

## Library Services

Operating Category	Description	2022 Budget	2022 Projection (unaudited)	2023 Budget
Expenditures	Salaries & Wages	3,479,500	3,467,100	3,488,000
Expenditures	Benefits	974,800	855,400	997,600
Expenditures	Board Expense	11,000	9,700	55,000
Expenditures	Staff Expense	67,200	49,000	69,200
Expenditures	Office Expense	234,200	159,000	176,100
Expenditures	Purchased Services	243,500	282,920	248,000
Expenditures	Occupancy Expense	266,100	263,800	294,100
Expenditures	Operating Expense	322,700	245,000	253,700
<b>Expenditures</b>	<b>Total</b>	<b>5,599,000</b>	<b>5,331,920</b>	<b>5,581,700</b>
Recoveries	Ontario Grants	273,600	273,600	273,600
Recoveries	Other Grants	14,100	14,100	14,100
Recoveries	Fees, Service Charges	106,000	66,700	55,000
<b>Recoveries</b>	<b>Total</b>	<b>393,700</b>	<b>354,400</b>	<b>342,700</b>
Contributions to (from)	Enhanced Service Reserve	(36,600)	0	0
Contributions to (from)	Rate Stabilization Reserve - Operating	(120,000)	(1,820)	(224,900)
Contributions to (from)	County Health Benefit Rate Stabilization	(18,000)	0	0
Contributions to (from)	County Rate Stabilization Reserve	(55,000)	0	(50,000)
<b>Contributions to (from)</b>	<b>Total</b>	<b>(229,600)</b>	<b>(1,820)</b>	<b>(274,900)</b>
<b>Net Operating Expenditures</b>		<b>4,975,700</b>	<b>4,975,700</b>	<b>4,964,100</b>
Capital Category	Description	2022 Budget	2022 Projection (unaudited)	2023 Budget
Capital Expenditures	Library Materials	900,100	900,100	900,100
Capital Expenditures	Capital Expenditures	456,000	210,000	685,000
<b>Capital Expenditures</b>	<b>Total</b>	<b>1,356,100</b>	<b>1,110,100</b>	<b>1,585,100</b>
<b>Capital Recoveries</b>	<b>Total</b>	<b>59,500</b>	<b>79,500</b>	<b>0</b>
Contributions to (from)	Vehicle Reserve	(34,600)	15,400	(49,600)
Contributions to (from)	Capital Reserve	(120,000)	30,000	(470,000)
Contributions to (from)	Rate Stabilization Reserve - Capital	(91,500)	(25,500)	0
<b>Contributions to (from)</b>	<b>Total</b>	<b>(246,100)</b>	<b>19,900</b>	<b>(519,600)</b>
<b>Net Capital Expenditures</b>		<b>1,050,500</b>	<b>1,050,500</b>	<b>1,065,500</b>
<b>Total Departmental Requirement</b>		<b>6,026,200</b>	<b>6,026,200</b>	<b>6,029,600</b>

## Library Services

Operating Category	Account Number	Description	2022 Budget	2022 Projection (unaudited)	2023 Budget
Salaries & Wages	11101-1101	Library Services	3,479,500	3,467,100	3,488,000
<b>Salaries &amp; Wages</b>	<b>Category</b>	<b>Total</b>	<b>3,479,500</b>	<b>3,467,100</b>	<b>3,488,000</b>
Benefits	11101-1201	Employment Insurance	65,000	55,200	64,700
Benefits	11101-1202	Canada Pension	162,700	140,500	171,500
Benefits	11101-1203	O.M.E.R.S.	298,000	232,500	296,600
Benefits	11101-1204	Employer Health Tax	69,000	67,600	67,000
Benefits	11101-1205	Health Insurance	258,000	250,700	284,000
Benefits	11101-1206	Group Life Insurance	16,800	16,100	17,200
Benefits	11101-1207	Long Term Disability Insurance	72,000	70,800	61,600
Benefits	11101-1209	Short Term Disability Insurance	23,600	21,900	25,100
Benefits	11101-1208	W.S.I.B. (claims)	9,700	100	9,900
<b>Benefits</b>	<b>Category</b>	<b>Total</b>	<b>974,800</b>	<b>855,400</b>	<b>997,600</b>
Board Expense	11101-2101	Indemnities	9,000	8,700	9,000
Board Expense	11101-2302	Mileage	2,000	1,000	2,000
Board Expense	11101-2305	Conferences	0	0	4,000
Board Expense	11101-2398	Strategic Planning	0	0	40,000
<b>Board Expense</b>	<b>Category</b>	<b>Total</b>	<b>11,000</b>	<b>9,700</b>	<b>55,000</b>
Staff Expense	11101-3001	Mileage	10,000	5,000	10,000
Staff Expense	11101-3002	Training	50,000	40,000	50,000
Staff Expense	11101-3004	Association Meetings	2,000	0	2,000
Staff Expense	11101-3005	Membership Fees	1,200	1,000	1,200
Staff Expense	11101-3098	Other	4,000	3,000	6,000
<b>Staff Expense</b>	<b>Category</b>	<b>Total</b>	<b>67,200</b>	<b>49,000</b>	<b>69,200</b>
Office Expense	11101-3101	Telephone - Voice	12,000	10,000	10,400
Office Expense	11101-3102	Postage	10,000	5,000	7,500
Office Expense	11101-3103	Office Supplies	7,000	7,000	7,000
Office Expense	11101-3110	Printing	6,000	6,000	6,000
Office Expense	11101-3114	Copier Lease & Maintenance	25,000	21,000	25,000
Office Expense	11101-3118	Communication / Connectivity	144,000	100,000	105,000
Office Expense	11101-3119	Cataloguing Supplies	30,000	10,000	15,000
Office Expense	11101-3198	Miscellaneous	200	0	200
<b>Office Expense</b>	<b>Category</b>	<b>Total</b>	<b>234,200</b>	<b>159,000</b>	<b>176,100</b>
Operating Expense	11101-3611	Delivery Van Maintenance & Fuel	12,000	13,000	15,000
Operating Expense	11101-3612	Repairs & Maintenance - Branches	20,000	25,000	25,000
Operating Expense	11101-3613	Janitorial & Maintenance Supplies	6,000	3,000	6,000
Operating Expense	11101-3614	Advertising	25,000	25,000	25,000
Operating Expense	11101-3615	Computer Systems Operation	230,700	155,000	162,700
Operating Expense	11101-3616	Professional Program Services & Supplies	8,000	6,000	20,000
Operating Expense	11101-3666	Pandemic Supplies	21,000	18,000	0
<b>Operating Expense</b>	<b>Category</b>	<b>Total</b>	<b>322,700</b>	<b>245,000</b>	<b>253,700</b>

## Library Services

Operating Category	Account Number	Description	2022 Budget	2022 Projection (unaudited)	2023 Budget
Purchased Services	11101-3301	Legal & Consulting	40,000	100,000	40,000
Purchased Services	11101-3302	Audit Fees	5,300	5,300	5,300
Purchased Services	11101-3305	Collection Services	2,500	0	2,500
Purchased Services	11101-3307	Janitorial & Maintenance Contracts	100,000	81,200	100,000
Purchased Services	11101-3381	Electronic Data Hosting Services	75,000	75,000	85,500
Purchased Services	11101-3380	Payroll Service	20,700	21,420	14,700
<b>Purchased Services</b>	<b>Category</b>	<b>Total</b>	<b>243,500</b>	<b>282,920</b>	<b>248,000</b>
Occupancy Expense	11101-3401	Insurance	37,100	34,800	38,000
Occupancy Expense	11101-3407	Shared Occupancy - Administration Office	84,000	84,000	86,100
Occupancy Expense	11101-3412	Utilities - Gas	25,000	25,000	35,000
Occupancy Expense	11101-3413	Utilities - Hydro	120,000	120,000	135,000
<b>Occupancy Expense</b>	<b>Category</b>	<b>Total</b>	<b>266,100</b>	<b>263,800</b>	<b>294,100</b>
<b>Operating Expenditures</b>	<b>Category</b>	<b>Total</b>	<b>5,599,000</b>	<b>5,331,920</b>	<b>5,581,700</b>
Recoveries	11101-6201	Provincial Grant	273,600	273,600	273,600
Recoveries	11101-6305	Provincial Grant - Pay Equity	14,100	14,100	14,100
Recoveries	11101-6503	Municipal Recoveries - Kingsville	2,500	2,500	2,500
Recoveries	11101-6368	Safe Restart Grant	21,000	18,000	0
Recoveries	11101-6605	Lost/Damaged Materials Recovery	0	3,700	5,000
Recoveries	11101-6607	Copier Fees	20,000	20,000	20,000
Recoveries	11101-6608	Fees and Fines	50,000	10,000	15,000
Recoveries	11101-6698	Other	5,000	5,000	5,000
Recoveries	11101-6660	Data / Fax	2,000	2,000	2,000
Recoveries	11101-6731	Book Sales	1,000	1,000	1,000
Recoveries	11101-6798	Miscellaneous	4,500	4,500	4,500
<b>Recoveries</b>	<b>Category</b>	<b>Total</b>	<b>393,700</b>	<b>354,400</b>	<b>342,700</b>
Contributions to (from)	11101-6865	Enhanced Service Reserve	(36,600)	0	0
Contributions to (from)	11101-6801	Rate Stabilization Reserve - 1x Legal	(20,000)	(80,000)	(20,000)
Contributions to (from)	11101-6801	Rate Stabilization Reserve - Vision/Values	0	0	(40,000)
Contributions to (from)	11101-6801	Rate Stabilization Reserve - 2016 Surplus	(100,000)	0	(164,900)
Contributions to (from)	11101-6801	Rate Stabilization Reserve - Surplus	0	78,180	0
Contributions to (from)	11101-68xx	County Health Benefit Rate Stabilization Res.	(18,000)	0	0
Contributions to (from)	11101-68xx	County Rate Stabilization Reserve	(55,000)	0	(50,000)
<b>Contributions to (from)</b>	<b>Category</b>	<b>Total</b>	<b>(229,600)</b>	<b>(1,820)</b>	<b>(274,900)</b>
<b>Net Operating</b>		<b>Expenditures</b>	<b>4,975,700</b>	<b>4,975,700</b>	<b>4,964,100</b>

