



Essex County Accessibility Advisory Committee Meeting Minutes

Thursday, September 7, 2023

5:00 PM

**IT Training Room - Lower Level
360 Fairview Ave. W., Essex ON N8M 1Y6**

Committee Members: Debbie Alexander, Vice Chair
Sherri Currie
Rachel Jewell
Julie Miles
Kimberly DeYong, Deputy Mayor - Town of Kingsville

Absent: Diana Kirkbride
Dennis Sanson, Chair

Administration: Katherine Hebert, Manager, Records and
Accessibility/Deputy Clerk
Crystal Sylvestre, Coordinator, Legislative and Community
Services

1. Facility Walk-Through (5:00PM)

The ECAAC met for a walk-through of the renovated office space in the main lobby of the Essex County Civic Centre at 5:00PM. The ECAAC Regular Agenda followed.

2. Call to Order

The Vice Chair called the meeting to order at 5:28 PM.

3. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

4. Recording of Attendance

All members of the Essex County Accessibility Advisory Committee were present in Essex County Civic Centre Council Chambers with the exception of Dennis Sanson and Diana Kirkbride who were absent.

Debbie Alexander chaired the meeting.

5. Disclosure of Pecuniary Interest

There were no conflicts of pecuniary interest declared.

6. Adoption of the Minutes

Minutes of the August 3, 2023 Essex County Accessibility Advisory Committee meeting.

Moved By Kimberly DeYong

Seconded By Sherri Currie

That the minutes of the August 3, 2023 meeting of the Essex County Accessibility Advisory Committee be adopted as presented.

Carried

7. Delegations and Presentations

There were no Delegations and Presentations for September 7, 2023.

8. Communications

Moved By Julie Miles

Seconded By Rachel Jewell

That the ECAAC receive communications for September 6, 2023.

Carried

8.1 Accessibility for Ontarians with Disabilities Act (AODA)

[AODA Toolbox Latest Edition and Archives](#)

8.2 Accessibility for Ontarians with Disabilities Act Alliance

AODA Alliance - What's New in Our Program?

8.3 AODA Canada

[Latest Headlines and other resources](#)

8.4 Accessibility News

- [CNIB - News Updates](#)
- [Easter Seals - News and Notices](#)
- CTV London - [Appealing to the Ontario Accessibility Directorate](#)

9. Unfinished Business

9.1 Workshop Update

- Save the Date - Attached
- Ticket sales launch date - Discussion
- Training Presentation - Julie to provide update
- Review of Agenda
- Assignment of Duties
- Budget

Save the date has been created and is ready to be shared on social media.

Local AACs, CK and Windsor have been notified about the day and have been asked to share among their groups.

Julie Sawchuk mock inspection has a maximum of 20 participants and priority will be given to AAC members to take advantage of the opportunity.

Two open half hour spaces in the agenda remain. Planning on Ministry representative and EMS for Emergency Preparedness with Red Cross or ERCA.

Volunteers from the committee will be needed in the following roles:

- Registration upon arrival and distribution of neck wallets – Debbie, Shari and Diana
- Introductions to the speakers – Debbie (Community Living) Kim (CMHA) Dennis (Julie) Rachel (Julie Sawchuk)
- Lunch servers/clearing - Shari and Rachel

Deadline for registrations online is October 12, 2023. We will ask for the RSVP deadline to be October 5th but can extend to the 12th if needed.

Discussion took place regarding the ECAAC portion of the presentations, namely Julie Miles presentation. It was noted that the presentation is pretty well all about AODA Customer Service and portions of it have sound.

Discussion took place regarding the registration form and launch of same.

Discussion took place regarding information tables. It was decided that the ECAAC would not pursue having information tables this year, but would consider that for future events.

County administration to prepare a post-event survey for feedback and possibly print tent cards with QR code to link to the survey directly.

9.2 Phase 3 WE Check the Trails Promotion Launch

Discussion RE date for Phase 3 Launch and photo opportunity with ECAAC members.

Phase 3 of WE Check the Trails has been launched online, but a campaign launch is awaiting a photo with the ECAAC. Since it is unlikely that the whole group will be able to coordinate a time to meet at the trail segment site to have their photo taken, please consider heading to that piece of trail in Lakeshore, and take a photo and send it to County Admin for posting. County Communications will work with the Chair to get a photo in the coming weeks.

9.3 Policy Review: County of Essex Accommodation Policy

[Accommodation Policy Review](#)

Policy being circulated in advance of the October meeting. Please review and provide comments at next meeting of the ECAAC.

If any proposed changes are put forward, these would be brought before Council for their consideration at the year end report.

9.4 Policy Review: Integrated Accessibility Standards Regulation Policy

[Integrated Accessibility Standards Policy](#)

Policy being circulated in advance of the October meeting. Please review and provide comments at next meeting of the ECAAC.

If any proposed changes are put forward, these would be brought before Council for their consideration at the year end report.

10. Reports from Administration

10.1 2023 ECAAC Workplan

September Update

Social media campaign for Invisible Disabilities week.

Send any suggestions for social media campaigns to Shari

11. New Business

12. Next Meeting Date

October 5, 2023 5:00 PM

13. Adjournment

Moved By Julie Miles

Seconded By Debbie Alexander

That the September 7, 2023 meeting of the Essex County Accessibility Advisory Committee be adjourned at 6:50 PM.

Carried