



Essex-Windsor Solid Waste Authority Regular Board Meeting MINUTES

Meeting Date: Tuesday, May 07, 2019
Time: Regular Session 4:00 PM
Location: Essex County Civic & Education Centre – Room C
360 Fairview Avenue West, Essex Ontario

Attendance:

Board Members:	Gary McNamara	County of Essex (Ex-Officio)
	Marc Bondy	County of Essex
	Leo Meloche	County of Essex
	Ed Sleiman	City of Windsor
	Jim Morrison	City of Windsor
	Gary Kaschak – Vice Chair	City of Windsor
	Kieran McKenzie	City of Windsor
EWSWA Staff:	Eli Maodus	General Manager
	Michelle Bishop	Manager of Finance & Administration
	Catharine Copot-Nepszy	Manager of Waste Diversion
	Tom Marentette	Manager of Waste Disposal
	Teresa Policella	Executive Secretary
County of Essex Staff:	Mary Birch	Director of Council & Community Services/Clerk
	Sandra Zwiers	Director of Financial Services/Treasurer
City of Windsor Staff:	Anne Marie Albidone	Manager of Environmental Services
	Tony Ardovini	Deputy Treasurer Financial Planning
	Dwayne Dawson	City of Windsor Administration
Absent:	Aldo DiCarlo – Chair	County of Essex
	Hilda MacDonald	County of Essex
	Drew Dilkens	City of Windsor (Ex-Officio)

1. Call To Order

The Vice Chair called the regular meeting to order at 4:26 pm

2. Declaration of Pecuniary Interest

The Vice Chair called for any declarations of pecuniary interest and none were noted. He further expressed that should a conflict of a pecuniary nature or other arise at any time during the course of the meeting that it would be noted at that time.

3. Announcement – EWSWA 25th Anniversary: May 1994 – May 2019

The General Manager announced that the Authority is celebrating its 25th anniversary. He asked the Manager of Waste Diversion to speak about what Authority events will take place to celebrate this milestone. The Manager of Waste Diversion explained that staff will incorporate the 25th anniversary in the fall during Waste Diversion week. They will explain how the Authority started and where the Authority is going. There may also be an open house at the Recycling Centre.

4. Approval of the Minutes

A. April 11, 2019 Regular Meeting Minutes

Moved by Kieran McKenzie

Seconded by Marc Bondy

THAT the Minutes from the Essex-Windsor Solid Waste Authority Regular Meeting, dated, April 11, 2019 be approved and adopted.

- Carried Unanimously
19-2019

5. Business Arising from the Minutes

No other items were raised for discussion.

6. Correspondence

There are no items for discussion.

7. Delegations

There are no delegations.

8. Waste Disposal

A. Appoint Board Member to Regional Landfill Liaison Committee

The Manager of Waste Disposal provided background information regarding the Landfill Liaison Committee. The Environmental Compliance Approval (ECA) for the Regional Landfill stipulates the establishment and maintenance of a Landfill Liaison Committee (LLC). The purpose of the LLC is to review and make comment on any activities associated with the Regional Landfill Site, which shall include a review of Operations and Monitoring reports, review of complaints as well as the development and implementation plan for eventual end use and perpetual care. Meetings of the LLC are held quarterly. The membership of the LLC consists of 8 members appointed as follows:

- One (1) member from the EWSWA Board that is not a Municipal Council member from the host municipality, namely the Town of Essex – Term of 1 year
- Two (2) members from the Municipal Council of the host municipality, namely the Town of Essex – Term of Council. Currently the members for the Town of Essex are Ms. Kim Verbeek and Mr. Richard Meloche.
- One (1) MOE representative appointed by the District Manager of the Ministry of the Environment. Kelly Laforet, Provincial Officer, has been appointed as the representative.
- Four (4) resident representatives from the “Schedule A” area as defined in the Compensation Policy – Term of three (3) years. The current representatives are Joel Gagnon, Jack Albert, Susan Morand and Louise Masse.

The Authority is to appoint one of its Board members to the Landfill Liaison Committee at this meeting. As a matter of information, the Board’s appointment for 2018 was Board Member Hilda MacDonald.

Due to Ms. MacDonald’s absence, Mr. McNamara asked if she had indicated that she would like to return to the LLC. The General Manager noted that Mrs. MacDonald did not advise him one way or the other.

Mr. McNamara nominated Mr. Bondy for the position.

The Vice Chair asked if Mr. Bondy accepts the nomination. Mr. Bondy accepted the nomination.

Moved by Gary McNamara

Seconded by Leo Meloche

THAT the Board appoint Mr. Bondy, who is not a member of the Council of the Town of Essex, to the Landfill Liaison Committee for a term of one year.

- Carried Unanimously
20-2019

B. Contract extension with Waste Connections for Refuse Haul and Windsor Depot Bin Shuttling for two (2) years to December 31, 2021.

The Manager of Waste Disposal explained to the Board that the Authority contracts the Hauling of Refuse to the Regional Landfill from the Windsor Transfer Station and Transfer Station 2 in Kingsville as well the Windsor Public Drop Off Bin Hauling to the Windsor Transfer Station. The current contract with Waste Connections will expire on December 31, 2019. Waste Connections has been providing the Authority with good

service during the past 6 ½ years. Administration is requesting the Board approve a two (2) year contract extension from January 1, 2020 to December 31, 2021 in order to take advantage of the preferred rates received in 2012 which resulted from the tendering process.

Mr. McKenzie asked if the Authority would pay the CPI adjustment like the other contract extension that will be addressed on the agenda. The Manager of Waste Disposal confirmed the Authority will pay the CPI adjustment.

Moved by Ed Sleiman

Seconded by Jim Morrison

THAT the Board approve a two (2) year contract extension from January 1, 2020 to December 31, 2021 to Waste Connections of Canada for the Hauling of Refuse and Public Drop Off Bin Hauling at the Essex-Windsor Regional Facilities under the same terms and conditions of the original contract.

- Carried Unanimously
21-2019

9. Waste Diversion

A. 2018 Residential Waste Diversion Cover Report

The Manager of Waste Diversion explained the Authority produces an annual Waste Diversion Report which contains information on the various waste diversion programs and the related residential waste diversion rate. The Waste Diversion Report fulfills Condition 5.2 of the Environmental Assessment Approval for the Regional Landfill, as well as provides the Authority with a source of information on all its waste diversion programs. Some of the highlights of the waste diversion report are as follows:

- The overall waste diversion rate increased from 34% in 2017 to 36.3% in 2018.
- Collection of white goods, tires, scrap metals and electronics remained consistent with 2017 tonnage.
- Organic yard waste increased 18% from 2017 to 2018.
- The basket of goods sale of recyclable material decreased from 2017 to 2018. The Manager of Waste Diversion noted that although 2017 was an exceptionally high year, we are consistent with other years. She noted that actual were lower than forecasted and the Authority was always higher compared to other municipalities.
- The new Recycle Coach App attracted 3700 subscribers with 8,500 client interactions. She noted that through the app, residents can receive personalized

schedules, tips on recycling and utilize the “What Goes Where” search engine. She noted

- School programs and community presentation continue to reach many residents of all ages.
- 613 Gold Boxes were awarded in 2018 to residents through the Gold Star Recycler Program,
- The Authority services 96 special events with recycling carts in 2018.
- Special Waste program was similar in tonnage from 2017 to 2018.

Sandra Zwiers entered at 4:38 pm

Mr. Morrison noted that white goods are not collected in the City of Windsor. He noted from the report 126 tonnes were picked up curbside from County municipalities and 158 tonnes were delivered to the depots. Mr. McNamara stated a lot of times white goods are picked up by people looking for scrap metal before the contractor can collect the item. The Manager of Waste Diversion stated the Authority sees a little of this being done. She said the municipality is charged by the Authority whether or not the item is found at curbside because the contractor has been directed to attend to that address.

Mr. Morrison asked if the items end up back at an Authority facility from the scrap metal collectors. The answer is most likely not since the scrap metal collector would instead bring the item to a scrap metal recycler who would pay for the item

Mr. Sleiman asked if the blue box recycling market is going down due to China not wanting any more recyclables. Mr. Sleiman asked if the Authority has any plans to mitigate the loss of market. The Manager of Waste Diversion stated that the Authority was able to ship almost all its materials to domestic buyers. It is more critical to produce a cleaner product. The Manager of Waste Diversion stated that the North American market is currently oversaturated and prices are dropping. She added that the Authority is in a good position and on target as the Authority will soon be installing a Fibre Optic Sorting System in the Fibre Recycling Centre.

Mr. McKenzie asked how the 36% waste diversion rate compares to other jurisdictions. The Manager of Waste Diversion replied that London is at 45%. London is higher because they have wood waste and textile diversion programs.

Mr. McKenzie commented that he started to use the Recycle Coach App. He said the app was a very good tool. He asked if the Authority thinks this will help the diversion rate. The Manager of Waste Diversion stated the Authority will have to raise awareness with residents through radio and newspaper ads, social media and other communication. Mr. McKenzie asked if the Authority will be able to manage an increase

in waste diversion. The Manager of Waste Diversion stated that the Authority will make operational adjustments if there is an increase. Mr. McKenzie stated that he is on the Windsor-Essex Environmental Committee and they would definitely like to promote this app.

Mr. Bondy noted that the Authority has received a lot of motor oil but no revenue. The Manager of Finance and Administration stated that when world oil prices are high the Authority is paid a revenue but oil prices have been depressed. The contractor engaged by the Authority does not charge to remove and recycle the oil and the Authority has assured that this oil does not go to landfill or down a drain.

Mr. Meloche asked if the Authority looks at recycling price variances. The Manager of Finance and Administration stated that the Authority subscribes to an industry standard price sheet for fibre materials. The Authority also receives an email with current commodity prices. She explained that it gets built into the budget. She explained the Authority looks at the commodity prices and trends. The Authority spot markets some commodities and sells to the highest bidder. The Authority has certain contracts for fixed pricing for newsprint.

Mr. McNamara asked about the wood waste and construction material diversion in London. He asked what are they doing different. Is there a recycling opportunity that we are missing or maybe a lack of equipment or a larger investment? The Manager of Waste Disposal stated he visited the two landfills in London last year including a private recycling facility, TRY Recycling. He stated the Authority would need more space, equipment and labour resulting in cost to the Authority.

Mr. McNamara stated an investment should be kept in mind if there is an opportunity. Mr. McNamara asked about the plastic pots residents throw away in the garbage. He said Aphria probably goes through 2 million pots. He asked if there is a potential market for these pots. The Manager of Waste Diversion stated the Authority has a drop off for the pots. She stated that this time of year the Authority receives a lot of pots that can be recycled. The pots are blended with the mixed plastics. Mr. McNamara asked if there is a potential for drop-offs at other locations, for example, Zehrs or Costco. He stated maybe if it's close enough for residents there might be more of an initiative to recycle.

The General Manager stated that at times there is some confusion with the public when products have the "recycle" symbol stamped on a product. Although products may have a recycle symbol stamped on the product it does not always mean that they are accepted in the EWSWA recycling program.

The General Manager stated there is a balance between the diversion and the cost. The Authority will receive the product if the product is delivered. There are process and facility constraints. He stated London is fortunate because they have a private recycling company close to them – TRY Recycling. The Authority does not such a partner.

Mr. McKenzie asked if the recycled construction material is a positive generator for London. The Manager of Waste Disposal stated that TRY Recycling is a private sector company.

Moved by Gary McNamara

Seconded by Kieran McKenzie

THAT the Board receive the 2018 Residential Waste Diversion Report as information.

