

Library Services

Account Number	Operating Category	2024 Budget	2024 Projection (unaudited)	2025 Budget	Other Funds	Reserve Funds	Levy Funds
Salaries & Wages							
20-6XX-1101	Full-Time Salaries	2,672,000	2,613,400	2,779,900	0	50,000	2,729,900
20-6XX-1104	Part-Time Hourly	991,600	1,226,800	994,500	0	0	994,500
20-6XX-1105	Students	184,000	0	196,000	0	0	196,000
Category	Total Salaries & Wages	3,847,600	3,840,200	3,970,400	0	50,000	3,920,400
Benefits							
20-6XX-1201	Employment Insurance	64,000	63,900	64,700	0	0	64,700
20-6XX-1202	Canada Pension	190,300	189,900	184,400	0	0	184,400
20-100-1203	OMERS	332,700	332,100	336,600	0	0	336,600
20-6XX-1204	Employer Health Tax	73,600	73,500	69,900	0	0	69,900
20-100-1205	Health Insurance	369,000	385,600	442,200	0	0	442,200
20-100-1206	Group Life Insurance	19,400	17,800	19,400	0	0	19,400
20-100-1207	Long-Term Disability Insurance	66,900	57,500	69,500	0	0	69,500
20-100-1208	Short-Term Disability Insurance	25,300	27,500	29,200	0	0	29,200
20-100-1209	WSIB	12,900	12,900	12,000	0	0	12,000
Category	Total Benefits	1,154,100	1,160,700	1,227,900	0	0	1,227,900
Board Expense							
20-100-2191	Indemnities	9,000	9,000	9,000	0	0	9,000
20-100-2192	Mileage	2,000	2,500	2,000	0	0	2,000
20-100-2193	Conferences	4,000	0	4,000	0	0	4,000
20-100-2199	Strategic Planning	5,000	3,000	0	0	0	0
Category	Total Board Expense	20,000	14,500	15,000	0	0	15,000
Staff Expense							
20-6XX-3001	Mileage	10,000	10,000	12,000	12,000	0	0
20-100-3002	Training	50,000	25,000	30,000	30,000	0	0
20-100-3003	Membership Fees	1,200	2,500	2,500	0	0	2,500
20-6XX-3099	Other	3,000	5,000	7,000	0	0	7,000
Category	Total Staff Expense	64,200	42,500	51,500	42,000	0	9,500

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Office Expense							
20-6XX-3101	Telephone	10,700	12,000	12,200	0	0	12,200
20-100-3102	Postage	5,000	5,000	3,000	0	0	3,000
20-6XX-3103	Office Supplies	10,700	11,200	10,200	8,620	0	1,580
20-100-3104	Cataloguing Supplies	15,000	10,000	10,000	0	0	10,000
20-6XX-3203	Copier Lease & Maintenance	25,000	25,000	25,000	0	0	25,000
Category	Total Office Expense	66,400	63,200	60,400	8,620	0	51,780
Purchased Services							
20-100-3301	Consultant Fees	2,500	0	3,500	0	0	3,500
20-100-3302	Audit Fees	5,500	5,500	5,680	0	0	5,680
20-100-3303	Legal Fees	240,000	10,000	40,000	0	20,000	20,000
20-100-3306	Payroll Service	22,000	16,000	14,500	0	4,300	10,200
20-6XX-3320	Communication / Connectivity	105,000	105,000	105,030	0	0	105,030
20-6XX-3322	Janitorial & Maintenance Contracts	187,100	187,100	194,600	0	0	194,600
20-100-3350	Electronic Data Hosting Services	84,500	84,500	81,500	0	0	81,500
Category	Total Purchased Services	646,600	408,100	444,810	0	24,300	420,510
Occupancy							
20-6XX-3401	Repairs & Maintenance - Branches	25,000	30,000	25,000	25,000	0	0
20-6XX-3411	Janitorial & Maintenance Supplies	6,000	6,000	6,000	6,000	0	0
20-6XX-3430	Gas	35,000	35,000	37,100	0	0	37,100
20-6XX-3431	Hydro	135,000	135,000	122,200	0	0	122,200
20-100-3441	Insurance	27,900	26,000	25,650	0	0	25,650
20-100-3450	Facility Lease	88,300	95,400	90,020	0	0	90,020
Category	Total Occupancy	286,200	291,400	274,970	0	0	274,970

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Operating							
20-100-3110	Advertising	25,000	25,000	25,000	25,000	0	0
20-100-3202	Computer Maintenance	197,700	197,700	186,580	186,580	0	0
20-100-3602	Delivery Van Maintenance & Fuel	16,500	16,500	16,500	16,500	0	0
20-100-3631	Program & Outreach Supplies	20,000	20,000	25,000	25,000	0	0
Category	Total Operating	259,200	259,200	253,080	253,080	0	0
Category	Total Operating Expenditures	6,375,300	6,115,800	6,329,060	334,700	74,300	5,920,060
Recoveries							
20-100-6202	Provincial Grant	273,600	273,600	273,600	0	0	0
20-100-6318	Provincial Grant - Pay Equity	14,100	14,100	14,100	0	0	0
20-100-6510	Municipal Recoveries - Kingsville	2,500	2,500	2,500	0	0	0
20-100-6630	Lost/Damaged Materials Recovery	5,000	5,000	5,000	0	0	0
20-6XX-6631	Copier Fees	20,000	23,000	23,000	0	0	0
20-100-6740	Book Sales	2,000	1,000	2,000	0	0	0
20-100-6799	Miscellaneous	14,500	14,500	14,500	0	0	0
Category	Total Recoveries	331,700	333,700	334,700	0	0	0
Contributions to (from) Reserves							
20-6XX-6801	Rate Stabilization Reserve	(54,700)	(25,120)	(24,300)	0	0	0
20-6XX-6801	Rate Stabilization Reserve - Surplus / (Deficit)	0	(18,080)	0	0	0	0
20-6XX-6803	Enhanced Service Reserve	(11,500)	(11,500)	0	0	0	0
20-6XX-6821	County Health Benefit Rate Stabilization Reserve	(27,550)	(27,550)	0	0	0	0
20-6XX-6801	County Rate Stabilization Reserve	(250,000)	0	(50,000)	0	0	0
Category	Total Contributions to (from) Reserves	(343,750)	(82,250)	(74,300)	0	0	0
Net Operating Expenditures		5,699,850	5,699,850	5,920,060	334,700	74,300	5,920,060

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Library Materials							
20-100-3850	Books - Tangible	392,000	375,000	406,000	0	0	406,000
20-100-3860	Books - Virtual	258,000	253,000	258,000	0	0	258,000
20-100-3851	Periodicals - Tangible	22,000	22,000	32,000	0	0	32,000
20-100-3861	Periodicals - Virtual	30,000	30,000	30,000	0	0	30,000
20-100-3852	Audio Visual Materials - Tangible	55,000	67,000	76,000	0	0	76,000
20-100-3862	Audio Visual Materials - Virtual	130,000	150,000	142,000	0	0	142,000
20-100-3863	Electronic Resources	10,000	10,000	10,000	0	0	10,000
20-100-3864	Bindery	2,000	500	500	0	0	500
20-100-3865	Express and Postage	1,100	1,100	500	0	0	500
Category	Total Library Materials	900,100	908,600	955,000	0	0	955,000
Capital Expenditures							
20-6XX-3801	Furnishings & Equipment	30,000	25,000	60,000	60,000	0	0
20-100-3804	Vehicles	75,000	71,290	0	0	0	0
20-100-3806	Computer Equipment / Software	149,200	149,200	86,000	0	0	86,000
20-6XX-3810	Special Projects	51,000	0	0	0	0	0
20-6XX-3831	Branch Renovations	0	75,000	0	0	0	0
Category	Total Capital Expenditures	305,200	320,490	146,000	60,000	0	86,000
Category	Total Capital Expenditures	1,205,300	1,229,090	1,101,000	60,000	0	1,041,000
Recoveries							
20-6XX-6321	Safe Restart	0	75,000	60,000	0	0	0
Category	Total Recoveries	0	75,000	60,000	0	0	0
Contributions to (from) Reserves							
20-6XX-4115	Vehicle Reserve - Asset Management	15,400	15,400	15,400	0	(15,400)	15,400
20-6XX-4110	Capital Reserve - Asset Management	30,000	30,000	30,000	0	(30,000)	30,000
20-6XX-6815	Vehicle Reserve	(75,000)	(71,290)	0	0	0	0
20-6XX-6801	Rate Stabilization Reserve - Surplus / (Deficit)	0	(3,500)	0	0	0	0
20-6XX-6801	Rate Stabilization Reserve	(51,000)	0	0	0	0	0
20-6XX-6810	Capital Reserve	(68,900)	(68,900)	0	0	0	0
Category	Total Contributions to (from) Reserves	(149,500)	(98,290)	45,400	0	(45,400)	45,400
Net Capital Expenditures		1,055,800	1,055,800	1,086,400	60,000	(45,400)	1,086,400
Total Departmental Requirement		6,755,650	6,755,650	7,006,460	394,700	28,900	7,006,460