



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of Essex County Council

From: Mike Galloway
Chief Administrative Officer

Date: Wednesday, October 20, 2021

Subject: Approval of Invoices – Legal/Consulting Services

Report #: 2021-1020-CAO-R010-MG

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Please find attached for Council's review and consideration three invoices, totaling \$13,430.06.

The nature of these accounts is summarized as:

Name of Legal/Consulting Service	Account Description	Amount
Mathews, Dinsdale & Clark LLP	September 27, 2021 – Invoice 417254, file 12425-1	\$12,437.35
Mathews, Dinsdale & Clark LLP	September 27, 2021 – Invoice 417254, file 12425-14	\$176.28
Hicks Morley	September 30, 2021 – Invoice 584919	\$816.43
Total	All Invoices	\$13,430.06

These accounts have been reviewed by the Chief EMS, Director of HR, Chief Librarian and/or the Chief Administrative Officer and are considered an accurate representation of the services rendered.

Financial Implications

Allocations for legal matters related to the above commitments are included within the departmental Budgets for 2021.

Recommendation

That Essex County Council approve the payment of invoices, for legal/consulting services as outlined in report number 2021-1020-CAO-R010-MG in the amount of \$13,430.06.

Respectfully Submitted

Mike Galloway

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Appendix A	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover