



## **Essex County Council Regular Meeting Minutes**

**Wednesday, November 17, 2021**

**7:00 PM**

**<https://video.isilive.ca/countyofessex/live.html>**

Council: Gary McNamara, Warden, Mayor, Town of Tecumseh  
Joe Bachetti, Deputy Mayor, Town of Tecumseh  
Tracey Bailey, Deputy Mayor, Municipality of Lakeshore  
Tom Bain, Mayor, Municipality of Lakeshore  
Aldo DiCarlo, Mayor, Town of Amherstburg  
Hilda MacDonald, Mayor, Municipality of Leamington  
Crystal Meloche, Deputy Mayor, Town of LaSalle  
Leo Meloche, Deputy Mayor, Town of Amherstburg  
Richard Meloche, Deputy Mayor, Town of Essex  
Gord Queen, Deputy Mayor, Town of Kingsville  
Nelson Santos, Deputy Warden, Mayor, Town of Kingsville  
Larry Snively, Mayor, Town of Essex  
Larry Verbeke, Deputy Mayor, Municipality of Leamington  
Mark Carrick, Alternate Councillor, Town of LaSalle

Absent: Marc Bondy, Mayor, Town of LaSalle

Administration: Mike Galloway, Chief Administrative Officer  
Mary Birch, Director of Council & Community Services/Clerk  
Jayne Brooks Keller, Administrator - Sun Parlor Home  
Kristie Cronin, Director of Human Resources  
Jeanie Diamond Francis, Manager, Community Services  
Robin Greenall, CEO/Chief Librarian, Essex County Library  
Katherine Hebert, Deputy Clerk  
Don McArthur, Manager, Communication and Organizational Development  
Crystal Sylvestre, Council and Community Services Administrative Assistant  
Sandra Zwiers, Director of Financial Services/Treasurer

### **1. Closed Meeting**

A Closed Meeting of County Council was held at 6:30 p.m., pursuant to Section 239 (2) (c) and (k) of the Municipal Act, 2001, as amended to

discuss (c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**223-2021**

**Moved By** Gord Queen

**Seconded By** Tom Bain

That Council move into a closed meeting pursuant to Section 239 (2) (c) and (k) of the Municipal Act, 2001, as amended for the following reason(s):

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Carried**

**225-2021**

**Moved By** Crystal Meloche

**Seconded By** Aldo DiCarlo

**That** Essex County Council Adjourn and Rise from the Closed Meeting at 7:18 PM.

**Carried**

**2. Moment of Reflection**

**3. Singing of 'O Canada'**

**4. Land Acknowledgement Statement**

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

## **5. Recording of Attendance**

Warden McNamara attended the meeting virtually from the Essex County Civic Centre, Council Chambers. All other members of Council participated in the meeting virtually, via video conferencing from alternate remote locations.

Marc Bondy was absent; Mark Carrick attended in his place as the alternative representative for the Town of LaSalle.

## **6. County Warden's Welcome and Remarks**

Warden McNamara welcomed the members of County Council, Administration and members of the public and delivered the following greeting:

"Tonight, we will hear about two important initiatives that have an impact on the quality of life in our region. One is the final report of the Windsor-Essex Regional Community Safety and Well-Being Plan. The other is the Windsor Essex Housing and Homelessness Master Plan annual report.

With the dramatic escalation in home prices in the last few years, providing affordable housing and ending homelessness have become more challenging. We are at a critical juncture. We have made progress, but we need to double down to reduce the number of households facing chronic homelessness. The master plan helps keep our feet to the fire.

Housing is foundational when it comes to maintaining a safe and caring community. Increasing access to safe and affordable homes is one of the goals of the new Regional Community Safety and Well-Being Plan. I encourage everyone to review its recommendations. While Windsor-Essex is a great place to live, I hope this plan will inspire us to do even better.

