



## **Administrative Report**

**To:** Warden MacDonald and Members of Essex County Council

**From:** Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

**Date:** Wednesday, May 7, 2025

**Subject:** Sun Parlor Home – Declaration of Compliance for 2024

**Report #:** 2025-0507-CAO-R05-SZ

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### **Purpose**

To provide County Council information relating to the execution of the Declaration of Compliance under the Services Accountability Agreement (SAA) for the period January 1, 2024 to December 31, 2024.

### **Background**

The Long-Term Care Service Accountability Agreement (SAA) between Ontario Health West and the Corporation of the County of Essex, requires an annual Declaration of Compliance indicating that, to the best of their knowledge and belief, Sun Parlor Home has fulfilled its obligation under the Service Accountability Agreement.

### **Discussion**

Attached as Appendix A, is the SAA Schedule E – Declaration of Compliance for the 2024 fiscal year. The Warden, in consultation with the CAO and Sun Parlor Home Interim Administrators and Senior Leadership Team, executed this declaration and Administration submitted it to the Board of Directors of Ontario Health.

### **Financial Implications**

There are no financial implications with this declaration of compliance.

### **Consultations**

Sun Parlor Home Senior Leadership Team

**Strategic Plan Alignment**

<b>Working as Team Essex County</b>	<b>Growing as Leaders in Public Service Excellence</b>	<b>Building a Regional Powerhouse</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Scaling Sustainable Services through Innovation</li> <li><input type="checkbox"/> Focusing “Team Essex County” for Results</li> <li><input type="checkbox"/> Advocating for Essex County’s Fair Share</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Being an Employer with Impact</li> <li><input type="checkbox"/> A Government Working for the People</li> <li><input checked="" type="checkbox"/> Promoting Transparency and Awareness</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Providing Reliable Infrastructure for Partners</li> <li><input type="checkbox"/> Supporting Dynamic and Thriving Communities Across the County</li> <li><input type="checkbox"/> Harmonizing Action for Growth</li> <li><input type="checkbox"/> Advancing Truth and Reconciliation</li> </ul>

**Recommendation**

That Essex County Council receive report 2025-0507-CAO-R05-SZ Sun Parlor Home – Declaration of Compliance for 2024 as information.

**Approvals**

Respectfully Submitted,

*Sandra Zwiers*

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

<b>Appendix</b>	<b>Title</b>
A	Schedule E - Form of Compliance Declaration