



Confidential Administrative Report

Office of the Director of Council & Community Services/Clerk

To: Warden McNamara and Members of Essex County Council

From: Mary Birch
Director of Council & Community Services/Clerk

Date: Wednesday, October 20, 2021

Subject: 2022 County Council Meeting Schedule Approval

Report #: 2021-1020-CCS-R010-MB

Purpose

To seek approval from County Council for the 2022 Essex County Council Meeting Schedule.

Background

Sections 2, 3 and 4 of the County of Essex Procedure By-law Number 41-2018, as amended, set out procedures regarding County Council meetings.

Discussion

In accordance with Sections 2, 3 and 4 of the County of Essex Procedure By-law Number 41-2018, as amended, the County Council Meeting Schedule for 2022 is proposed in Appendix 'A'.

For the months of January, July and August, only one meeting per month has been scheduled.

The August 17th meeting has been rescheduled to August 10th, 2022 to accommodate a conflict with the 2022 AMO Conference.

The 2022 Municipal Election will be held on October 24th, 2022. The final meeting for the current term of Council will be October 19th, 2022.

While not specified on the attached County Council Meeting schedule, please make note that the Warden's Banquet is scheduled for Friday, November 4th, 2022.

Other important dates of note for returning members of County Council will be:

- Council Orientation – November 2, 2022;
- Inaugural Meeting and Warden's Election – November 23, 2022; and
- Budget Deliberations – December 7, 2022.

It is anticipated that some additional special meetings for strategic planning sessions will also be scheduled once the new Council is sworn in.

As requested by County Council, the start time of County Council meetings will change from 7:00 PM to 6:00 PM, commencing on December 21st, 2022.

Financial Implications

Expenditures for 2022 County Council meetings will be accommodated for in the 2022 budget.

Recommendation

That Essex County Council approve the 2022 County Council meeting schedule as presented.

Respectfully Submitted

Mary Birch

Mary Birch Director of Council & Community Services/Clerk

Concurred With,

Michael Galloway

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
A	2022 County Council Meeting Schedule