



Essex County Council Regular Meeting Minutes

Wednesday, April 21, 2021

7:00 PM

<https://video.isilive.ca/countyofessex/live.html>

- Council:
- Gary McNamara, Warden, Mayor, Town of Tecumseh
 - Joe Bachetti, Deputy Mayor, Town of Tecumseh
 - Tracey Bailey, Deputy Mayor, Municipality of Lakeshore
 - Tom Bain, Mayor, Municipality of Lakeshore
 - Marc Bondy, Mayor, Town of LaSalle
 - Aldo DiCarlo, Mayor, Town of Amherstburg
 - Hilda MacDonald, Mayor, Municipality of Leamington
 - Crystal Meloche, Deputy Mayor, Town of LaSalle
 - Leo Meloche, Deputy Mayor, Town of Amherstburg
 - Richard Meloche, Deputy Mayor, Town of Essex
 - Nelson Santos, Deputy Warden, Mayor, Town of Kingsville
 - Gord Queen, Deputy Mayor, Town of Kingsville
 - Larry Snively, Mayor, Town of Essex
 - Larry Verbeke, Deputy Mayor, Municipality of Leamington
- Administration:
- Mike Galloway, Chief Administrative Officer
 - Mary Birch, Director of Council & Community Services/Clerk
 - Jayne Brooks Keller, Administrator - Sun Parlor Home
 - Katherine Hebert, Deputy Clerk
 - Bruce Krauter, Chief, Essex Windsor EMS
 - Don McArthur, Manager, Communication and Organizational Development
 - Jane Mustac, Director of Infrastructure Services/County Engineer
 - Greg Schlosser, Director Human Resources
 - Crystal Sylvestre, Council and Community Services Administrative Assistant
 - Sandra Zwiers, Director of Financial Services/Treasurer

1. Closed Meeting

There was no Closed Meeting scheduled for April 21, 2021.

2. Moment of Reflection

Warden McNamara offered the following message regarding the passing of the Duke of Edinburgh, Prince Philip:

Earlier this month, Prince Philip, Duke of Edinburgh, died after a long and eventful life.

He was not only the loyal consort to Queen Elizabeth for more than seven decades. He was a Second World War veteran and a licensed pilot for 44 years. He also supported the environment, industry, sport and education through his patronage of hundreds of organizations.

Many in Windsor-Essex remember the excitement of the Queen and Prince Philip's visit to our region in 1984.

Let us take a moment to reflect and honour the life of Prince Philip.

Prince Phillip did a lot of work in the Scouting movement through out the world. He was the patron to the Boy Scouts, Girl Scouts and Guiding throughout the World.

Keep Prince Phillip in our thoughts as we reflect on his long tenure as the consort to Queen Elizabeth, the head of the Commonwealth and the Queen of Canada.

3. Singing of 'O Canada'

4. Recording of Attendance

Warden McNamara attended the meeting virtually from the Essex County Civic Centre, Council Chambers. All other members of Council participated in the meeting virtually, via video conferencing from alternate remote locations.

5. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest raised.

6. Adoption of Regular Meeting Minutes

April 7, 2021 Essex County Council - Regular Meeting Minutes

082-2021

Moved By Tom Bain

Seconded By Larry Snively

That the minutes of the April 7th, 2021 Regular Meeting of Essex County Council be adopted as presented.

Carried

7. County Warden's Welcome and Remarks

Warden McNamara welcomed the members of County Council, Administration and members of the public and delivered the following greeting:

Good evening.

We are at another critical point in the battle against COVID-19 in the Windsor-Essex Region. We need to stop the third wave by staying home and prevent a fourth wave by getting vaccinated.

I know many of you are tired and frustrated, but you keep stepping up. Thank you. Your efforts and sacrifices are making a difference.

So far, the third wave of the pandemic has not hit this region as hard as other parts of Ontario.

However, the fast-spreading variants of the virus are here and on the rise. We need to remain vigilant.

The only way to stop them is by staying home as much as possible. Practice social distancing outside your home and wear a mask when you can't.

The other positive action you can take is getting a COVID-19 vaccine when it is your turn.

When I was eligible, I didn't hesitate to get a shot of the AstraZeneca vaccine. I was grateful to get it. If you are still waiting for your turn, thank you for being patient.

Everyone 40 years and older is now eligible to make an appointment to be immunized at a participating local pharmacy. I'm heartened to hear people are signing up.

Everyone who is 60 years or older has the option of making an appointment at one of our region's vaccination clinics.

Individuals with the highest-risk health conditions can also book appointments at these clinics. New time slots are added daily, so check the WEVax.ca website every morning until you get one.

If you're 50 or over and live in one of the "hot spot" postal codes, you as well can book an appointment at one of the vaccination clinics. You can arrange for free transportation provided by Vets Cab and Sun Parlor Taxi. Thanks to some generous local companies and the Windsor-Essex Regional Chamber of Commerce the cost of your cab fare will be covered.

