium will occur on April 2, 2025 from 10:00 am to 1:30 pm at the Canadian Transportation Museum &amp; Heritage Village in Kingsville.</li> </ul> <p><b>2.1.3 Substance Supports in Neighbourhoods Accessed through Police Partnerships (SSNAPP)</b></p> <ul style="list-style-type: none"> <li>SSNAPP fulfills the third priority of the Plan, Mental Health &amp; Substance-Use Supports, specifically Goals 5 and 6.</li> <li>Since SSNAPP's grant ends March 31, 2025, SSNAPPS Project Team is concluding its activities.</li> <li>The project has been very successful. Some accomplishments include: <ul style="list-style-type: none"> <li>1100+ Neighbourhood Safety Plans distributed, targeting four high priority postal codes (N9A, N8W, N8X, N8Y)</li> <li>24 training workshops, training 820 service providers on de-escalation and substance use/trauma supports</li> </ul> </li> </ul>	

- 11 community engagement events, with 500+ attendees
- Success of the Nurse and Police Team in addressing calls and diverting individuals from emergency departments
- There was discussion as to whether SSNAPP activities will continue beyond March 2025.

**2.2 WERCSWB Plan Wrap-Up (2022-2026)**

- A timeline for the end of the 2022-2026 WERCSWB Plan was proposed:
  - **March 31, 2025:** Wrap-up activities
  - **May 26, 2025:** Present Progress Report & Next Steps for 2026-2029 Plan to City Council
  - **June 18, 2025:** Present Progress Report & Next Steps for 2026-2029 Plan to County Council
- The WERCSWB Plan activities that have been completed were discussed.
- It was noted that there are some activities that are still on-going and/or incomplete and may be carried over to the 2026-2029 WERCSWB Plan.

**2.3 WERCSWB Plan Revision (2026-2029)**

- A timeline for the revision of the WERCSWB Plan, covering 2026-2029, was proposed:
  - **April 2025:** Completion of an environmental scan report
  - **May and June 2025:** Community engagement
  - **June and July 2025:** Data analysis and draft development of 2026-2029 WERCSWB Plan’s priorities, goals, and implementation activities
- The RSLT’s involvement in reviewing and approving the 2026-2029 WERCSWB Plan was also outlined:
  - **March 12, 2025** [RSLT Meeting]: RSLT to confirm the strategy for WERCSWB Plan Revision
  - **June 11, 2025** [RSLT Meeting]: RSLT to review efforts and proposal of revised WERCSWB Plan
  - **September 3, 2025:** RSLT to review revised WERCSWB Plan and provide feedback
  - **September 10, 2025** [RSLT Meeting]: Edits will be discussed and adopted

Moved by: Brian Cyncora

Seconded by: Debi Croucher

- The timelines and action items proposed in Items 2.2 and 2.3 were approved.

Carried.

	<ul style="list-style-type: none"> <li>▪ 11 community engagement events, with 500+ attendees</li> <li>▪ Success of the Nurse and Police Team in addressing calls and diverting individuals from emergency departments</li> <li>• There was discussion as to whether SSNAPP activities will continue beyond March 2025.</li> </ul> <p><b>2.2 WERCSWB Plan Wrap-Up (2022-2026)</b></p> <ul style="list-style-type: none"> <li>• A timeline for the end of the 2022-2026 WERCSWB Plan was proposed:           <ul style="list-style-type: none"> <li>● <b>March 31, 2025:</b> Wrap-up activities</li> <li>● <b>May 26, 2025:</b> Present Progress Report &amp; Next Steps for 2026-2029 Plan to City Council</li> <li>● <b>June 18, 2025:</b> Present Progress Report &amp; Next Steps for 2026-2029 Plan to County Council</li> </ul> </li> <li>• The WERCSWB Plan activities that have been completed were discussed.</li> <li>• It was noted that there are some activities that are still on-going and/or incomplete and may be carried over to the 2026-2029 WERCSWB Plan.</li> </ul> <p><b>2.3 WERCSWB Plan Revision (2026-2029)</b></p> <ul style="list-style-type: none"> <li>• A timeline for the revision of the WERCSWB Plan, covering 2026-2029, was proposed:           <ul style="list-style-type: none"> <li>● <b>April 2025:</b> Completion of an environmental scan report</li> <li>● <b>May and June 2025:</b> Community engagement</li> <li>● <b>June and July 2025:</b> Data analysis and draft development of 2026-2029 WERCSWB Plan’s priorities, goals, and implementation activities</li> </ul> </li> <li>• The RSLT’s involvement in reviewing and approving the 2026-2029 WERCSWB Plan was also outlined:           <ul style="list-style-type: none"> <li>● <b>March 12, 2025</b> [RSLT Meeting]: RSLT to confirm the strategy for WERCSWB Plan Revision</li> <li>● <b>June 11, 2025</b> [RSLT Meeting]: RSLT to review efforts and proposal of revised WERCSWB Plan</li> <li>● <b>September 3, 2025:</b> RSLT to review revised WERCSWB Plan and provide feedback</li> <li>● <b>September 10, 2025</b> [RSLT Meeting]: Edits will be discussed and adopted</li> </ul> </li> </ul> <p>Moved by: Brian Cyncora Seconded by: Debi Croucher</p> <ul style="list-style-type: none"> <li>• The timelines and action items proposed in Items 2.2 and 2.3 were approved.</li> </ul> <p>Carried.</p>	
<p><b>Unfinished Business</b></p>	<p><b>3.1 Future Funding Opportunities</b></p> <ul style="list-style-type: none"> <li>• Potential future funding opportunities, including National Crime Prevention Strategy (NCPS) and Community Safety and Policing (CSP) grants, were discussed.</li> </ul>	
<p><b>New Business / Round Table Discussion</b></p>	<p><b>4.1 Good News</b></p> <ul style="list-style-type: none"> <li>• After an informal ‘audit’ by our Public Safety Canada’s BSCF Program Officer in October 2024, which included a service provider site-visit and showed our programming in</li> </ul>	

	<p>action, additional funding was offered to support ongoing programs through the fiscal year.</p> <p><b>4.2 New CSPA Legislation</b></p> <ul style="list-style-type: none"> <li>• The Ontario Government passed a motion in November 2024 that changes legislation as it relates to CSWB Plans.</li> <li>• Some of these changes affect the composition of RSLT membership.</li> <li>• A discussion ensued on how to engage/re-engage members to meet the following requirements: <ul style="list-style-type: none"> <li>• “2. A person who represents an entity that provides educational services in the municipality.”</li> <li>• “5. A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity.”</li> <li>• “7. A person who represents the police service board or, if there is no police service board, the commander of the detachment of the Ontario Provincial Police that provides policing in the area or his or her delegate.”</li> </ul> </li> </ul>	<p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>• The Project Lead will connect with the required community members to ensure RSLT membership meets the legislative requirements for the revised Plan.</li> </ul>
<p><b>Adjournment</b></p>	<p><b>5.1 Next Quarterly Meetings</b></p> <ul style="list-style-type: none"> <li>• Dates will be added to calendars post-meeting: <ul style="list-style-type: none"> <li>• June 11, 2025 (Virtual: 9:00 am – 10:00 am)</li> <li>• September 10, 2025 (Virtual: 9:00 am – 10:00 am)</li> <li>• December 10, 2025 (Virtual: 9:00 am – 10:00 am)</li> </ul> </li> </ul> <p><b>5.2 Meeting Adjourned</b></p> <ul style="list-style-type: none"> <li>• Prior to concluding the meeting, Co-Chair, David Sundin, Director, Legislative &amp; Legal Services, County of Essex, congratulated the other Co-Chair, Andrew Daher, Commissioner, Human &amp; Health Services, City of Windsor, on his new position as Commissioner, Corporate Services, effective May 1, 2025.</li> <li>• Dana Paladino will be taking over the RSLT Co-Chair position in May 2025, as the new Commissioner, Human &amp; Health Services.</li> <li>• The meeting was adjourned at 9:59 am.</li> </ul>	