- Carried Unanimously
22-2019

B. Earth Day Report re: April 28, 2019

The Manager of Waste Diversion explained Earth Day is a global celebration which occurs annually in the spring. The event focuses on strategies around waste diversion and to support environmental protection. This year, 1500 residents attended the Earth Day event at Malden Park. Mayor Drew Dilkens, Councillor Jim Morrison and MP Brian Masse were some of the leaders in attendance at the event. The theme this year was "Protect Our Species". The focus was on the importance of healthy ecosystems and to promote this through activities including waste diversion and reduction. Authority staff distributed information about the Recycle Coach App. The app provides information around each resident's collection schedules, tips on waste diversion and other e-resources such "What Goes Where?"

Mr. McKenzie stated that he also attended the event with his six year old daughter. He said the event was fantastic and his daughter got a lot from the event. He stated the games and the event was very well done.

Mr. Morrison said the Authority staff did a great job and he enjoyed his time at the booth. He stated everyone was engaged and the event was very well done.

Mr. Meloche noted he attended a nature event held at Holiday Beach which teaches kids about the environment. He stated that he can provide contact information for this group. He said it is a program that connects children with nature.

Moved by Jim Morrison

Seconded by Ed Sleiman

THAT the Board receive the Earth Day 2019 Report as information.

- Carried Unanimously
23-2019

C. Upcoming Waste Diversion Activities

The Manager of Waste Diversion informed the Board about other upcoming EWSWA activities such as the Truckload Sale, Children's Water Festival and Open House. She stated each event promotes a certain message.

The Truckload Sale held on May 5, 2019 was well received. To promote the Truckload Sale, buy one get one recycle box were offered at the sale this year. Recycling carts were not offered at the sale this year. Gates were opened earlier because traffic was backed up. Also available at the sale were rain barrels, composters and paper bags for shredded paper. All items were offered at a discount.

At the end of May, EWSWA will co-host the Children's Water Festival held at Heritage Village in Essex. EWSWA has been a key partner of this event since 2001. EWSWA staff support a variety of interactive centres that engage students from Essex-Windsor in waste diversion activities. This event reaches approximately 4,000 people which include students and attendees.

This year, the EWSWA Open House is delayed until the fall, to allow EWSWA to better connect with the community through an event in the second half of the year. This event was typically held in June. The Open House provides recycling centre tours and interactive stations. The Open House will focus on EWSWA's "25 year anniversary". Details about this event will be provided at a later date.

Moved by Gary McNamara

Seconded by Marc Bondy

THAT the Board receive the Upcoming EWSWA Outreach Activities for 2019 Report as information.

- Carried Unanimously
24-2019

D. Contract extension with Windsor Disposal Service for Organics Grind and Haul for one (1) year to May 31, 2020.

The Manager of Waste Diversion explained the Authority requires the services of a contractor to process/grind yard waste at the Essex-Windsor Recovery Facility (MRF), Transfer Station #2 and the Regional Composting Site. Processed yard waste must also be hauled from the MRF to the Regional Landfill where it can be windrow composted. Grinding reduces particle size, thereby improving shipping weights and speeds up the composting process. In 2014, a contract to support these operations was awarded to Windsor Disposal Services (WDS) Ltd. for the period May 12, 2014 until June 2, 2018. The contract allows the Authority to mandate an extension for any period up to 2 years. Last year, the Authority exercised its right and extended the contract for an additional year to June, 2019.

Authority administration proposed to WDS that the contract be extended for an additional year, under the same terms and conditions as the current contract. This means that the current rates would be applicable and would be adjusted only for the change in the Consumer Price Index. The extension period would be June 3, 2019 to May 31, 2020. WDS is in agreement with the extension. There is no financial impact on the approved 2019 budget.

Mr. Morrison asked the amount of the contract. The Manager of Finance and Administration stated the contract was \$500,000 for the three sites combined. She also noted that the CPI adjustment is two part – a 10% fuel component and a 90% general CPI component.

