



**MEETING OF THE  
WINDSOR ESSEX REGIONAL COMMUNITY SAFETY AND WELL-BEING  
SYSTEMS LEADERSHIP TABLE**

**MEETING MINUTES**

TUESDAY, DECEMBER 12<sup>TH</sup>, 2023; 2:00PM TO 3:00PM

*VISION: "A COMMUNITY WHERE EVERYONE FEELS SAFE, HAS A SENSE OF BELONGING, EQUITABLE ACCESS TO SERVICES AND OPPORTUNITIES, AND CAN HAVE THEIR NEEDS MET ACROSS WINDSOR AND ESSEX COUNTY"*

**In Attendance**

**Co-Chair**

Sandra Zwiers

**Members**

Mary Birch, Kevin Blondin, Karel DeGraaf, Angela Ferguson, Bill Marra, Eric Nadalin

**Project Team**

Amanda Alchin, Doran Anzolin, Stephen Lynn, Michelle Oake

**Regrets**

**Co-Chair**

Andrew Daher

**Members**

Jeanie Diamond-Francis, Frank Providenti, Carolyn Warkentin, Jason Woods, Joyce Zuk

Agenda Item	Highlights	Action/Update
<b>Call to Order</b>	<p><b>1.1 Welcome</b></p> <ul style="list-style-type: none"> <li>• Sandra Zwiers, Co-Chair of the Regional Systems Leadership Table (RSLT) and Chief Administrative Officer, County of Essex, welcomed members.</li> <li>• Guests from the Violence Against Women Coordinating Committee Windsor Essex (VAWCCWE) were scheduled to attend to present under Agenda Item 5.1 Community Spotlight. Due to a conflict with VAWCCWE Members' schedules, the Community Spotlight presentation will be added to the next Quarterly RSLT Meeting. RSLT Members look forward to learning more about the great work the VAWCCWE is completing in the community.</li> </ul> <p><b>1.2 Establish Quorum and Call to Order</b></p> <ul style="list-style-type: none"> <li>• 7 members were present, establishing quorum.</li> <li>• The meeting was called to order at 2:01 pm.</li> </ul> <p><b>1.3 Approval of Today's Agenda</b></p> <ul style="list-style-type: none"> <li>• The Meeting Agenda for December 12, 2023, was approved.</li> </ul> <p><b>1.4 Declaration of Conflicts of Interest</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>1.5 Approval of September 13<sup>th</sup>, 2023, Meeting Minutes</b></p>	

	<ul style="list-style-type: none"> <li>The September 13, 2023, Meeting Minutes were approved.</li> </ul>	
<p><b>Matters of Discussion</b></p>	<p><b>2.1 Progress Updates: WERCSWB Projects</b></p> <ul style="list-style-type: none"> <li>A high level review of the <b>four priority areas</b> within the WERCSWB Plan (henceforth the ‘Plan’) was provided:             <ul style="list-style-type: none"> <li><b>Priority #1:</b> Good Governance &amp; Data</li> <li><b>Priority #2:</b> Engaged &amp; Safe Communities</li> <li><b>Priority #3:</b> Mental Health &amp; Substance Use Supports</li> <li><b>Priority #4:</b> Financial Security &amp; Economic Equity</li> </ul> </li> <li>Each priority category consists of two goals and up to three initiatives per goal. In total, eight goals have been set, and 17 initiatives were established to achieve and action the goals. These must be actioned by 2026.             <ul style="list-style-type: none"> <li><b>2.1.1 Community Investment Fund</b> <ul style="list-style-type: none"> <li>Municipal funding, provided by the City and County, will be used for awareness initiatives, training opportunities, safety and crime prevention walks, and other areas of the Plan that must be actioned, where grant funding has not been secured.</li> <li>The RSLT was provided with an update regarding the projects, (including Goal 3 and Goal 7), being actioned through the Community Investment Fund.</li> </ul> </li> <li><b>2.1.2 Building Safer Communities Fund (BSCF)</b> <ul style="list-style-type: none"> <li>Through the BSCF, \$2.7 million will be provided to the City of Windsor by Public Safety Canada, over three years to support the prevention of youth gun and gang violence in the region.</li> <li>The media announcement, implementation activities (e.g. expansion of programs provided by New Beginnings and Youth Diversion, Public Call for Proposals and Development of a Regional Crime Prevention Council), and timelines were discussed.</li> </ul> </li> <li><b>2.1.3 Data Consortium</b> <ul style="list-style-type: none"> <li>An update was provided and received on the Data Consortium project, which falls under Priority #1 of the Plan (Good Governance &amp; Data).</li> <li>Next steps were discussed; moving forward, the Project Team will work with the City of Windsor’s IT Department and community partners to propose a data project that can be built upon in the future.</li> </ul> </li> <li><b>2.1.4 Substance Supports in Neighbourhoods Accessed through Police Partnerships (SSNAPP)</b> <ul style="list-style-type: none"> <li>An update was provided regarding SSNAPP’s presentation to senior leadership from the Windsor Essex County Health Unit, Windsor Police Service, and the City of Windsor.</li> <li>A brief recap was provided regarding the SSNAPP initiatives underway, and how the SSNAPP Grant’s partnerships and key performance indicators simultaneously action the Plan’s Goal 4, Goal 5 and Goal 6.</li> </ul> </li> </ul> </li> </ul>	
	<p><b>3.1 RSLT Terms of Reference</b></p>	<p><b>ACTION</b></p>

<p><b>Unfinished Business</b></p>	<ul style="list-style-type: none"> <li>• <i>Terms of Reference</i> were disseminated for signature through DocuSign. Signing was paused due to undeliverable email addresses associated with recent hospital cyber attack.</li> <li>• <i>Terms of Reference</i> will be re-distributed via DocuSign.</li> </ul> <p><b>3.2 New Structure of RSLT Meetings</b></p> <ul style="list-style-type: none"> <li>• An update regarding the new structure of RSLT was provided.</li> <li>• Michelle Oake will be attending partnered committee meetings to streamline information reported to the RSLT moving forward.</li> </ul> <p><b>3.2.1 Review Committee for Future (ESN and PWLE) RSLT Members</b></p> <ul style="list-style-type: none"> <li>• The process and status on the expansion of the RSLT, to include members of the Enhanced Sector Network (ESN) and People with Lived Experience (PWLE), was discussed.</li> <li>• The <i>New Member</i> Selection Committee will be meeting in early 2024 to review and evaluate the Expressions of Interest submitted.</li> </ul>	<ul style="list-style-type: none"> <li>• Amanda Alchin will redistribute the <i>Terms of Reference</i> through DocuSign.</li> </ul>
<p><b>New Business / Round Table Discussion</b></p>	<p><b>4.1 Good News</b></p> <ul style="list-style-type: none"> <li>• A Gantt chart was provided to RSLT Members, outlining the Plan’s priorities, goals, implementation actions, and their proposed timelines, with a completion date of December 2025.</li> </ul> <p><b>4.2 Review of Events</b></p> <p><b>4.2.1 Festival of Guest Nations &amp; Public Safety Day (September 2022/2023)</b></p> <ul style="list-style-type: none"> <li>• The Project Team has attended this event since 2022, to bring awareness of the Plan and its ongoing implementation activities.</li> </ul> <p><b>4.2.2 Safety and Crime Prevention Walks (2022/2023)</b></p> <ul style="list-style-type: none"> <li>• Safety and Crime Prevention Walks have occurred in Leamington, Tecumseh, Essex, Harrow, and Windsor over the past two years.</li> <li>• The Project Team hopes to promote sustainability of Safety and Crime Prevention Walks by building internal capacity with partner municipalities, so that walks can be facilitated on an as-needed basis.</li> </ul> <p><b>4.2.3 CPTED Training (2022/2023)</b></p> <ul style="list-style-type: none"> <li>• In both 2022 and 2023, the Project Team hosted Crime Prevention through Environmental Design (CPTED) Workshops. Police Services, community partners and administration from partnered municipalities, attended these trainings.</li> </ul> <p><b>4.2.4 DWCC Community Potlucks (2023)</b></p> <ul style="list-style-type: none"> <li>• Community Engagement Events hosted in partnership with the SSNAPP Grant Team were discussed. There were approximately 200 attendees at each event hosted at Bruce Park, Mitchell Park, Wigle Park, and Glengarry Complex.</li> </ul> <p><b>4.2.5 Trauma Training Sessions (2023)</b></p> <ul style="list-style-type: none"> <li>• Multiple Trauma Training Sessions were provided to service providers throughout Windsor Essex, in partnership with the SSNAPP Grant Team.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Post-training evaluations were administered, and requests were expressed by service providers for additional future trainings.</li> </ul> <p><b>4.2.6 Crisis Training Intervention (2023)</b></p> <ul style="list-style-type: none"> <li>• In partnership with the SSNAPP Grant Team, Multiple Crisis Training Intervention Workshops were hosted by the Crisis Training Resource Institute. These trainings brought together more than 110 local service providers across the region. The training equipped frontline staff with skills and tools to de-escalate potentially violent situations, and provide support in crises.</li> </ul>	
<p><b>Guest Presentation</b></p>	<p><b>5.1 Community Spotlight: Update from Community Leaders</b></p> <ul style="list-style-type: none"> <li>• VAWCCWE has been re-invited invited to the upcoming March meeting.</li> </ul>	
<p><b>Adjournment</b></p>	<p><b>6.1 Next Quarterly Meetings</b></p> <ul style="list-style-type: none"> <li>• March 21, 2024 (Virtual: 8:30 am – 9:30 am)</li> <li>• June 12, 2024 (Virtual: 9:00 am – 10:00 am)</li> <li>• September 11, 2024 (Virtual: 9:00 am – 10:00 am)</li> <li>• December 11, 2024 (Virtual: 9:00 am – 10:00 am)</li> </ul> <p><b>6.2 Meeting Adjourned</b></p> <ul style="list-style-type: none"> <li>• The meeting was adjourned at 1:48 pm.</li> </ul>	