In two weeks, this council will review and debate the County of Essex 2022 Proposed Budget. I encourage residents to tune in and weigh in. The Proposed Budget document will be available on our website tomorrow, and you have until November 25 to make written submissions. We want to make the best decisions we can about spending the limited dollars we have to address everything from infrastructure improvements to emergency services.

And, finally, I encourage everyone who is starting their holiday shopping and planning to think local.

Support local organizations and non-profits that assist those who are struggling.

And Support Local when it comes to spending on yourselves, your families and your friends –even those living far away. Don't forget that you can buy local and ship anywhere in the world.

The Shop, Ship and Dine YQG campaign launched by the Windsor-Essex Regional Chamber of Commerce underscores the point that one dollar spent locally returns three times as much to the regional economy.

Small businesses have long been the backbone of our economy but many of our local businesses, from restaurants to retailers, have been hit hard by the pandemic.

They've incurred extra costs and lost business at the same time. Yet they have kept providing high-quality products and services throughout. They are also great employers and supporters of our community.

So, let's support them the way they have always supported us and spread the word about all things made in Windsor-Essex."

**7. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest raised.

**8. Adoption of Regular Meeting Minutes**

October 20, 2021 Essex County Council Regular Meeting - Minutes

**226-2021**

**Moved By** Gord Queen

**Seconded By** Crystal Meloche

That the minutes of the October 20, 2021, Regular Meeting of Essex County Council be adopted as presented.

**Carried**

**9. Delegations and Presentations**

**9.1 Windsor Essex Regional Community Safety and Well-Being Plan - Final Report**

Leonardo Gil, Project Manager, Windsor Essex Regional Community Safety and Well-Being Plan to make a presentation regarding the Final Report of the Windsor Essex Regional Community Safety and Well-Being Plan. *(See Item 12.3 - Reports and Questions). Co-Chairs Jelena Payne and Mary Birch also available for questions.*

**227-2021**

**Moved By** Tom Bain

**Seconded By** Aldo DiCarlo

That the delegation regarding the Windsor Essex Regional Community Safety and Well Being Plan - Final Report be allowed to address to County Council.

**Carried**

Leonardo Gil presented Council with a summary presentation of the final report of the Windsor Essex Community Safety and Well-Being Plan.

Mr. Gil reminded Council that in October 2021, the draft plan was presented to each Municipal Council and approval authority was delegated to Essex County Council.

Mr. Gil reviewed the approach used in the development of the plan and the priorities established within. He explained that next steps include the continued and enhanced collaboration of numerous organizations in the region to accomplish the goals by implementing the strategies planned.

Warden called for a motion to bring forward item number 12.3 under the Reports and Questions section of the agenda.

**228-2021**

**Moved by** Nelson Santos

**Seconded by** Aldo DiCarlo

That item 12.3, being Report number 2021-1117-CCS-R011-MB, RE Windsor Essex Regional Community Safety and Well-Being Plan, 2022-2026, dated November 17, 2021, from Mary Birch, Director, Council and Community Services/Clerk, be brought forward for disposition. *(See item 12.3 for disposition detail).*

**9.2 2020 Windsor Essex Housing and Homelessness Master Plan Annual Report**

Kelly Goz, Coordinator, Social Housing Administration and Development and Diane Wilson, Coordinator Housing Administration and Development, to make a presentation to County Council regarding the 2020 Windsor Essex Housing and Homelessness Master Plan Annual Report.

*Jelena Payne, Commissioner of Human and Health Services and Debbie Cercone, Executive Director Housing and Children's Services will also be available for questions.*

**230-2021**

**Moved By** Nelson Santos

**Seconded By** Crystal Meloche

That the delegation presenting the 2020 Windsor Essex Housing and Homelessness Master Plan Annual Report be allowed to address County Council.

**Carried**

Kelly Goz provided Council with the annual presentation highlighting the achievements made under the seven goals of the Master Plan during 2020.

Diane Wilson reviewed the milestones and the strategies under each. She identified that 42 of 50 strategies were ongoing. Ms. Wilson further detailed the division of need and resources allocated to the City and County.

