



Administrative Report

Office of the Administrator, Sun Parlor Home

To: Warden McNamara and Members of Essex County Council

From: Jayne Brooks-Keller
Administrator, Sun Parlor Home

Date: Wednesday, October 19, 2022

Subject: Sun Parlor Home – Medical Director Agreement

Report #: 2022-1019-SPH-R004-JBK

Purpose

To provide County Council in their role as members of both County Council and the Committee of Management of the Sun Parlor Home with information and a recommendation regarding entering into a fresh Medical Director Agreement between the Sun Parlor Home and Dr. Ross Moncur and his Professional Corporation. Further, the purpose of this Report is also to seek authorization for the execution of the fresh Medical Director Agreement with Dr. Ross Moncur and his Professional Corporation.

Background

In July 2013, through the authority of By-law 48-2013, Dr. Ross Moncur was contracted with Sun Parlor Home to fill the role of Medical Director and Attending Physician pursuant to the provisions of the *Long-Term Care Homes Act, 2007* (the "**LTCHA**") that was in place at that time. Dr. Moncur has fulfilled the duties mandated by the LTCHA since that time.

On April 11, 2022, the *Fixing Long-Term Care Act* (the "**FLTCA**") was proclaimed into force, thereby repealing the LTCHA. The FLTCA and LTCHA are substantially similar, with the updates contained in the FLTCA largely stemming from the findings of Ontario's Long-Term Care COVID-19 Commission Report.

The Ministry of Long-Term Care (the "**Ministry**") is developing and implementing the FLTCA's regulations in phases. Phase 1 is currently in

effect and details associated with Phase 2 are expected to be released in the Fall of 2022.

Part of the new regulations announced for Phase 1 was various updates to the Medical Director position, which has necessitated corresponding updates to the existing Medical Director Agreement between the Sun Parlor Home and Dr. Moncur and his Professional Corporation.

Discussion

The role of Medical Directors has been standardized within the FLTCA to include minimum thresholds for on-site hours each month, as well as ongoing requirements for education and training. The Ministry also clarified the role and responsibilities of a Medical Director with specific reference to clinical policies, oversight of resident care and participation in interdisciplinary committees and quality improvement initiatives, and requires the completion of the Ontario Long Term Care Clinicians' Medical Director course.

Due to the changes in the required duties of the Medical Director, it is necessary at this time to enter into a new Medical Director Agreement. The Sun Parlor Home has confirmed that Dr. Moncur is qualified, in accordance with the requirements of the new legislation and regulations, to continue acting as the Medical Director, and Dr. Moncur has confirmed he is agreeable to continue doing so.

Financial Implications

Compensation of the Medical Director is addressed in the draft Medical Director Agreement and approved through the budget process.

Consultations

The County Solicitor, David Sundin prepared the new draft Medical Director Agreement, and Dr. Moncur has been consulted on the terms and conditions of the draft Agreement.

Recommendation

That Essex County Council approve the Medical Director Agreement, both as members of County Council and as members of the Committee of Management of the Sun Parlor Home, and adopt By-law 2022-30, authorizing the Warden and the Clerk to execute the Medical Director

Agreement between Dr. Ross Moncur, R.A. Moncur Medicine Professional Corporation and the Corporation of the County of Essex.

Approvals

Respectfully Submitted,

Jayne Brooks-Keller

Jayne Brooks-Keller, Administrator, Sun Parlor Home

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix I	Draft Medical Director Agreement