



## **Essex County Council Special Meeting Minutes**

**Wednesday, October 18, 2023**

**1:00 PM**

**Council Chambers, 2nd Floor**

**360 Fairview Avenue West**

**Essex, Ontario N8M 1Y6**

**<https://video.isilive.ca/countyofessex/live.html>**

- Council:
- Michael Akpata, Deputy Mayor, Town of LaSalle
  - Joe Bachetti, Deputy Warden / Deputy Mayor, Town of Tecumseh
  - Sherry Bondy, Mayor, Town of Essex
  - Kimberly DeYong, Deputy Mayor, Town of Kingsville
  - Chris Gibb, Deputy Mayor, Town of Amherstburg
  - Hilda MacDonald, Warden / Mayor, Municipality of Leamington
  - Gary McNamara, Mayor, Town of Tecumseh
  - Michael Prue, Mayor, Town of Amherstburg
  - Dennis Rogers, Mayor, Town of Kingsville
  - Rob Shepley, Deputy Mayor, Town of Essex
  - Larry Verbeke, Deputy Mayor, Municipality of Leamington
- Absent:
- Tracey Bailey, Mayor, Municipality of Lakeshore
  - Crystal Meloche, Mayor, Town of LaSalle
  - Kirk Walstedt, Deputy Mayor, Municipality of Lakeshore
- Administration:
- Mary Birch, Director, Legislative and Community Services/Clerk
  - Allan Botham, Director, Infrastructure & Planning Services
  - Jayne Brooks Keller, Administrator, Sun Parlor Home
  - Adam Craig, CEO and Chief Librarian, Essex County Library
  - Katherine Hebert, Manager, Records and Accessibility/Deputy Clerk
  - Don McArthur, Manager, Communication and Organizational Development
  - Melissa Ryan, Director, Financial Services/Treasurer

David Sundin, County Solicitor  
Crystal Sylvestre, Coordinator, Legislative and  
Community Services  
Sandra Zwiers, Chief Administrative Officer  
Michelle Bishop, General Manager, EWSWA  
Dee Blais, Administrative Assistant to the CAO  
Justin Lammers, Deputy Chief, Planning and Physical  
Resources

1. **Call to Order**

Warden MacDonald called the meeting to order at 1:00 PM.

2. **Recording of Attendance**

Warden MacDonald and members of Council attended the meeting at the Essex County Civic Centre, Council Chambers.

Crystal Meloche, Tracey Bailey and Kirk Walstedt were absent.

3. **Disclosure of Pecuniary Interest**

There were no conflicts of pecuniary interest declared.

4. **County Warden's Welcome and Introductory Remarks**

Warden MacDonald welcomed Council to the Special Meeting of Essex County Council. The Warden reminded all that the County of Essex had appointed the firm of Aird & Berlis to provide integrity commissioner services for Essex County Council and the County's local boards and agencies in September 2023.

The Warden read John Mascarin's profile outlining his professional credentials.

5. **Delegations and Presentations**

**273-2023**

**Moved By** Gary McNamara

**Seconded By** Rob Shepley

That John Mascarin be permitted to address Essex County Council.

**Carried**

**5.1. Integrity Commissioner, Aird & Berlis**

John Mascarin, Aird & Berlis provided Council with an overview of the proposed new Code of Conduct for Essex County Council and local boards.

John provided education and training on the role of the Integrity Commissioner, the components of a Code of Conduct under the Municipal Act and the Municipal Conflict of Interest Act.

Kimberly DeYong left the meeting at 3:05 PM.

Discussion included referencing the outcome of case law to illustrate situations encountered by other municipal governments.

6. **Adjournment**

**274-2023**

**Moved By** Rob Shepley

**Seconded By** Larry Verbeke

That the Special Meeting of Essex County Council for October 18, 2023 be adjourned at 4:06 PM.

**Carried**

---

Hilda MacDonald  
Warden, County of Essex

---

Mary Birch  
Director, Legislative and Community Services/Clerk

---

Date Signed