The presentation outlined enhanced services provided to a variety of populations during 2020 to accommodate COVID-19 pandemic related need.

Deputy Mayor Joe Bachetti left meeting at 8:06 PM.

**231-2021**

**Moved By** Larry Snively

**Seconded By** Tom Bain

That the report on the 2020 Windsor Essex Housing and Homelessness Master Plan Annual Report be received.

**10. Communications**

**10.1 Correspondence**

**232-2021**

**Moved By** Gord Queen

**Seconded By** Mark Carrick

That the correspondence listed on the Regular Agenda for November 17, 2021, be received and any noted action approved.

**Carried**

**10.1.1 City of Windsor, County of Essex, Windsor Essex County Environment Committee**

November 10, 2021 - News Release, Annual "Pat on the Back Awards" Provide Funding Opportunity for Local Environmental Projects

**10.1.2 Invest Windsor Essex**

Highlights of the 2021 Third-Quarter Activities

- [IWE Report Online](#)
- [Performance Metrics Online](#)

**10.1.3 Town of LaSalle**

Resolution RE Supporting the Endorsement of County of Essex Regional Affordable Housing Strategy Resolution

**10.1.4 City of Vaughan**

Resolution RE Endorsing National Teen Driver Safety Week and Requesting the Ministry of Transportation to Review Measures Impacting Newly Licenced Drivers.

**10.1.5 Municipality of Leamington**

Resolution RE Ontario Health Insurance Plan (OHIP) and Vision Care Coverage

**10.1.6 Municipality of Chatham-Kent**

Resolution RE Professional Development Day for 2022 Municipal Election Day

**10.1.7 Great Lakes and St. Lawrence Cities Initiative (GLSLCI)**

Thursday, November 18, 2021 - [Keeping your Water Clean for a Stronger Fishing Industry Webinar.](#)

**10.1.8 Great Lakes and St. Lawrence Cities Initiative (GLSLCI)**

November 4, 2021 - [October 2021 GLSLCI Newsletter Online](#)

**10.1.9 Rural Ontario Municipal Association - Conference**

November 2, 2021 - [ROMA Conference Program Announcement](#)

**10.1.10 Rural Ontario Municipal Association (ROMA)**

October 8, 2021 - [ROMA Launches its 2022 Virtual Conference](#)

**10.1.11 Ontario News - 2022 Rural Ontario Municipal Association (ROMA) Conference**

[Submit a request to meet with ministers and parliamentary assistants virtually at the 2022 ROMA conference.](#)

Rural municipalities across the province have an opportunity to meet with provincial ministers and parliamentary assistants at the ROMA conference. The conference will be held online from January 23 to 25, 2022.

**10.1.12 Rural Ontario Municipal Association (ROMA)**

November 6, 2021 - [ROMA 2022, Rural Opportunities, Annual Conference](#)

**10.1.13 LAS Communication - AMO Business Services**

November 3, 2021 - LAS Partners with Conduent Transportation for Automated Speed Enforcement

**10.1.14 Association of Municipalities of Ontario (AMO)**

October 21, 2021 - [AMO Policy Update – OMPF Allocations and LTC Development Call](#)

**10.1.15 Association of Municipalities of Ontario (AMO)**

October 26, 2021 - [AMO Training: Navigating Conflict Relationships as an Elected Official](#)

**10.1.16 Association of Municipalities of Ontario (AMO)**

October 28, 2021 - [AMO Watchfile Online](#)

**10.1.17 Association of Municipalities of Ontario (AMO)**

October 28, 2021 - [AMO Policy Update – New Long-Term Legislation, Additional Personal Support Workers' Wage Enhancements, New LTC Personal Support Workers and Nurses Training](#)

**10.1.18 Association of Municipalities of Ontario (AMO)**

November 4, 2021 - [Jamie McGarvey assumes Presidency of AMO](#)

**10.1.19 Association of Municipalities of Ontario (AMO)**

November 4, 2021 - [AMO Watchfile Online](#)

**10.1.20 Association of Municipalities of Ontario (AMO)**

November 4, 2021 - [AMO Policy Update – Fall Economic Statement Highlights, Ontario Community Infrastructure Fund + Conservation Authorities Act Webinars and Fact Sheets](#)

**10.1.21 Association of Municipalities of Ontario (AMO)**

November 12, 2021 - [AMO New Councillor and New Head of Council Training](#)

**10.2 Resolutions**

There were no resolutions for the consideration of County Council for November 17, 2021.

**11. Consent Agenda**

**233-2021**

**Moved By** Richard Meloche

**Seconded By** Aldo DiCarlo

That the information item listed as item 11.1 on the Consent Agenda for November 17, 2021 be received.

**Carried**

**11.1 Housing and Homelessness Advisory Committee (HHAC)**

Minutes of the September 21, 2021 Housing and Homelessness Advisory Committee meeting, Warden, Gary McNamara, Committee Member

**12. Reports and Questions**

**12.1 Essex-Windsor Solid Waste Authority (EWSWA)**

Minutes from the September 15, 2021, and the October 5, 2021, Essex-Windsor Solid Waste Authority Board meeting, Mayor, Aldo DiCarlo, Chair

Aldo DiCarlo updated Council that Michelle Bishop had attended meetings of several local municipal councils to discuss the development of the organic recycling process.

Mr. DiCarlo further notified Council that the Board is anticipating a favourable budget position at the end of 2021 due to the increased value of recyclables.

**234-2021**

**Moved By** Aldo DiCarlo

**Seconded By** Leo Meloche

That the minutes of the Essex Windsor Solid Waste Authority meetings dated September 15, 2021 and October 5, 2021 be received.

**Carried**

**12.2 Essex County Library Board**

Minutes of the September 29, 2021 Essex County Library Board meeting, Deputy Warden, Nelson Santos, Chair.

Tom Bain noted that Terry Burns was noted as both present and absent. Nelson Santos clarified that Mr. Burns was in attendance and the minutes would be corrected to reflect such.

**235-2021**

**Moved By** Nelson Santos

**Seconded By** Tracey Bailey

That the minutes of the Essex County Library Board meeting for September 29, 2021 be received as amended.

**Carried**

**12.3 Windsor Essex Regional Community Safety and Well-Being Plan, 2022-2026**

Report number 2021-1117-CCS-R011-MB, RE Windsor Essex Regional Community Safety and Well-Being Plan, 2022-2026, dated November 17, 2021, from Mary Birch, Director, Council and Community Services/Clerk

Mary Birch provided the report to Council outlining the financial contributions of both the County and the City towards the development of the Plan.

Ms. Birch explained that the project had not depleted the initially allocated funds and therefore they would be in a position to implement the Plan into 2022 without additional funding.

Gratitude was expressed to all municipalities and organizations that participated in the development of the Community Safety and Well-Being Plan.

**229-2021**

**Moved By** Tracey Bailey

**Seconded By** Leo Meloche

THAT Essex County Council receive Report number 2021-1117-CSS-R011-MB regarding the Windsor Essex Regional Community Safety and Well-Being Plan; and,

THAT the Municipalities of Lakeshore and Leamington and Towns of Amherstburg, Essex, Kingsville, LaSalle and Tecumseh have, by resolution, authorized Essex County Council to approve the Windsor Essex Regional Community and Safety and Well-Being Plan and any subsequent reports, on their behalf; and,

THAT Essex County Council approve the Windsor Essex Regional Community Safety and Well-Being Plan for submission to the Ministry of the Solicitor General before December 31, 2021; and,

THAT Essex County Council champion the Plan, recognizing that the Plan's implementation necessitates the active engagement and meaningful participation of key sectors, residents and communities across the region.

