

**CITY HALL  
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**City Council  
Decision  
Monday, April 11, 2022**

Moved by: Councillor Bortolin  
Seconded by: Councillor Costante

Decision Number: CR153/2022

1. That the report from the Manager of Homelessness & Housing Support regarding the provincial Ministry of Municipal Affairs and Housing's Homelessness Prevention Program (HPP) **BE RECEIVED**.
2. That the Chief Administrative Officer and City Clerk or their designates **BE AUTHORIZED** to **EXECUTE** the Homelessness Prevention Program Multi-Program Ontario Transfer Payment Agreement(s) and any related amendments and extensions including any current or subsequent programs and program extensions, between the City of Windsor and the Ministry of Municipal Affairs and Housing, provided that the agreement and any related amendments and extensions are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and technical content to the Executive Director of Housing and Children's Services and the Commissioner of Human & Health Services.
3. That the Commissioner of Human and Health Services **BE AUTHORIZED** to **EXECUTE** and **SUBMIT** applications and related submissions and amendments to the Ministry of Municipal Affairs and Housing, or any other Ministry as required, to secure funding related to the Homelessness Prevention Program and any subsequent programs or program extensions, provided they are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and technical content to the Executive Director of Housing and Children's Services.
4. That the Commissioner of Human and Health Services **BE AUTHORIZED** to **APPROVE** and **SUBMIT** annual Investment Plans, subsequent updates, or any other required reports to the Ministry of Municipal Affairs and Housing, or to any other Ministry as required outlining, among other things, how the Homelessness Prevention Program allocation will be utilized in Windsor-Essex, provided that any submission, amendment or reallocation does not exceed the funding

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provided by the provincial government or as allocated in the approved City budget in each respective year, in consultation with the Manager of Intergovernmental Funding.

5. That the Executive Director of Housing and Children's Services **BE AUTHORIZED to APPROVE and SUBMIT** amendments to the Homelessness Prevention Program Investment Plans, subsequent updates, or any other required reports to the Ministry of Municipal Affairs and Housing over the program duration provided that any submission, amendment or reallocation does not exceed the funding provided by the provincial government or as allocated in the approved City budget in each respective year, in consultation with the Manager of Intergovernmental Funding.
6. That the Executive Director of Housing and Children's Services **BE AUTHORIZED to APPROVE and SUBMIT** Quarterly Reports, Year End Reports, Project Information Forms(s), French Language Service Report(s), and any other documents/reports in a form and format required by the Ministry of Municipal Affairs and Housing over the program duration to remain in compliance with mandatory reporting requirements under the Homelessness Prevention Program, in consultation with the Manager of Intergovernmental Funding for all financial reports.
7. That the Commissioner of Human and Health Services **BE AUTHORIZED to ALLOCATE** funding to supportive housing and/or emergency shelter service providers for acquisition, renovation and/or retrofit projects that adhere to the Homelessness Prevention Program guidelines, and to **EXECUTE**, sign, amend, and terminate agreements to provide such funding to other agencies provided such agreements comply with the Homelessness Prevention Program requirements and are in a form satisfactory to the City Solicitor; satisfactory in financial content to the City Treasurer and satisfactory in technical content to Executive Director of Housing and Children's Services, provided that projects do not exceed the funding allocation provided by the provincial government or as allocated in the approved City budget in each respective year. Recommendations for the City to acquire and retain ownership of any properties to be used as supportive housing and/or emergency shelters, will require Council approval.
8. That the Executive Director of Housing and Children's Services **BE AUTHORIZED** to issue Request for Proposal(s), as required, consistent with the municipal purchasing by-law and requirements established by the Ministry of Municipal Affairs and Housing as required by the Homelessness Prevention

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Program to hire qualified consultants, acquire additional resources, and select partner or agency support to deliver program components to address needs in Windsor Essex at a cost not to exceed the funding allocation provided by the provincial government or as allocated in the approved City budget in each respective year, as confirmed by the Manager of Intergovernmental Funding.

9. That the Executive Director of Housing and Children's Services **BE AUTHORIZED**, throughout the duration of the Homelessness Prevention Program, to operationalize the program including approving projects, allocating funds, withdraw, negotiate and re-allocate program funds, including re-allocation between the different program components and program recipients, agencies and organizations to maintain and ensure compliance with program rules and criteria, and/or to enable full take-up of program funds, and/or to address housing and homelessness needs in Windsor-Essex provided that any submission, amendment or re-allocation does not exceed the funding allocation provided by the provincial government or as allocated in the approved City budget in each respective year, as confirmed by the Manager of Intergovernmental Funding.
10. That the Commissioner of Human and Health Services **BE AUTHORIZED** to execute, sign, amend, and terminate agreements with Purchase of Service agencies on behalf of the City in accordance with the existing criteria and any changed criteria established by the Ministry of Municipal Affairs and Housing, provided such agreements and documents comply with the Homelessness Prevention Program requirements and are in a form satisfactory to the City Solicitor; satisfactory in financial content to the City Treasurer and satisfactory in technical content to the Executive Director of Housing and Children's Services.
11. That the Commissioner of Human and Health Services **BE AUTHORIZED** to execute, sign, amend, and terminate interim funding agreements with Purchase of Service agencies on behalf of the City to fund such services while awaiting approval from the Ministry of Municipal Affairs and Housing of the 2022 – 2023 Homelessness Prevention Program Investment Plan, provided such agreements and documents comply with the program requirements and are in a form satisfactory to the City Solicitor; satisfactory in financial content to the City Treasurer and satisfactory in technical content to the Executive Director of Housing and Children's Services.
12. That for any Homelessness Prevention Program related agreements that exceed a \$150,000 net City contribution or a \$1,000,000 gross contribution, for which the



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Commissioner of Human and Health Services is authorized to execute, that in addition to the Commissioner of Human and Health Services, the Chief Administrative Officer and City Clerk or their designates **BE REQUIRED** to sign as a secondary authority.

13. That the Executive Director of Housing and Children's Services **BE AUTHORIZED** to acquire resources and partners to deliver the Homelessness Prevention Program and any affiliated programs, at a cost not to exceed the funding allocation provided by the provincial government or as allocated in the approved City budget in each respective year.

Carried.

Report Number: C 51/2022  
Clerk's File: SS/13026 11.1

*Anna Ciacelli*

Deputy City Clerk  
April 22, 2022