



March 4, 2022

Gary McNamara  
Warden  
The Corporation of the County of Essex  
175 Talbot Street East  
Leamington ON, N8H 1L9

**DELIVERED ELECTRONICALLY**

Dear Gary:

**Re: CCA s. 20 Notice and Extension of Long-Term Care Home Service Accountability Agreement (“Extending Letter”)**

The *Connecting Care Act, 2019* (“CCA”) requires Ontario Health (“OH”) to notify a health service provider when OH proposes to enter into, or amend, a service accountability agreement with that health service provider.

OH hereby gives notice and advises Sun Parlor Home for Senior Citizens, 1071 (the “HSP”) of OH’s proposal to amend the long-term care home service accountability agreement (as described in the CCA) currently in effect between OH and the HSP (the “SAA”).

Subject to the HSP’s acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2022 as set out below. All other terms and conditions of the SAA will remain in full force and effect.

The terms and conditions in the SAA are amended as follows:

- 1) **Term** – In section 2.1, “March 31, 2022” is deleted and replaced by “March 31, 2023”.
- 2) **Schedules** – The Schedules in effect on March 31, 2022 shall remain in effect until March 31, 2023, or until such other time as may be agreed to in writing by OH and the HSP.

Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

Please indicate the HSP’s acceptance and agreement to the amendments described in this Extending Letter by signing below and returning one full electronic copy of this letter by e-mail no later than the end of business day on March 25, 2022, to Jolene Sankey, Administrative Assistant at [OH-West-Reports@ontariohealth.ca](mailto:OH-West-Reports@ontariohealth.ca).

The HSP and OH agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature.

Should you have any questions regarding the information provided in this Extending Letter, please contact Mark Brintnell, Vice President, Performance, Accountability and Funding Allocation at [Mark.Brintnell@ontariohealth.ca](mailto:Mark.Brintnell@ontariohealth.ca).

Sincerely,



Susan deRyk  
Chief Regional Officer  
Ontario Health Central and West

c. Matt Anderson, Chief Executive Officer of Ontario Health

Signature page follows

**AGREED TO AND ACCEPTED BY**

The Corporation of the County of Essex  
Sun Parlor Home for Senior Citizens

By:

\_\_\_\_\_  
[Please Insert Name, Title (e.g. ED or CEO)]  
I have authority to bind the health service provider.

Date: \_\_\_\_\_  
mm/dd/yyyy

And By:

\_\_\_\_\_  
[Please Insert Name, title of Chair >>]  
I have authority to bind the health service provider.

Date: \_\_\_\_\_  
mm/dd/yyyy