



## Administrative Report

### Office of the Director of Infrastructure Services

**To:** Warden McNamara and Members of County Council

**From:** Jane Mustac, P. Eng.  
Director of Infrastructure Services/County Engineer

**Date:** Wednesday, October 21, 2020

**Subject:** Road User Agreement – Pleasant Valley Campground

**Report #:** 2020-1021-ISD-R30-JM

---

#### Purpose

The purpose of this report is to provide County Council information and recommendations pertaining to a request from Pleasant Valley Campground to construct a private sanitary forcemain within the County Road 20 right-of-way in the Town of Kingsville.

#### Background

Pleasant Valley Campground, specifically the Estate of Micheal N. Henderson located at 808 County Road 20, in the Town of Kingsville, in the County of Essex, having a legal description of PT LT 13 CON Front West Gosfield as in R1123357 (SCH A); S/T R467405; Kingsville, and bearing PIN 75173-0160, requires a private sanitary sewer forcemain (**Appendix A**). There is currently no Sanitary Sewer along County Road 20 adjacent to the Campground lands.

#### Discussion

The Town of Kingsville has approved this request prior to coming to the County for approval. The next stage for the Pleasant Valley Campground is to obtain permission from the County to construct, install and maintain a private sanitary forcemain of approximately 370 meters (**Private Sanitary**

## Administrative Report

Page 2

October 21, 2020

CR 20 Forcemain – Pleasant Valley Campground

---

**Forcemain**) along the north side of County Road 20 right-of-way, as identified in **Appendix B**.

The plans that describe the location of the forcemain are draft but consists of a description of the Private Sanitary Forcemain that will service the Pleasant Valley Campground located at 808 County Road 20 (**Appendix C**). Detailed drawings have been provided to the Infrastructure Services Department.

County Administration, through the County Solicitor, developed a Road User Agreement **-Appendix D-** that identifies the terms and conditions that apply for the construction of the private forcemain. These terms and conditions include topics related to construction and maintenance, relocation, as built drawings, emergencies, restoration, security deposits, insurance and indemnity, closing of a highway, dispute resolution, etc. to protect the public highway.

## Financial Implications

All costs associated with the preparation of the agreement, construction and future maintenance of the forcemain are the responsibility of the Pleasant Valley Campground (the Estate of Micheal N. Henderson).

## Recommendation

That By-Law 2020-42 be adopted for the execution of a Road User Agreement with the estate of Micheal N. Henderson (operating as Pleasant Valley Campground) for the construction of a private sewer forcemain within the County Road 20 right of way.

Respectfully Submitted

*Jane Mustac*

Originally Signed by

Jane Mustac, P.Eng, Director of Infrastructure Services/County Engineer

**Administrative Report**

Page 3

October 21, 2020

CR 20 Forcemain – Pleasant Valley Campground

---

Concurred With,

*Robert Maisonville*

Originally Signed by

Robert Maisonville, Chief Administrative Officer

<b>Appendix No.</b>	<b>Title of Appendix</b>
A	Location Map
B	Private Sanitary Forcemain Alignment
C	Draft Registered Plan
D	Road User Agreement