



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of Essex County Council

From: Mike Galloway
Chief Administrative Officer

Date: Wednesday, April 21, 2021

Subject: Approval of Invoices – Legal/Consulting Services

Report #: 2021-0421-CAO-R002-MG

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Please find attached for Council's review and consideration five accounts, totaling \$3400.71 covering legal services.

The nature of these accounts is summarized as:

Name of Legal/Consulting Service	Account Description	Amount
McTague Law Firm	One Account relating to a SPH Matter	\$ 666.42
McTague Law Firm	One Accounts relating to Community Services Matters	\$1,205.09

These accounts have been reviewed by the Director of Council & Community Services and the Chief Administrative Officer and are considered an accurate representation of the services rendered.

Financial Implications

Allocations for legal matters related to the above commitments are included within the Corporation's SPH and Community Services Budgets for 2021.

Recommendation

That the accounts identified in Report 2021-0421-CAO-R002-MG, totaling \$1,871.51 be approved for payment.

Respectfully Submitted

Mike Galloway

Originally Signed by

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Appendix I	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover