



Administrative Report

Office of the Director, Legislative and Community Services/Clerk

To: Warden McNamara and Members of Essex County Council
From: Mary Birch
Director, Legislative and Community Services/Clerk
Date: Wednesday, September 21, 2022
Subject: Approval of the 2023 Conferences
Report #: 2022-0921-LCS-R020-MB

Purpose

To seek approval for the conferences which members of County Council may attend in 2023, in accordance with Conference/Convention Attendance Policy 2022-003, as amended, attached as Appendix A.

Background

Policy 2022-003, which establishes a policy related to County Councillor attendance at conferences, recognizes the need for members of Council to enhance their knowledge and keep abreast of the changing technologies and legislative requirements affecting the Corporation's business. Annually, County Council identifies and approves Conferences which historically have provided information and resources which help County Councillors to better carry out the duties of their office.

Discussion

Policy 2022-003: Travel, Meetings and Conferences – Council, Committees, Agencies and Boards was approved by Council May 18, 2022.

Council should be aware that the responsibility for registering members of County Council for conferences, workshops, seminars, etc., as well as for making related travel arrangements resides with the Legislative and Community Services Administrative Assistant, Crystal Sylvestre. Crystal can

be reached by email csylvestre@countyofessex.ca or by phone 519-776-6441 ext. 1323.

The following Conferences scheduled for 2023 are proposed for approval:

ROMA

Rural Ontario Municipal Association
January 22-24, 2023
Toronto, ON

OGRA

Ontario Good Roads Association
April 16 – 19, 2023
Toronto, ON

OSUM

Ontario Small Urban Municipalities
April 24 - 26, 2023
Brant County, ON

FCM

Federation of Canadian Municipalities
May 25-28, 2023
Toronto, ON

AMO

Association of Municipalities of Ontario
August 20 - 23, 2023
London, ON

GLSLCI

Great Lakes and St. Lawrence Cities Initiative
June 7-9, 2023
Chicago, Illinois

TAC

Transportation Association of Canada
September 24–27, 2023
Ottawa, ON

Financial Implications

Conference expenses for Council will be approved as part of the budget process for 2023. The budget will include \$3,500 per member for conferences within the parameters as set out in the policy.

Consultations

There were no consultations.

Recommendation

That Essex County Council receive Report Number 2022-0921-LCS-R020-MB, Approval of the 2023 Conferences, and approve for attendance by the members of Essex County Council for the year 2023, the conferences identified and attached as Appendix B to this report, in accordance with Policy 2022-003: Travel, Meetings and Conferences – Council, Committees, Agencies and Boards.

Approvals

Respectfully Submitted,

Mary Birch

Mary Birch, B.A., CMO, Director, Legislative and Community Services/Clerk

Concurred With,

Mary Birch

Acting Chief Administrative Officer

Appendix Number	Title
A	Conference/Convention Attendance Policy 2022-003
B	List of Conferences for 2023