This is the kind of teamwork that will protect our community.

Health experts have been clear that the benefits of being vaccinated far outweigh the risks. If you have questions, go to a credible source. The WEVax.ca website has all the information, including a step-by-step guide about vaccine appointments available in 11 languages. It is a great resource.

More than 127,000 Windsor-Essex residents have had at least one dose of vaccine as of this morning. That number keeps climbing. The bigger it gets the better we are all protected.

8. Delegations and Presentations

There were no delegations scheduled for the April 21, 2021 meeting.

9. Communications

9.1 Correspondence

083-2021

Moved By Marc Bondy

Seconded By Tracey Bailey

That the correspondence listed on the Regular Agenda for April 21, 2021, be received and any noted action approved.

Carried

9.1.1 Inclusive Community Grants Program

April 7, 2021 - Notification of unsuccessful application for Inclusive Community Grants Program.

9.1.2 Municipal Property Assessment Corporation (MPAC)

Read the [MPAC 2020 Annual Report Online](#)

9.1.3 Independent Electricity System Operator (IESO)

April 8, 2021 Letter to Warden McNamara regarding the future of gas generation in Ontario.

9.1.4 Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)

April 9, 2021 - [Connecting Links Funding Announced](#)

9.1.5 Alcohol and Gaming Commission of Ontario (AGCO)

April 15, 2021 - [Information Bulletin: Reforms to support Ontario liquor manufacturers and delivery services](#)

9.1.6 Pathway to Potential

April 2021 - [Information Sharing Newsletter](#)

9.1.7 Township of Essa

Resolution RE Support for Town of Orangeville's resolution in opposition of [Schedule 3 within Bill 257](#), Supporting Broadband and Infrastructure Expansion Act, 2021

9.1.8 Township of Zorra

Resolution RE Support for Advocacy for Reform of Joint and Several Liability

9.1.9 Town of Whitchurch-Stouffville

Resolution RE Cannabis (Marijuana) Production Facilities

9.1.10 Township of Hudson

Resolution RE Support for Fire Departments

9.1.11 Town of Amherstburg

Resolution RE National Three Digit Suicide Prevention Hotline

9.1.12 Town of Amherstburg

Resolution RE Support for Universal Paid Sick Days in Ontario

9.1.13 Town of Amherstburg

Resolution RE Amendments to the Agricultural Tile Drainage Installation Act

9.1.14 Town of Tecumseh

Resolution RE Three Digit Dialing - Mental Health Suicide Prevention Hotline

9.1.15 Town of Tecumseh

[Notice of Public Information Centre No. 2](#) - Shoreline Management Plan (Coastal Flood Risk Assessment)

9.1.16 Association of Municipalities of Ontario (AMO)

April 7, 2021 - [AMO Policy Update – Province Declares a Third State of Emergency and Issues a Province-Wide Stay-at-Home Order](#)

9.1.17 Association of Municipalities of Ontario (AMO)

April 8, 2021 - [AMO Watchfile Online](#)

9.1.18 Association of Municipalities of Ontario (AMO)

April 10, 2021 - [AMO 2021 Conference: Program Update](#)

9.1.19 Association of Municipalities of Ontario (AMO)

April 12, 2021 - [AMO Policy Update – Back to Remote Learning, Connecting Links Funding, and Funeral, Burial and Cremation Services Act Regulation Changes](#)

9.1.20 Association of Municipalities of Ontario (AMO)

April 13, 2021 - [City of Brantford Work-from-Home Workplace Model In Discussion](#)

9.1.21 Association of Municipalities of Ontario (AMO)

April 14, 2021 - [AMO and the Loomex Group Leading Through Crisis: Strengthening Personal Resilience](#)

9.1.22 Association of Municipalities of Ontario (AMO)

April 14, 2021 - [AMO Policy Update – Municipal Code of Conduct Consultation Launched](#)

9.1.23 Association of Municipalities of Ontario (AMO)

April 15, 2021 - [AMO Watchfile Online](#)

9.2 Resolutions

9.2.1 Town of Essex

Resolution RE COVID-19 Shutdown and impact on small businesses

084-2021

Moved By Crystal Meloche

Seconded By Larry Verbeke

That the correspondence from the Town of Essex regarding their resolution seeking an end to the devastating impact of COVID-19 related restrictions on small businesses be received; and further that Essex County Council file as information their Resolution R21-04-117.

Carried

10. Consent Agenda

085-2021

Moved By Hilda MacDonald

Seconded By Tom Bain

That the recommendation in the Administrative Report listed as item 10.1, on the Consent Agenda for April 21, 2021, be approved.

Carried

10.1 Approval of Invoices, Legal and Consulting Services

Report number 2021-0421-ADM-R002-MG Approval of Invoices, Legal and Consulting Services, dated April 21, 2021 from Mike Galloway, Chief Administrative Officer

11. Reports and Questions

11.1 Essex County Accessibility Advisory Committee

February 11, 2021 - Essex County Accessibility Advisory Committee Meeting Minutes, Gord Queen, Vice Chair

086-2021

Moved By Gord Queen

Seconded By Nelson Santos

That the February 11, 2021 minutes of the Essex County Accessibility Advisory Committee be approved.

Carried

11.2 Regional Insurance Study

Report number 2021-0421-FIN-R06-SZ, Regional Insurance Study, dated April 21, 2021 from Sandra Zwiers, Director of Financial Services/Treasurer

Sandra Zwiers provided information related to the Corporation's insurance programs and opportunities available by investigating a regional approach to purchasing these services. She explained that the goal was to improve economies of scale to provide overall cost savings for the Corporation and its seven local municipalities.

She advised that a regional approach included hiring a consultant to investigate options for general liability and health-care benefit coverage, with the goal being to determine if negotiating insurance rates regionally could save money while allowing for differences

among the participating municipalities. She stated that other jurisdictions were using this approach to address pressures through regional insurance pools that provide some protection from insurance sector volatility. The study is expected to take 12 to 13 weeks to complete.

It was noted that the Chief Administrative Officers of all seven municipalities supported a regional study when presented with the information by County CAO Mike Galloway.

087-2021

Moved By Marc Bondy

Seconded By Nelson Santos

That Essex County Council approve the transfer of funds from the Rate Stabilization Reserve to cover the cost of a regional insurance review/study.

Carried

11.3 Tender Summary - Culvert on County Road 27 – Centre Branch No. 47 Drain, C-27-219

Report number 2021-0421-ISK-R013-JM, Tender Summary - Culvert on County Road 27 – Centre Branch No. 47 Drain, C-27-219, dated April 21, 2021 from Jane Mustac, Director of Infrastructure Services Department/County Engineer

Jane Mustac provided information on the Tender Summary for the Culvert on County 27. She explained that the project was expected to begin late July and last four weeks, with a detour route South to County Road 18 being required.

088-2021

Moved By Larry Snively

Seconded By Richard Meloche

That Essex County Council award the tender for Project Number 118-2021 County Road 27 Culvert over Centre Branch No. 47 Drain to D'Amore Construction (2000) Ltd. for a total tender amount of \$439,330.00 plus H.S.T.

Carried

11.4 Tender Summary – Culvert on County Road 42 – 4th Concession Drain, C-42-113

Report number 2021-0421-ISD-R014-JM, Tender Summary – Culvert on County Road 42 – 4th Concession Drain, C-42-113, dated April 21, 2021 from Jane Mustac, Director of Infrastructure Services Department/County Engineer

Report number amended to 2021-0421-ISD-R014-JM.

Jane Mustac provided information in the Tender Summary for the Culvert of County Road 42 noting the project was scheduled to begin late July, first of August and be completed before the start of school year. She advised this project would require a four-week closure routing traffic North to County Road 22.

089-2021

Moved By Joe Bachetti

Seconded By Leo Meloche

That Essex County Council award the tender for Project Number 119-2021 County Road 42 Culvert over 4th Concession Drain to Matassa Incorporated for a total tender amount of \$591,775.02 plus H.S.T.

Carried

12. Unfinished Business

There was no unfinished business for April 21, 2021.

13. New Business

13.1 Thames-Sydenham and Region Drinking Water Source Protection Committee

Received e-mailed correspondence April 8, 2021 from Jenna Allain, Source Protection Coordinator, Thames-Sydenham and Region Drinking Water Source Protection Committee advising that a representative for the joint seat representing Elgin, Essex and Chatham-Kent requires a nominee to be put forward, either jointly or separately by each municipality. The incumbent, Brent Clutterbuck from the Township of Southwold is interested in serving another term. Mr. Clutterbuck has served as the representative since the inception of the Committee in 2007.

Council supported the request to have Brent Clutterbuck maintain his position as representative through the next term.

090-2021

Moved By Larry Verbeke

Seconded By Aldo DiCarlo

That Essex County Council nominate Mr. Brent Clutterbuck from the Township of Southwold to the Thames-Sydenham & Region Source Protection Committee as the representative from Elgin, Essex and Chatham-Kent.

Carried

14. Adoption of By-Laws

091-2021

Moved By Aldo DiCarlo

Seconded By Larry Snively

That By-laws 2021-16 and 2021-17, having been read a first, second and third time, be finally passed and enacted.

Carried

14.1 By-Law Number 2021-16

Being a By-law to Authorize the Purchase Lands for the Construction of an EMS Facility in the Town of Kingsville.

14.2 By-law Number 2021-17

Being a By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for April 21, 2021

15. Notice of Motion

There were no Notices of Motion for April 21, 2021.

16. Adjournment

That the Essex County Council meeting for April 21, 2021 be adjourned at 7:41 PM.

092-2021

Moved By Nelson Santos

Seconded By Richard Meloche

Carried

Gary McNamara

Warden - County of Essex

Mary Birch

Director of Council and Community Services/Clerk

Date Signed