



## **Administrative Report**

### **Office of the Director, Financial Services/Treasurer**

**To:** Warden McNamara and Members of Essex County Council

**From:** Sandra Zwiers, MAcc, CPA, CA  
Director, Financial Services/Treasurer

**Date:** Wednesday, March 02, 2022

**Subject:** 2021 Statement of Councilors' Remuneration

**Report #:** 2022-0302-FIN-R01-SZ

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#### **Purpose**

To provide County Council with the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration, as required by s.284 of the Municipal Act, S.O. 2001, c.25, as amended.

#### **Background**

S. 284 of the Act requires that the Treasurer of a municipality shall, in each year, on or before March 31, provide to Council of the municipality an itemized statement of the remuneration and expenses paid to each member of the Council in respect of his or her services as a member of Council.

S.284 of the Act further requires that despite the Municipal Freedom of Information and Protection of Privacy Act, the statement of remuneration and expenses shall be provided as a public record.

S.283(1) and (2) of the Act permits the Council of a municipality to provide for payment, in whole or in part, such expenses of the members of a Council as are actually incurred as a result of their acting in their capacity as a member of Council.

S.283(2)(b) of the Act further permits the Council of a municipality to provide for the payment of a specified amount or amounts calculated

according to a specified rate in lieu of the amount of actual expenses incurred, which in the opinion of Council reasonably reflect the actual expenses that would be incurred (daily meal allowance, mileage, etc.)

## **Discussion**

Attached as Schedule A, are the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration. The general corporate authority providing for the payment of remuneration and expenses paid in 2021 was governed by By-law 41-2018 – a by-law to provide rules governing the order and proceedings of the Council of the Corporation of the County of Essex.

More specifically, the noted payments were made in accordance with allocations made in the approved Budgets of the County of Essex (including the Essex County Library) and the Essex Windsor Solid Waste Authority (EWSWA).

- County of Essex By-law 2021-06
- EWSWA Resolution 240-2020

## **Financial Implications**

County Council salaries are calculated by averaging the remuneration paid to members in the seven local municipalities. This calculation is updated at the beginning and mid-point of every term of council. The rates were most recently updated for December 2020 (paid in January 2021).

In response to the pandemic, virtual platforms continue to be used extensively both for meetings and for conferences. Therefore, 2021 expenditures for mileage, indemnities and conference expenses remain lower than pre-pandemic levels.

## Recommendation

That Essex County Council receive the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration for information.

Respectfully Submitted,

*Sandra Zwiers*

Sandra Zwiers, MAcc, CPA, CA, Director, Financial Services/Treasurer

Concurred With,

*Mike Galloway*

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Schedule A	2021 Statement of Councilors' Remuneration and 2021 Schedule of Other Remuneration