**Carried**

**12.4 Environmental Systems Research Institute (ESRI) Enterprise License Agreement Extension**

Report number 2021-1117-FIN-R014-SZ, Environmental Systems Research Institute (ESRI) Enterprise License Agreement Extension, dated November 17, 2021, from Sandra Zwiers, Director, Financial Services/Treasurer

Sandra Zwiers provided Council with the report requesting the direct award of a two-year contract for software licenses required to continue to operate the Geocortex, Cityworks and Burnside programs used by the County and seven local tier municipalities. Included in the report was the breakdown of cost per municipality. Ms. Zwiers explained that the County would furnish the contract up front and the other participating municipalities would reimburse the County for their share of the contract.

**236-2021**

**Moved By** Richard Meloche

**Seconded By** Crystal Meloche

That Essex County Council approve the direct award of an Enterprise License Agreement Extension for the period of January 1, 2022 to December 31, 2024 to Environmental Systems Research Institute (ESRI) at a value of \$590,000 plus applicable taxes.

**Carried**

### **13. Unfinished Business**

#### **13.1 Regional Affordable Housing Strategy and Review of Social Housing Cost Sharing Agreement**

November 12, 2021 - Correspondence from the City of Windsor in response to County Council's resolution requesting the development of a Regional Affordable Housing Strategy and Review of the Social Housing Cost Sharing Agreement.

##### **237-2021**

**Moved By** Gord Queen

**Seconded By** Larry Snively

That Essex County Council receive the correspondence for information.

**Carried**

### **14. New Business**

#### **14.1 Public Reporting of Closed Meeting**

A Closed Meeting of Essex County Council was held at 6:30 p.m., prior to the regular Council meeting, pursuant to Section 239 (2) (c) and (k) of the Municipal Act, 2001, as amended for the following reason(s):

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

##### **238-2021**

**Moved By** Gord Queen

**Seconded By** Leo Meloche

That Essex County Council receive the request from the City of Windsor and approve an investment to an upper limit of \$1,160,039 for land acquisition and servicing costs for an affordable housing

development in the Town of Essex, subject to the terms of the final agreement(s) being acceptable to the County of Essex;

That the funding be drawn from the Corporation's Rate Stabilization Reserve; and further,

That County Administration be directed to develop an agreement setting out the terms and condition for the investment in this affordable housing development, from the County of Essex to the City of Windsor and/or the Windsor Essex Community Housing Corporation, agreeable to the County Solicitor and Chief Administrative Officer.

**Carried**

#### **14.2 Can-Am Indian Friendship Centre of Windsor and Windsor and District Labour Council**

Aldo DiCarlo notified Council of an upcoming event presented by the The Can-Am Indian Friendship Centre of Windsor and the Windsor and District Labour. He advised that Keynote speaker, the Honourable Murray Sinclair, Chair of the Truth and Reconciliation Commission was offering a presentation entitled "The Truth is hard. Reconciliation is harder."

Council was advised that the presentation would be taking place on December 9, 2021 from 6:30-8:00 PM, with tickets being free of charge and available at <http://murraysinclair.ticketfi.com/>

#### **14.3 COVID-19 Pandemic Update**

Leo Meloche brought forward concern regarding the increasing number of COVID-19 cases in the Windsor-Essex region. Discussion included the need to continue with vaccination campaigns and encouraging all members of the community to remain vigilant by being aware of their surroundings, continued sanitization practices and masking.

### **15. Adoption of By-Laws**

#### **239-2021**

**Moved By** Larry Snively

**Seconded By** Tom Bain

That By-law 2021-34, having been read a first, second and third time, be finally passed and enacted.

**Carried**

**15.1 By-law Number 2021-34**

Being a By-law to confirm the proceedings of the Council of the Corporation of the County of Essex for the November 17, 2021 meeting.

**16. Notice of Motion**

There were no Notices of Motion at the November 17, 2021 meeting.

**17. Adjournment**

**240-2021**

**Moved By** Nelson Santos

**Seconded By** Aldo DiCarlo

That the Essex County Council meeting for November 17, 2021, be adjourned at 8:49 PM.

**Carried**

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Gary McNamara

Warden - County of Essex

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Mary Birch

Director of Council and Community Services/Clerk

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Date Signed