

Library Services

Operating Category	Description	2021 Budget	2021 Projection (unaudited)	2022 Budget
Expenditures	Salaries and Wages	3,431,380	3,043,100	3,479,500
Expenditures	Benefits	890,370	860,000	974,800
Expenditures	Board Expense	32,000	11,000	11,000
Expenditures	Staff Expense	66,760	67,100	67,200
Expenditures	Office Expense	260,200	230,200	234,200
Expenditures	Purchased Services	247,280	247,100	243,500
Expenditures	Occupancy Expense	277,530	269,600	266,100
Expenditures	Operating Expense	294,700	226,700	322,700
Expenditures	Total	5,500,220	4,954,800	5,599,000
Recoveries	Ontario Grants	273,620	273,600	273,600
Recoveries	Other Grants	14,110	14,100	14,100
Recoveries	Fees, Service Charges	105,000	37,000	106,000
Recoveries	Total	392,730	324,700	393,700
Contributions to (from)	Enhanced Service Reserve	(36,580)	0	(36,600)
Contributions to (from)	Rate Stabilization Reserve	(151,000)	216,850	(120,000)
Contributions to (from)	County Health Benefit Rate Stab.	(23,000)	0	(18,000)
Contributions to (from)	County Rate Stabilization Reserve	(50,000)	0	(55,000)
Contributions to (from)	Total	(260,580)	216,850	(229,600)
Net Operating Expenditures		4,846,910	4,846,950	4,975,700
Capital Category	Description	2021 Budget	2021 Projection (unaudited)	2022 Budget
Expenditures	Library Materials	872,100	872,100	900,100
Expenditures	Capital Expenditures	416,000	445,900	456,000
Expenditures	Total	1,288,100	1,318,000	1,356,100
Recoveries	Special Projects Grant	0	100,400	59,500
Contributions to (from)	Vehicle Reserve	15,840	15,800	(34,600)
Contributions to (from)	Capital Reserve	30,000	(10,000)	(120,000)
Contributions to (from)	Rate Stabilization Reserve	(311,000)	(200,500)	(91,500)
Contributions to (from)	Total	(265,160)	(194,700)	(246,100)
Net Capital Expenditures		1,022,940	1,022,900	1,050,500
Total Departmental Requirement		5,869,850	5,869,850	6,026,200

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Operating Category	Account Number	Description	2021 Budget	2021 Projection (unaudited)	2022 Budget
Salaries and Wages	111011101	Library Services	3,431,380	3,043,100	3,479,500
Salaries and Wages	Category	Total	3,431,380	3,043,100	3,479,500
Benefits	111011201	Employment Insurance	61,400	52,300	65,000
Benefits	111011202	Canada Pension	146,680	131,700	162,700
Benefits	111011203	O.M.E.R.S.	282,420	255,600	298,000
Benefits	111011204	Employer Health Tax	63,830	59,300	69,000
Benefits	111011205	Health Insurance	203,900	229,800	258,000
Benefits	111011206	Group Life Insurance	18,200	18,000	16,800
Benefits	111011207	Long Term Disability Insurance	73,000	72,000	72,000
Benefits	111011209	Short Term Disability Insurance	31,600	31,900	23,600
Benefits	111011208	W.S.I.B. (claims)	9,340	9,400	9,700
Benefits	Category	Total	890,370	860,000	974,800
Board Expense	111012101	Indemnities	9,000	9,000	9,000
Board Expense	111012302	Mileage	2,000	2,000	2,000
Board Expense	111012398	Strategic Planning	21,000	0	0
Board Expense	Category	Total	32,000	11,000	11,000
Staff Expense	111013001	Mileage	10,000	10,000	10,000
Staff Expense	111013002	Training	50,000	50,000	50,000
Staff Expense	111013004	Assoc. Meetings	2,000	2,000	2,000
Staff Expense	111013005	Membership Fees	760	1,100	1,200
Staff Expense	111013098	Other	4,000	4,000	4,000
Staff Expense	Category	Total	66,760	67,100	67,200
Office Expense	111013101	Telephone - Voice	8,000	8,000	12,000
Office Expense	111013102	Postage	10,000	10,000	10,000
Office Expense	111013103	Office Supplies	7,000	7,000	7,000
Office Expense	111013110	Printing	6,000	6,000	6,000
Office Expense	111013114	Copier Lease/Maintenance	25,000	25,000	25,000
Office Expense	111013118	Communication / Connectivity	144,000	144,000	144,000
Office Expense	111013119	Cataloguing Supplies	60,000	30,000	30,000
Office Expense	111013198	Miscellaneous	200	200	200
Office Expense	Category	Total	260,200	230,200	234,200
Operating Expense	111013611	Delivery Van Maintenance & Fuel	12,000	12,000	12,000
Operating Expense	111013612	Repairs & Maintenance (Branches)	20,000	20,000	20,000
Operating Expense	111013613	Janitorial & Mtce. Supplies	6,000	6,000	6,000
Operating Expense	111013614	Advertising	25,000	25,000	25,000
Operating Expense	111013615	Computer Systems Operation	202,700	134,700	230,700
Operating Expense	111013616	Prof. Program Services/Supplies	8,000	8,000	8,000
Operating Expense	111013666	Pandemic Supplies	21,000	21,000	21,000
Operating Expense	Category	Total	294,700	226,700	322,700