## Library Services

Capital Category	Account Number	Description	2022 Budget	2022 Projection (unaudited)	2023 Budget
Library Materials	11101-3860	Books - Tangible	350,000	350,000	350,000
Library Materials	11101-3868	Books - Virtual	300,000	300,000	300,000
Library Materials	11101-3861	Electronic Resources	10,000	10,000	10,000
Library Materials	11101-3862	Periodicals	22,000	22,000	22,000
Library Materials	11101-3870	Periodicals - Virtual	30,000	30,000	30,000
Library Materials	11101-3863	Audio Visual Materials - Tangible	55,000	55,000	55,000
Library Materials	11101-3869	Audio Visual Materials - Virtual	130,000	130,000	130,000
Library Materials	11101-3866	Bindery	2,000	2,000	2,000
Library Materials	111013865	Literacy Project (Leverager Funds)			
Library Materials	11101-3867	Express and Postage	1,100	1,100	1,100
<b>Library Materials</b>	<b>Category</b>	<b>Total</b>	<b>900,100</b>	<b>900,100</b>	<b>900,100</b>
Capital Expenditures	11101-3801	Furnishings & Equipment	30,000	30,000	30,000
Capital Expenditures	11101-3805	Vehicles	50,000	0	65,000
Capital Expenditures	11101-3807	Computer Equipment/Software	75,000	75,000	90,000
Capital Expenditures	11101-3804	Special Projects Capital	66,000	0	0
Capital Expenditures	11101-3857	Book Bike	0	20,000	0
Capital Expenditures	11101-3874	Modernization & Efficiency - Open+ Systems	85,000	85,000	0
Capital Expenditures	11101-3864	Branch Renovations (including Open+)	150,000	0	500,000
<b>Capital Expenditures</b>	<b>Category</b>	<b>Total</b>	<b>456,000</b>	<b>210,000</b>	<b>685,000</b>
<b>Capital Expenditures</b>	<b>Category</b>	<b>Total</b>	<b>1,356,100</b>	<b>1,110,100</b>	<b>1,585,100</b>
Recoveries	11101-6382	Special Projects Grant	0	20,000	0
Recoveries	11101-6203	Modernization & Efficiency Grant	59,500	59,500	0
<b>Recoveries</b>	<b>Category</b>	<b>Total</b>	<b>59,500</b>	<b>79,500</b>	<b>0</b>
Contributions to (from)	11101-4121	Vehicle Reserve - Amortization	15,400	15,400	15,400
Contributions to (from)	11101-4102	Capital Reserve - Amortization	30,000	30,000	30,000
Contributions to (from)	11101-6810	Vehicle Reserve	(50,000)	0	(65,000)
Contributions to (from)	11101-6811	Capital Reserve - Branch Renovations	(150,000)	0	(500,000)
Contributions to (from)	11101-6801	Rate Stabilization Reserve	(91,500)	(25,500)	0
<b>Contributions to (from)</b>	<b>Category</b>	<b>Total</b>	<b>(246,100)</b>	<b>19,900</b>	<b>(519,600)</b>
<b>Net Capital</b>		<b>Expenses</b>	<b>1,050,500</b>	<b>1,050,500</b>	<b>1,065,500</b>
<b>Total Departmental</b>		<b>Requirement</b>	<b>6,026,200</b>	<b>6,026,200</b>	<b>6,029,600</b>