Mr. McNamara asked what is the recovery? The Manager of Finance and Administration responded that the Authority charges the municipalities a \$39/tonne fee. Mr. McNamara also asked if there is a net cost to the Authority. The Manager of Finance and Administration explained that residents can drop off yard waste to the Public Drop-Off locations free of charge. She explained that revenue of \$160,000 is earned from the sale of finished compost back to residents and landscaping businesses.

Vice Chair Kaschak asked if WDS is the only company that provides this service. The Manager of Finance and Administration stated that we require a company that can grind as well as haul the yard waste to the Regional Landfill. There are not a lot of companies in the area that have the grinding equipment as well as the hauling equipment.

Moved by Kieran McKenzie

Seconded by Leo Meloche

THAT the Board approve a one year extension for the period June 3, 2019 to May 31, 2020 of the Processing/Grinding and Hauling of Organic Waste contract with Windsor Disposal Services Ltd. under the same terms and conditions as outlined in the existing contract.

- Carried Unanimously
25-2019

***E. Province of Ontario & Ministry of the Environment Conservation and Parks
Discussion Paper: Reducing Litter and Waste in Our Communities***

The General Manager referred to page 32 of the agenda package. He stated that this information was conveyed to the prior Board. The report will serve as information to new Board members and a refresher to past Board members. In March 2019, the Province and the Ministry of the Environment published a discussion paper which sets out goals, actions and performance measures and outlines how the Province will decrease the amount of waste going to landfill and increase the province's overall diversion rate. The discussion paper outlines 8 key areas for action.

The General Manager stated he will focus on Items 3 and 4 as they will have the most financial and operational impact for Essex-Windsor within the next 5-6 years.

Item #3 will make producers responsible for the waste generated from their products and packaging. What this means for Essex-Windsor and all Ontario municipalities is that municipalities will no longer be responsible for 50% of the net cost of providing a municipal recycling program. Producers are currently paying the other 50% of the net cost. The Province will be compelling the producers to be responsible for the full cost. This will serve to relieve the Authority's budget of approximately \$4M on a net basis. This is the approximate net cost on an annual basis that is included in the Authority's budget to manage the collection, processing and sale of recyclables. The current target for this transition is by the end of 2024. The General Manager noted that in 2022 there will be another provincial election and that sometimes a new government may alter timelines.

Mr. Meloche asked the General Manager to define producer. The General Manager explained producers or stewards are the companies that produce the items that go in the blue box, for example, newspaper publishers, Walmart and Proctor and Gamble. They can also be importers. Mr. Meloche asked when will the cost be passed on to the them. Mr. Meloche also asked if the government going to just collect another tax. Mr. Meloche's concern is that the cost will be redirected to the taxpayers. The General Manager stated the producers will be directly responsible. The General Manager stated the process will have to be seamless and residents will have to not notice a change in the program. The producers will have to absorb the costs of delivering the blue box programs across the province or they will build the cost into the products they sell.

Mr. McKenzie asked about the \$4M cost to run the blue box program moving toward 2024 and how are we building this into the budget. Mr. McKenzie stated producers will change how they will package their products. The General Manager also stated the food waste program hopefully would not be implemented until the blue box program is resolved. In this scenario, the money freed up from recycling could go towards paying for a food waste program. Mr. McNamara noted that AMO has been fighting this issue (blue box funding) for some time on who is going to pay.

The other action item that will impact the Essex-Windsor area is Provincial Action Item #4. This action item will compel municipalities to reduce and divert from landfill disposal food waste. The General Manager noted that municipalities in the greater Toronto area already have food waste collection programs. What this means for Windsor and four of the seven County of Essex municipalities is, by 2025 that 50%-70% of food and organics waste generated by single family dwellings in "urban settlement areas" shall be diverted from landfill disposal. The selection criteria used by the Province to designate certain municipalities was population and population density. Therefore, Lakeshore, Essex and Kingsville would not be compelled to comply with the diversion target. The four County municipalities that would be impacted are Leamington, LaSalle, Tecumseh and Amherstburg. Their target would be 50%. Windsor's target would be 70%. Windsor would need to provide curbside collection. The four County municipalities

would only be required to provide a depot for residents to attend in order to dispose of their food waste. A tool to compel residents to divert food and organic waste from the garbage, would be to reduce the frequency of the collection of garbage. The General Manager noted the Province acknowledges that there is still much work to do for the Province, the Ministry and municipalities before food waste collection programs can be developed. The Province and the Ministry know there is a lack of processing facilities that could manage the material from the municipalities. Another issue is the cost associated with managing food waste. The General Manager noted this program is more costly than the current compost program. The City of Windsor has been proactive and engaged a consultant to examine what would be required to establish a food waste collection program. The analysis would also look at the possibility of partnerships with nearby municipalities. The General Manager noted that Chatham-Kent and London also do not have a program. The final report is scheduled to be available this fall.

Mr. McNamara noted that a “green program” is well underway with Bonduelle in Tecumseh. The program is providing a rich liquid fertilizer. Another issue is with the product coming in and what to do with the end product. Mr. McNamara noted the General Manager brought forward some very good points. Mr. McNamara said that every pound of methane producing product diverted away from the landfill is good. At the end the day, he said digesters are the way to go.

Mr. Morrison stated that this information was very beneficial to the new board members. He noted the 28% recovery from plastics. He asked what could be done locally to reduce plastic waste. He asked if the management team will come to the Board for recommendations or should the Board come forward to management. For example, he asked about single use plastics. Will the Authority be looking at possible solutions within municipal control. He stated that food waste diversion will require a lot of cooperation with other local municipalities. In regards to the single use plastics, the General Manager stated it makes sense to eliminate them but how enforceable is it at the municipal level of government. Mr. Morrison stated that if there is something that we can do locally, we should try.

Mr. McKenzie said on a governance level higher levels of government will have to be involved to enforce plastic waste restrictions. Mr. McKenzie asked what does Toronto do with its food waste. The General Manager replied that they generate electricity for their own use.

Mr. McNamara stated greenhouses are generating electricity from composted material. Tecumseh is doing something with Bonduelle. Tecumseh received a grant for this program.

Mr. McKenzie stated this process would be very complicated. The opportunities are there and we would have to be legislated.

Moved by Gary McNamara

Seconded by Ed Sleiman

THAT the Board receive the Provincial Discussion Paper – “Reducing Litter and Waste in Our Communities” Report as information.

- Carried Unanimously
26-2019

10. Finance and Administration

A. 2019 EWSWA Budget Approval Status – County Council

The Manager of Finance and Administration referred to page 36 of the agenda to provide an update on the EWSWA 2019 budget approval status. At the Authority’s April 11, 2019 meeting, the Authority Board approved the 2019 budget recommendations. On May 1, 2019, Authority Administration attended Essex County Council to present the 2019 Budget, address questions from the council members and to seek approval of the 2019 EWSWA Budget. Essex County Council resolved to approve the Authority’s Budget at that meeting.

In regards to the City of Windsor Council consideration of the Authority’s 2019 budget, Authority Administration is scheduled to attend the May 27, 2019 Council meeting to address questions. An update will be provided at the June Board meeting.

Moved by Ed Sleiman

Seconded by Jim Morrison

THAT the Board receive the EWSWA 2019 Budget Approval Status Report as information.

- Carried Unanimously
27-2019

B. 2018 Audited Financial Statements

The Manager of Finance and Administration referred to page 38 of the agenda package in regards to the Authority’s 2018 financial statements and auditors’ report from KPMG. She stated that KPMG has issued an “unmodified” audit opinion of the 2018 financial statements. This means that the statements present fairly the financial position of the Authority. She also noted the auditors’ report is marked as “draft” until the Board approves the 2018 financial statements.

The Manager of Finance and Administration provided a clarification on the balance due from the City of Windsor. She explained this is a strip bond held by the City of Windsor until 2024. The funds will then be released to the Authority to fund the construction of Cell 5 at the Regional Landfill.

The Manager of Finance and Administration also provided clarification on the balance due from the City of Windsor, Town of Tecumseh and the Town of Lakeshore. The balance represents the receivable due from the three noted municipalities for the project cost to accept and place clay from the construction of the Windsor-Essex Parkway at closed Landfill No. 3 in order to thicken the cap and modify the side slopes. While there was no cost to the Authority to have the clay supplied, hauled and placed at Landfill #3, there were costs incurred as a result of disturbing the site and as a result of the thicker cap. The Authority financed the project cost by borrowing internally from one of its reserves and in 2013 began charging the three municipalities over a 10 year period.

The Manager of Finance and Administration explained the balance for the Regional Landfill post closure costs must be recorded on the Authority's financial statement in accordance with the Public Sector Accounting Board recommendations.

The Manager of Finance and Administration also spoke to the following items contained in the report:

- The balance of \$63M represents the debenture due to Sun Life Assurance Company Limited on account of the Regional Landfill.
- The contribution to the Regional Landfill Perpetual Care Reserve will be suspended until the Sun Life debenture payment period is complete in 2031.
- She noted on page 40 of the agenda package an outline of the various reserves and the intended use of the reserves. She stated that some transfers were made after the April board meeting.
- The largest accumulated deficit is the debenture on the Regional Landfill.

The Manager of Finance and Administration explained that operations for 2018 resulted in an excess of revenue over expenditures of \$162,629. An operating surplus of \$272,800 had been projected in the 2019 budget. The majority of the additional \$110,171 unfavourable variance is due to higher than projected expenditures in various Authority programs (increased fuel costs, leachate hauling, grinding and hauling).

The Manager of Finance and Administration stated that funds required to finance the acquisition of capital items comes from internal borrowing from various Authority reserves. She explained that the Authority can borrow from its own reserves at a better

rate of interest than from an external financial institution. She stated the Authority currently owes themselves \$8.6M and will have paid back all current loans by 2027.

Mr. Meloche asked about the accumulated deficit balance of (\$203,625) and the long term debt balance versus the amount of tangible assets. The Manager of Finance and Administration said it was due to the debenture on the Regional Landfill. She referred to the bottom of page 40 of the agenda package. Mr. Meloche stated that it looks like the assets are depreciating faster than the debts. Mr. McNamara confirmed it was part of the MFP legal settlement. Mr. Meloche said his concern will be that we have assets that will be worth nothing but we still have a lot of debt.

THAT the Board approve the 2018 Financial Statements and Auditors' Report, the 2018 financial statements and associated auditors' report.

Moved by Gary McNamara
Seconded by Leo Melcohe

- Carried Unanimously
28-2019

C. January – March 2019 Financial Report

The Manager of Finance and Administration stated that traditionally the Authority did not provide a three month report for January to March. Historically, the delivery of material for disposal at Authority depots is much lower during the period of January to March than other months of the year. Organics and construction demolition is very low at this time of year. This creates a challenge for Administration to compare actual first quarter results to budget estimates. Administration has only included in this report items that have a material variance to budget or are significant in nature such as Municipal revenue and the quarterly recycling revenue.

The Manager of Finance and Administration stated that the Authority is on track with municipal revenue and consistent as in past years. The first quarter of 2019 included a significant amount of episodic contaminated soil from the new Gordie Howe International Bridge construction project. The Bridge has identified a lot of contaminated soil which has to be disposed of in a landfill site. Although the 2019 budget of \$650,000 of revenue has been exceeded in the first quarter, it is still unknown the total amount of material that may be delivered for disposal.

The Manager of Finance and Administration stated the Authority is struggling with the sale of newspaper and results in an unfavourable variance. Due to the installation of the Fiber Optic Sorting System (FOSS), the Authority is having to loose load the fibre material and is not receiving the revenue we normally would receive. The Authority could see a change once the FOSS is in full production. At six months, she stated that an update will be provided to the Board.

Mr. Morrison asked when the FOSS will be in full production and running smoothly. He would like to take a tour of the facility and see the equipment in production. The Manager of Waste Diversion stated the FOSS should be at a stage for a tour. She offered the Board a group tour or on an individual basis.

Mr. Bondy asked if at some point we could store the contaminated soil. The Manager of Waste Disposal stated we cannot stockpile the soil and use it a daily cover. He stated it is a challenge with the wet conditions. This spring has been a problem. Mr. Kaschak asked if the Authority receives contaminated reports. The Manager of Waste Disposal stated the Authority does receive reports and they are compared to the Ministry of the Environment, Conservation and Parks guidelines.

Moved by Marc Bondy
Seconded by Ed Sleiman

THAT the Board receive the January to March 2019 – Three Month Operations Financial Review Report as information.

- Carried Unanimously
29-2019

D. Summary of Legal Accounts

Moved by Gary McNamara
Seconded by Marc Bondy

THAT the Board authorize the payment of the legal accounts as summarized.

- Carried Unanimously
30-2019

11. Other Items

No other items were noted at this time.

12. By-Laws

A. By-Law 6-2019 – Being a By-Law to Confirm the Proceedings of the Meeting of the Board of the Essex-Windsor Solid Waste Authority.

Moved by Leo Meloche

Seconded by Marc Bondy

THAT By-Law 6-2019, being a by-law to confirm the proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be adopted this 7th day of May, 2019.

- Carried Unanimously
31-2019

B. By-Law 7-2019 – Being a By-Law to Authorize the Extension of an Agreement Between the Essex-Windsor Solid Waste Authority and Waste Connections for Refuse Haul and Windsor Depot Bin Shuttling for Two Years to December 31, 2021.

Moved by Leo Meloche

Seconded by Marc Bondy

THAT By-Law 7-2019, being a by-law to authorize the extension of an agreement between the Essex-Windsor Solid Waste Authority and Waste Connections for Refuse Haul and Windsor Depot Bin Shuttling for Two Years to December 31, 201 be given three readings and be adopted this 7th day of May, 2019.

- Carried Unanimously
32-2019

C. By-Law 8-2019 – Being a By-Law to Authorize the Extension of an Agreement Between the Essex-Windsor Solid Waste Authority and Windsor Disposal Services Ltd. For Processing/Grinding and Hauling of Organic Waste for One Year to May 31, 2020.

Moved by Leo Meloche

Seconded by Marc Bondy

THAT By-Law 8-2019 being a by-law to authorize the Extension of an Agreement between the Essex-Windsor Solid Waste Authority and Windsor Disposal Services Ltd. for processing/grinding and hauling of Organic Waste for one year to May 31, 2020 be given three readings and be adopted this 7th day of May, 2019.

- Carried Unanimously
33-2019

13. Remaining Meeting Dates for 2019

The June 4, 2019 meeting may be cancelled due to lack of agenda items. The Board members noted they will be attending the Federation of Canadian Municipalities conference in Quebec City which is being held the week the Board meeting is scheduled. Many of the Board members will not be available.

- Tuesday, June 4, 2019
- Wednesday, July 10, 2019
- Wednesday, August 14, 2019
- Wednesday, September 11, 2019
- Tuesday October 1, 2019
- Tuesday November 5, 2019
- Tuesday, December 3, 2019

14. Adjournment

Moved by Marc Bondy
Seconded by Jim Morrison
THAT the Board stand adjourned at 6:15 pm

- Carried Unanimously
34-2019

All of which is respectfully submitted.



Gary Kaschak
Vice Chair



Ilija Maodus
General Manager