



## **Administrative Report**

### **Office of the Chief Administrative Officer**

**To:** Warden McNamara and Members of Essex County Council

**From:** Mike Galloway  
Chief Administrative Officer

**Date:** Wednesday, December 01, 2021

**Subject:** Approval of Invoices – Legal/Consulting Services

**Report #:** 2021-1201-CAO-R011-MG

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#### **Purpose**

To present legal and consulting invoices for Council approval.

#### **Background**

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

## Discussion

Please find attached for Council’s review and consideration two invoices, totaling \$51,773.22.

The nature of these accounts is summarized as:

<b>Name of Legal/Consulting Service</b>	<b>Account Description</b>	<b>Amount</b>
Mathews, Dinsdale & Clark LLP	October 26, 2021 – Invoice 418843- File 12425-1	\$28,346.05
Mathews, Dinsdale & Clark LLP	October 26, 2021 – Invoice 418843- File 12425-14	\$5,656.22
Hicks Morley	October 29, 2021 – Invoice 587366	\$17,770.95
<b>Total</b>	<b>All Invoices</b>	<b>\$51,773.22</b>

These accounts have been reviewed by the Chief EMS, Chief Librarian, Director of HR and/or the Chief Administrative Officer and are considered an accurate representation of the services rendered.

## Financial Implications

Allocations for legal matters related to the above commitments are included within the departmental Budgets for 2021.

## **Recommendation**

That Essex County Council approve the payment of invoices, for legal/consulting services as outlined in report number 2021-1201-CAO-R011-MG in the amount of \$51,773.22.

Respectfully Submitted

*Mike Galloway*

Mike Galloway, Chief Administrative Officer

<b>Appendix Number</b>	<b>Title</b>
Appendix A	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover