



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of County Council

**From: Robert Maisonville
Chief Administrative Officer**

Date: Wednesday, September 04, 2019

Subject: Approval of Invoices – Legal/Consulting Services

Report #: 2019-0904-ADM-R013-RM

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the council of The Corporation of the County of Essex requires that **“Auditor’s fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval”**.

Discussion

Please find attached for Council’s review and consideration three accounts, totaling \$10,094.90, covering legal services.

The nature of these accounts is summarized as:

Administrative Report

Page 2

September 4, 2019

Approval of Invoices – Legal / Consulting Services

Name of Legal/Consulting Service	Account Description	Amount
Mathews Dinsdale	Three accounts relating to EMS, Library & general labour matters	\$10,094.90

These accounts have been reviewed by the Director of Human Resources, Chief of Essex Windsor EMS, Chief Librarian and the Chief Administrative Officer and are considered an accurate representation of the services rendered.

Financial Implications

Allocations for legal matters related to the above commitments are included within the Corporation’s EMS and Library Budgets for 2019.

Recommendation

It is the recommendation of Administration:

That the accounts identified in Report 2019-0904-ADM-R13-RM, totaling \$10,094.90, be approved for payment

Respectfully Submitted

Robert Maisonville

Originally Signed by

Robert Maisonville, Chief Administrative Officer

Administrative Report

Page 3

September 4, 2019

Approval of Invoices – Legal / Consulting Services

Appendix No.	Title of Appendix
Appendix I	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover