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Memorandum

To/Attention	Jane Mustac, County of Essex	Date	March 25, 2019
From	IBI Group	Project No	113968
cc	Working Group		
Subject	Essex County Road Rationalization Study: Status Update and Next Steps.		

1 Study Status

1.1 Updates to Road Rationalization Process

Following the January 24-25, 2019 meetings with local municipalities, IBI Group prepared a memorandum dated March 7, 2019 to summarize the findings from the meeting discussions and to provide suggested updates to the road rationalization process and its application. An updated Draft Proposed County Road network was prepared for the County in preparation for follow-up discussion by the CAOs of the County and local municipalities.

Direction from the County on the recommended updates to the rationalization process as documented in the March 7, 2019 memorandum is required to move the study forward. Agreement on the application of principles and rationale to develop the Draft County Road Network beyond the basic criteria is needed.

Additional items discussed at the local municipals meetings but unresolved through the update of the rationalization process and application of principles included the following:

- CR 18 vs Alma Street – further exploration of costs and planning implications needed;
- CR 50 from CR 20 to CR 13 – tourism element; and
- North Talbot Road in Old Castle area – appropriate connections between North Talbot Road and the CR network/Windsor arterials are needed.

1.2 New Municipal Roads for Consideration

Several additional municipal roads were brought forth for consideration as an outcome of the local municipal meetings. These include:

- Division Street from CR 20 to Park Street (Kingsville)
- Park Street from Division Street to Dock Road (Kingsville)
- Patillo Road from CR 22 to CR 42 (Lakeshore)
- Martin Lane from Front Road to Malden Road (LaSalle)
- Matchette Road from Martin Lane to the City Boundary (LaSalle)
- Reaume Road from Front Road to Malden road and the eventual extension to Highway #3 (LaSalle)
- Normandy Street from Malden Road to Huron Church Line and the eventual extension to Highway #3 (LaSalle)
- Morton Drive from Front Road to the Salt Mine (LaSalle)

Data for Patillo Road was provided in time to be assessed as part of the March 7, 2019 memorandum. [Patillo Road is proposed to be part of the County Road Network.]

Data for Division Street and Park Street have been received from the Town of Kingsville and a full assessment will be undertaken.

2 Next Steps

Once direction is provided on the updates to the road rationalization process and principles, and data from LaSalle is received, the following steps are required to complete Phase 1 and proceed to Phases 2 and 3 of the Road Rationalization Study.

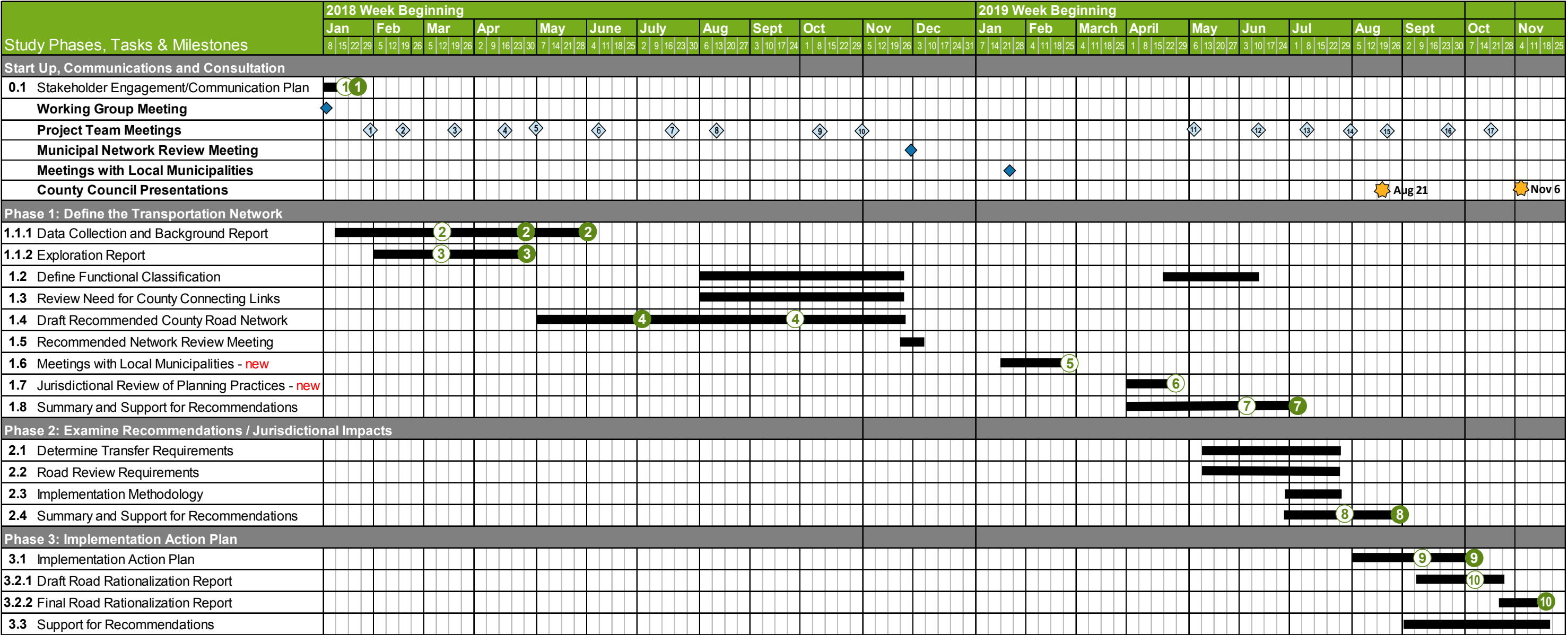
- **County Council Update** – At the November 30, 2018 Network Review Meeting, it was agreed that the Phase 1 report to Council will be postponed until after the financial implications of the changes to the County Road Network have been determined in Phase 2. Instead, a study status update will be presented to Council to report on progress and to secure funding for additional scope items.
- **Jurisdictional Review of Planning Practices in Urban Areas** [Additional scope item] – At the Network Review meeting on November 30, 2018, meeting participants confirmed there is value in conducting a jurisdictional review to determine planning policies, programs and practices with respect to upper-tier roads within urban areas. The scope to conduct the jurisdictional review includes:
 - Conducting interviews with nine peer upper tier municipalities (Counties and Regional Municipalities);

- Evaluating current practices of peer municipalities;
- Contacting six lower-tier municipalities to gain insights on potentially applicable practices;
- Presenting summary to Project Team; and
- Identifying preferred option with input from Project Team.
- **Phase 1 Findings Report** – Update to Preliminary Findings report would form the basis of a Phase 1 Findings Report to incorporate the changes to the road rationalization process as a result of the local municipal meetings and subsequent analysis, and jurisdictional review of planning practices.
- **Additional Project Team Meetings** [Additional scope item] – an estimated seven meetings are required to complete the study, including two meetings to complete Phase 1, two meetings during Phase 2 and three meetings during Phase 3.
- **Additional Project Management** [Additional scope item.] – The study has extended beyond its original 10-month schedule. It is estimated that an additional ten months beyond the original schedule will be required to complete the study.

A full description of the additional scope items was provided in the Additional Scope request dated March 7, 2019 (revised).

A revised study schedule is shown in Exhibit 1. The schedule assumes that the County and local municipal CAOs will provide direction by the end of March 2019 on proceeding with the study, and includes seven project team meetings and two County Council presentations.

Exhibit 1: Revised Study Schedule



Technical Reports # Draft # Revised Draft/Final

1. Engagement Plan
2. Background Report
3. Exploration Report
4. Preliminary Findings: Draft Recommended County Road Network
5. Summary and Application of Findings from Meetings with Local Municipalities

6. Jurisdictional Review of Planning Practices
7. Phase 1 Summary: Transportation Network Options
8. Phase 2 Summary: Jurisdiction Impacts of Transportation Network Options
9. Phase 3 Summary: Implementation Plan
10. Road Rationalization Report