



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of County Council

From: Mary Birch
Director of Council & Community Services/Clerk

Date: Wednesday, October 07, 2020

Subject: Approval of Invoices – Legal/Consulting Services

Report #: 2020-1118-ADM-R15-MB

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Please find attached for Council's review and consideration six accounts, totaling \$38,109.39, covering legal services.

The nature of these accounts is summarized as:

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| Name of Legal/Consulting Service | Account Description | Amount |
|---|--|---------------|
| McTague | Two accounts: one relating to Housing with Support program; one relating to Sun Parlor Home legal defense matter | \$4,341.34 |
| Mathews, Dinsdale & Clark | Two accounts relating to EMS, SPH and Library Services labour related matters | \$16,907.63 |

These accounts have been reviewed by the Director of Council and Community Services / Clerk, Director of Human Resources, Chief, Windsor-Essex EMS, Administrator SPH, Chief Librarian and the Acting Chief Administrative Officer and are considered an accurate representation of the services rendered.

Financial Implications

Allocations for legal matters related to the above commitments are included within the Corporation's EMS, Library, SPH and General Government Services Budgets for 2020.

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Recommendation

That the accounts identified in Report 2020-1118-ADM-R15-MB, totaling \$21,248.97 be approved for payment.

Respectfully Submitted

Mary Birch

Originally Signed by

Mary Birch, Director of Council and Community Services
Acting Chief Administrative Officer

| Appendix No. | Title of Appendix |
|---------------------|---|
| Appendix I | Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover |