

May 15, 2024

Municipal Clerk

Subject: 2024 MEA Awards - Request for Nominations

The Municipal Engineers Association (MEA) is a non-profit association representing the interests of over 1,200 municipal engineers in Ontario who are employed as professional engineers at Ontario Municipalities and other Provincial agencies serving in the Engineering/Public Works field.

The MEA recognizes its members through an annual awards program. We are actively seeking nominations for the "MEA Award" which recognizes an Engineer who has provided outstanding service to society and the community, been recognized for work related accomplishments in an engineering project of above average merit, and/or have a record of long-term service.

A nomination form for the MEA Award is attached which outlines the award objectives in more detail and can be emailed to admin@municipalengineers.on.ca. In addition, nominations can be made online at: <https://municipalengineers.on.ca/meaawards/mea-award-nomination-form.html>.

The nomination deadline is Friday September 13, 2024.

We respectfully request that you share this correspondence with your municipal engineering staff so that they may consider nominating an MEA member from your municipality.

MEA Awards will be presented during the MEA's Awards Luncheon which will be held during the MEA's 2024 Conference on November 20 at the Delta-Marriott Hotel in downtown Ottawa.

If you have any specific questions regarding the award, please feel free to contact me directly.



D.M. (Dan) Cozzi, P. Eng.
Executive Director
Municipal Engineers Association

Attachment:
2024 MEA Award Nomination Form



Municipal Engineers Association Award 2024 Nomination Form

Sponsor:

This award is sponsored by the Municipal Engineers Association.

Objectives:

The objective of the award is to recognize an Engineer who has provided outstanding service to society and the community, been recognized for work related accomplishments in an engineering project of above average merit, and/or have a record of long-term service.

Criteria:

1. The nominee must be a current member of the Municipal Engineers Association.
2. All contributions will be considered but emphasis will be given to contributions made in Ontario.
3. The Engineer may have:
 - a) Served society and the community - given outstanding service to his/her community in a professional, as well as personal capacity, representing the interface between engineering and the public, and/or
 - b) Enhanced the image of municipal engineering in Ontario, and/or
 - c) Work-related achievements - been recognized for his/her accomplishment in an engineering project of above average merit in uniqueness or complexity: where the engineer has originated or overseen, or been recognized as the guiding influence of the project, and/or
 - d) Served the profession - a record of long-term service in the municipal engineering profession as a member of MEA.

Selection Committee and Award Distribution:

The Municipal Engineers Association Awards Committee will assess the nominations and make its recommendations to The MEA Board of Directors, who, in turn, will have final say on the award selections. The committee may also conduct its own research and make independent selections and recommendations for awards.

Awards will be presented during the MEA's 2024 Conference at the Awards Luncheon on November 20, 2024, at the Delta-Marriott Hotel in downtown Ottawa. All award recipients will be advised in advance and will invited (along with a guest) to attend the event.



Nominations and Applications:

1. A nominee must have one nominator and a minimum of two seconders.
2. All nominators and seconders must be engineers licensed under the Professional Engineers of Ontario (PEO). Nominators and seconders do not have to be members of the Municipal Engineers Association.
3. Nominators must provide complete detail on their nominee. Individual statements from each nominator must include the reasons why the nominee should be considered for this award. Information supplied should be in enough detail so as to afford the selection committee a comprehensive assessment of the nominee.
4. Seconders need only supply the information requested in the Award Application.
5. Nominations will be received until September 13, 2024.
6. Nominee submissions should be forwarded to:

Municipal Engineers Association
1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2

Attention: MEA Executive Director
or emailed to *admin@municipalengineers.on.ca*

For more information, please contact the MEA at admin@municipalengineers.on.ca or visit the Municipal Engineers Association website at ***municipalengineers.on.ca***.



Nominee Information

Name (in full):

Residence Address:

Residence Telephone Number:

Business Address:

Business Telephone Number:

Present Occupation and/or Title:

Post-Secondary Education:



Supporting Data:

PLEASE READ THE FOLLOWING CAREFULLY

1. If the nominee is being considered for outstanding community service, list all service activities inclusive of the service period. Include the names of communities served.
2. If the nominee is being considered for the enhancement of municipal engineering, supply full details of this activity, and state the reasons why it should be recognized.
3. If the nominee is being considered for an accomplishment or achievement in an engineering project, provide details of the project including the reasons why the project has significance to the engineering profession.
4. If the nominee is being considered for long term service in the engineering profession, provide details of service including various positions/titles held. Provide a brief synopsis for each position/title.
5. Individual statements from each nominator regarding the reasons why the nominee should be considered for this award must accompany the nomination.
6. Materials which support the nomination such as article clippings, testimonials or letters of support may be included.

(please attach additional sheets if required)



Nominator

The undersigned hereby nominates:

for consideration of the Municipal Engineers Association Award. This nominee is a member in good standing of the Professional Engineers of Ontario, and I testify to the professional engineer's good character and high ethical standards.

I have read and understand the terms of reference and have read and verify all supporting documentation provided with this nomination.

Note: The nominator will be considered the sponsor and will be the contact with the Municipal Engineers Association Awards Committee.

PLEASE PRINT CLEARLY

Date: _____ (yyyy/mm/dd)

Name: _____ P Eng.

Occupation: _____

Address: _____

Telephone Residence: _____

Telephone Business: _____

Signature _____ P. Eng.



Seconders

The undersigned, hereby seconds the nomination of:

for consideration of the Municipal Engineers Association Award. This nominee is a member in good standing of the Professional Engineers of Ontario, and I testify to the professional engineer's good character and high ethical standards. I have read and understand the terms of reference and have read and verify all supporting documentation provided with this nomination.

1. Name: _____ P Eng.

Occupation: _____

Address: _____

Tel. Residence: _____ Tel. Business: _____

Signature _____ P. Eng.

2. Name: _____ P. Eng.

Occupation: _____

Address: _____

Tel. Residence: _____ Tel. Business: _____



Signature _____ P. Eng.