



## **Essex County Council Regular Meeting Minutes**

**Wednesday, February 20, 2019**

**7:00 PM**

**Council Chambers, 2nd Floor**

**360 Fairview Avenue West**

**Essex, Ontario N8M 1Y6**

**519-776-6441, ext. 1335**

Council: Gary McNamara, Warden, Mayor, Town of Tecumseh  
Tracey Bailey, Deputy Mayor, Town of Lakeshore  
Joe Bachetti, Deputy Mayor, Town of Tecumseh  
Tom Bain, Mayor, Town of Lakeshore  
Marc Bondy, Mayor, Town of LaSalle  
Aldo DiCarlo, Mayor, Town of Amherstburg  
Hilda MacDonald, Mayor, Municipality of Leamington  
Crystal Meloche, Deputy Mayor, Town of LaSalle  
Leo Meloche, Deputy Mayor, Town of Amherstburg  
Nelson Santos, Deputy Warden, Mayor, Town of Kingsville  
Gord Queen, Deputy Mayor, Town of Kingsville  
Larry Snively, Mayor, Town of Essex  
Larry Verbeke, Deputy Mayor, Municipality of Leamington  
Morley Bowman, Alternate County Councillor, Town of Essex

Absent: Richard Meloche, Deputy Mayor, Town of Essex

Administration: Mary Birch, Director of Council & Community Services/Clerk  
Danielle Dunlop, Administrative Assistant to the Chief of EWEMS  
Bruce Krauter, Chief, Essex Windsor EMS  
Rob Maisonville, Chief Administrative Officer  
Jane Mustac, Director of Infrastructure Services/County Engineer  
Greg Schlosser, Director Human Resources  
Renée Trombley, Manager Corporate Communications and Accessibility  
Sandra Zwiers, Director of Financial Services/Treasurer

### **1. Closed Meeting**

There was no Closed Meeting scheduled for February 20th, 2019.

**2. Moment of Reflection**

**3. Singing of 'O Canada'**

**4. Recording of Attendance**

Deputy Mayor Richard Meloche was absent. Essex Councillor Morley Bowman attended as the Town of Essex alternate for Richard Meloche.

**5. Disclosure of Pecuniary Interest**

There were no conflicts of pecuniary interest declared.

**6. Adoption of Regular Meeting Minutes**

**25-2019**

**Moved By** Tom Bain

**Seconded By** Hilda MacDonald

That the minutes of the February 6th, 2019 Regular Meeting of Essex County Council be adopted as presented.

**Carried**

**7. County Warden's Welcome and Remarks**

Warden McNamara welcomed those in attendance and from the viewing audience at home and shared his family day activities. The Warden provided updates on:

- Windsor Essex Local Immigration Partnership - 10 Year Anniversary.
- Workforce Windsor-Essex Summit
- Roundtable meeting in London with Minister of Tourism with a goal of sharing the great local attractions in the community and boosting tourism in our area.

**8. Delegations and Presentations**

There were no delegations scheduled for the February 20th, 2019 meeting.

**9. Communications**

**9.1 Correspondence**

**26-2019**

**Moved By** Marc Bondy

**Seconded By** Gord Queen

That the correspondence listed on the regular agenda for February 20th, 2019, be received and any noted action approved.

**Carried**

**9.1.1 Associations of Municipalities of Ontario (AMO)**

View the online versions of the AMO Watchfile Newsletter, dated February 7 and 14, 2019.

**9.1.2 City of Windsor's Housing Services Department**

Received e-mailed invitation to the Consultation Workshop on the Windsor Essex 10 Year Housing and Homelessness Master Plan, February 26, 2019 1:00pm - 4:30pm St. Clair Centre for the Arts, Skyline Room, 201 Riverside Drive West, Windsor.

**9.1.3 Enbridge Gas**

Received invitation to Enbridge Gas Windsor Pipeline Replacement Project Information Session.

**9.1.4 Great Lakes and St. Lawrence Cities Initiative (GLSLCI)**

Received e-mailed copy of the January 2019 edition of the GLSLCI Making Waves Newsletter.

**9.1.5 Pathway to Potential**

Received e-mailed copy of Pathway to Potential Newsletter, dated February, 2019.

**9.2 Resolutions**

There were no resolutions for the consideration of Council for the February 20th, 2019 meeting.

**10. Consent Agenda**

**27-2019**

**Moved By** Larry Verbeke

**Seconded By** Crystal Meloche

That the recommendation in the Administrative Report listed as item 10.1 on the Consent Agenda for February 20, 2019, be approved.

**Carried**

### **10.1 2018 Statement of Councillor's Remuneration**

Report Number 2019-0220-FIN-R004-SZ, dated February 20, 2019 from Sandra Zwiers, Director of Financial Services/Treasurer.

## **11. Reports and Questions**

### **11.1 Council - Staff Relations Policy and Council Code of Conduct Revisions**

Report Number 2019-0220-CCS-R001-MB, dated February 20, 2019 from Mary Birch, Director of Council and Community Services/Clerk.

Ms. Birch presented the report on the Staff Relations Policy and Council Code of Conduct Revisions.

She noted that the Staff Relations Policy incorporated various current policies and procedures into one document for ease of reference.

She further advised that the Council Code of Conduct Revisions were necessary due to Bill 68 revisions to the Municipal Act regarding the complaint procedure and investigations by the Integrity Commissioner.

Mr. Santos questioned the waiting period required to file a complaint application noted in Section 17.4.2 (d). Ms. Birch indicated she would clarify that requirement with the Integrity Commissioner, as he had provided the wording for the procedures.

#### **28-2019**

**Moved By** Marc Bondy

**Seconded By** Tom Bain

That Essex County Council-Staff Relations Policy 2019-001 be approved; and further that By-law 06-2019 amending the Essex County Council Code of Conduct and procedures for addressing complaints to the Integrity Commissioner be adopted.

**Carried**

### **11.2 Staffing Requests – 2019 Budget**

Report Number 2019-0206-ADM-R02-RM, dated February 6, 2019 from Robert Maisonville, Chief Administrative Officer.

Mr. Maisonville presented the Staffing Requests from the 2019 Budget, providing justification for the creation of the following positions:

- Corporate Occupational Health and Safety Officer

- Staff Educator, SPH
- Corporate Communications Officer.

**29-2019**

**Moved By** Nelson Santos

**Seconded By** Aldo DiCarlo

That County Council approve the creation of the following positions:

- Corporate Occupational Health and Safety Officer
- Staff Educator, SPH
- Corporate Communications Officer.

**Carried**

**11.3 Tender Summary - 2019 Structure Rehabilitation**

Report Number 2019-0220-IS-R004-JM, dated February 20, 2019 from Jane Mustac, Director of Infrastructure/Engineer.

Ms. Mustac presented the tender results for the first of the 2019 Structure Rehabilitation projects being the County Road 2 Bridge over Little Creek.

**30-2019**

**Moved By** Tracey Bailey

**Seconded By** Larry Snively

That the tender for Project Number – 738-2019 – County Road 2 - Bridge over Little Creek to Intrepid General Ltd. for a total tender amount of \$697,423.55, plus HST.

**Carried**

**11.4 2019 Essex-Windsor EMS Ambulance Procurement**

Report Number 2019-0220-EMS-R003-BK, dated February 20, 2019 from Bruce Krauter, Chief Essex-Windsor EMS.

Chief Krauter presented the report seeking approval to purchase seven (7) ambulances for delivery in the spring of 2019, as approved in the 2019 budget.

He also reported to Council that he was seeking approval to sole source the ambulances from the only known available Ministry approved manufacturer, Crestline Coach Ltd.

He further advised of the availability of hybrid ambulances, which was new for 2019. He noted that estimated savings on using

hybrid ambulances was 15-20% for fuel and brake expenditures. He advised that he was seeking to purchase 2 hybrid ambulances of the 7 and would monitor their performance and re-evaluate whether the additional acquisition cost of the hybrid vehicles was justified.

In response to a Council question, he noted that on average, the lifespan of an ambulance was 5 years (250,000 to 300,000 kms per vehicle) and that on average, the Corporation recoups \$6000 to \$8000 on resale.

**31-2019**

**Moved By** Marc Bondy

**Seconded By** Crystal Meloche

That Essex-Windsor EMS be approved to single source the procurement of the 2019 and 2020 ambulance purchases, as allowed within Essex County Policy 04-002, S14(2) and per the CFTA, Section 513 (b); and

That Essex-Windsor EMS be approved to proceed with the 2019 ordering of seven (7) Crestline Coach Ltd. Type III ambulances, including the purchase and installation of six (6) Stryker Power Load Lifting Systems ®, with a total purchase price of \$1,330,169 (plus HST).

**Carried**

**12. Unfinished Business**

**13. New Business**

**13.1 County Road 11 (Walker Road) Truck Traffic Concerns**

Deputy Mayor Leo Meloche advised that he had received a couple complaints regarding the truck traffic and subsequent vibrations to adjacent homes on Walker Road, in the vicinity of the previous train tracks. Infrastructure Services advised that they would investigate.

**14. Adoption of By-Laws**

**32-2019**

**Moved By** Tom Bain

**Seconded By** Larry Snively

That By-law(s) 06-2019 through 08-2019, having been read a first, second and third time, be finally passed and enacted.

**Carried**

**14.1 By-law Number 06-2019**

A By-law to Amend the Code of Conduct for Members of Essex County Council and of its Local Boards

**14.2 By-law Number 07-2019**

A By-law to authorize the Execution of Agreements Relative to Tendered Contracts for the Construction and Maintenance or Supply of Materials for the Construction and Maintenance of County Roads and Bridges.

**14.3 By-law Number 08-2019**

A By-law to Confirm the Proceedings of the Council of The Corporation of the County of Essex. (February 20, 2019)

**15. Notice of Motion**

**16. Adjournment**

**33-2019**

**Moved By** Larry Verbeke

**Seconded By** Crystal Meloche

That the meeting of Essex County Council for February 20, 2019 be adjourned.

**Carried**

---

Gary McNamara

Warden - County of Essex

---

Mary Birch

Director of Council and Community Services/Clerk