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Operating Category	Account Number	Description	2021 Budget	2021 Projection (unaudited)	2022 Budget
Purchased Services	111013301	Legal & Consulting	40,000	40,000	40,000
Purchased Services	111013302	Audit Fees	5,280	5,100	5,300
Purchased Services	111013305	Collection Services	2,500	2,500	2,500
Purchased Services	111013307	Janitorial & Mtce. Contracts	100,000	100,000	100,000
Purchased Services	111013381	Electronic Data Hosting Services	75,000	75,000	75,000
Purchased Services	111013380	Payroll Service	24,500	24,500	20,700
Purchased Services	Category	Total	247,280	247,100	243,500
Occupancy Expense	111013401	Insurance	50,580	42,600	37,100
Occupancy Expense	111013407	Shared Occupancy (Admin. Office)	81,950	82,000	84,000
Occupancy Expense	111013412	Utilities-Gas	25,000	25,000	25,000
Occupancy Expense	111013413	Utilities-Hydro	120,000	120,000	120,000
Occupancy Expense	Category	Total	277,530	269,600	266,100
Expenditures	Category	Total	5,500,220	4,954,800	5,599,000
Recoveries	111016201	Provincial Grant	273,620	273,600	273,600
Recoveries	111016305	Provincial Grant-Pay Equity	14,110	14,100	14,100
Recoveries	111016503	Municipal Recoveries - Kingsville	2,500	2,500	2,500
Recoveries	111016368	Safe Restart Grant	20,000	21,000	21,000
Recoveries	111016607	Copier Fees	20,000	1,800	20,000
Recoveries	111016608	Fees and Fines	50,000	1,400	50,000
Recoveries	111016609	Promotional items	0	1,100	0
Recoveries	111016698	Other	5,000	900	5,000
Recoveries	111016660	Data / Fax	2,000	0	2,000
Recoveries	111016731	Book Sales	1,000	0	1,000
Recoveries	111016784	Staff Recovery	0	3,800	0
Recoveries	111016798	Miscellaneous	4,500	4,500	4,500
Recoveries	Category	Total	392,730	324,700	393,700
Contributions to (from)	111016865	Enhanced Service Reserve	(36,580)	0	(36,600)
Contributions to (from)	111016801	Rate Stabilization Reserve - 1x Legal	(30,000)	(30,000)	(20,000)
Contributions to (from)	111016801	Rate Stabilization Res. - Vision/Values	(21,000)	0	0
Contributions to (from)	111016801	Rate Stabilization Res. - 2016 Surplus	(100,000)	0	(100,000)
Contributions to (from)	111016801	Rate Stabilization Res. - Surplus	0	246,850	0
Contributions to (from)	1110168xx	County Health Benefit Rate Stab.	(23,000)	0	(18,000)
Contributions to (from)	1110168xx	County Rate Stabilization Reserve	(50,000)	0	(55,000)
Contributions to (from)	Category	Total	(260,580)	216,850	(229,600)
Net Operating	Expenditures		4,846,910	4,846,950	4,975,700

Library Services

Capital Category	Account Number	Description	2021 Budget	2021 Projection (unaudited)	2022 Budget
Library Materials	111013860	Books - Tangible	350,000	350,000	350,000
Library Materials	111013868	Books - Virtual	280,000	280,000	300,000
Library Materials	111013861	Electronic Resources	10,000	10,000	10,000
Library Materials	111013862	Periodicals	22,000	22,000	22,000
Library Materials	111013870	Periodicals - Virtual	27,000	27,000	30,000
Library Materials	111013863	Audio Visual Materials - Tangible	55,000	55,000	55,000
Library Materials	111013869	Audio Visual Materials - Virtual	125,000	125,000	130,000
Library Materials	111013866	Bindery	2,000	2,000	2,000
Library Materials	111013867	Express and Postage	1,100	1,100	1,100
Library Materials	Category	Total	872,100	872,100	900,100
Capital Expenditures	111013801	Furnishings & Equipment	30,000	30,000	30,000
Capital Expenditures	111013805	Vehicles	0	0	50,000
Capital Expenditures	111013807	Computer Equipment/Software	75,000	75,000	75,000
Capital Expenditures	111013804	Special Projects Capital	76,000	25,000	66,000
Capital Expenditures	111013827	Amherstburg - Equipment	0	80,900	0
Capital Expenditures	1110138xx	Modern. & Eff. -Open+ systems	85,000	85,000	85,000
Capital Expenditures	1110138xx	Open+ Service - Branch Renovations	150,000	150,000	150,000
Capital Expenditures	Category	Total	416,000	445,900	456,000
Expenditures	Category	Total	1,288,100	1,318,000	1,356,100
Recoveries	111016382	Special Projects Grant	0	40,900	0
Recoveries	111016203	Modernization and Efficiency Grant	0	59,500	59,500
Recoveries	Category	Total	0	100,400	59,500
Contributions to (from)	111014121	Vehicle Reserve - Amortization	15,840	15,800	15,400
Contributions to (from)	111014102	Capital Reserve - Amortization	30,000	30,000	30,000
Contributions to (from)	111016810	Vehicle Reserve	0	0	(50,000)
Contributions to (from)	111016811	Capital Reserve - Furniture & Equip.	0	(40,000)	0
Contributions to (from)	111016811	Capital Reserve - Branch Renov.	0	0	(150,000)
Contributions to (from)	111016801	Rate Stabilization Res. - Branch Renov.	(311,000)	(200,500)	(91,500)
Contributions to (from)	Category	Total	(265,160)	(194,700)	(246,100)
Net Capital	Expenditures		1,022,940	1,022,900	1,050,500
	Total Departmental Requirement		5,869,850	5,869,850	6,026,200