

General Government Services - Administrative Financial Services

Category	Account Number	Description	2018 Budget	2018 Projection (unaudited)	2019 Budget
Salaries and Wages	112011101	Full Time	1,803,600	1,757,600	2,056,000
Salaries and Wages	112011104	Part Time	0	4,640	0
Salaries and Wages	112011105	Students	33,800	10,000	8,800
Salaries and Wages	Category	Total	1,837,400	1,772,240	2,064,800
Benefits	112011201	Employment Insurance	24,870	23,600	25,200
Benefits	112011202	Canada Pension Plan	57,450	54,700	62,540
Benefits	112011203	O.M.E.R.S.	188,830	182,200	216,850
Benefits	112011204	Employer Health Tax	35,830	34,500	40,270
Benefits	112011205	Health Insurance	131,220	123,000	115,430
Benefits	112011206	Group Insurance	12,730	12,500	13,900
Benefits	112011207	Long Term Disability Insurance	27,570	26,600	28,860
Benefits	112011209	Short Term Disability Insurance	24,430	23,600	29,500
Benefits	112011208	W.S.I.B.	35,520	34,200	38,100
Benefits	112011210	WSIB Claims	0	37,000	0
Benefits	Category	Total	538,450	551,900	570,650
Staff Expense	112013001	Mileage	18,000	17,000	18,000
Staff Expense	112013002	Staff Training	30,000	20,000	67,950
Staff Expense	112013003	Workshops and Seminars	30,000	29,000	31,500
Staff Expense	112013004	Out-of-town Meetings	3,500	3,400	3,500
Staff Expense	112013005	Membership Fees	9,500	9,000	10,600
Staff Expense	112013007	Auto - Maintenance	5,000	5,500	5,500
Staff Expense	112013098	Other	2,000	1,900	2,000
Staff Expense	Category	Total	98,000	85,800	139,050
Office Expense	112013101	Telephone	16,500	17,500	18,000
Office Expense	112013102	Postage	5,500	5,600	5,500
Office Expense	112013103	Office Supplies	7,500	7,450	7,500
Office Expense	112013104	Computer Supplies	10,000	9,900	10,000
Office Expense	112013105	Subscriptions & Reference Material	4,100	4,000	4,100
Office Expense	112013106	Copier Charges	16,000	15,000	16,000
Office Expense	112013107	Fax Charges	200	90	100
Office Expense	112013108	Advertising	3,500	3,500	0
Office Expense	112013109	Courier	150	200	150
Office Expense	112013110	Printing - Internal	4,200	1,000	0
Office Expense	112013198	Other	1,500	1,400	1,500
Office Expense	112013603	Paper	4,600	1,000	1,000
Office Expense	112013606	Outside Printing	1,500	1,700	3,000
Office Expense	Category	Total	75,250	68,340	66,850
Equipment Lease & Maint.	112013201	Office Machine Maintenance	1,500	1,200	1,500
Equipment Lease & Maint.	112013202	Equipment Leases	800	700	700
Equipment Lease & Maint.	112013203	Copier Lease & Maintenance	20,300	18,700	21,000
Equipment Lease & Maint.	112013204	Server/Software Maintenance	115,000	120,000	243,200
Equipment Lease & Maint.	Category	Total	137,600	140,600	266,400
Purchased Service	112013301	Legal Fees	7,500	90,000	7,500
Purchased Service	112013302	Audit Fees	14,840	14,840	14,990
Purchased Service	112013303	Consultant Fees	69,000	34,000	152,500
Purchased Service	112013304	GIS - Computer Maintenance	194,200	193,000	204,850
Purchased Service	112013398	Regional Communication	290,000	280,000	285,000
Purchased Service	Category	Total	575,540	611,840	664,840

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Category	Account Number	Description	2018 Budget	2018 Projection (unaudited)	2019 Budget
Financial Expenses	112013503	Bank Charges	500	500	500
Financial Expenses	112013698	Disbursement of ECL 2016 Surplus	0	338,360	0
Financial Expenses	112013505	Credit Rating Service (S&P)	22,230	22,100	25,000
Financial Expenses	112013506	Payroll Services	20,000	19,000	21,000
Financial Expenses	Category	Total	42,730	379,960	46,500
Occupancy Expense	112013401	Insurance	69,940	67,500	95,110
Occupancy Expense	112013490	Insurance Claims & Deductibles	10,000	10,000	10,000
Occupancy Expense	112013407	Occupancy Cost (Communication Office)	0	2,500	6,110
Occupancy Expense	112013406	Property R&M - EMS Stations	30,000	0	30,000
Occupancy Expense	112013408	Occupancy Costs (Administration)	248,030	248,030	255,130
Occupancy Expense	Category	Total	357,970	328,030	396,350
Corporate Communication	112013392	Communication / Employee Engagement	40,000	87,000	76,000
Corporate Communication	112013108	Corporate Advertising	0	0	21,540
Corporate Communication	Category	Total	40,000	87,000	97,540
Capital Expenditures	112013801	Equipment	310,000	300,000	600,000
Capital Expenditures	112013813	Aerial Photography	0	0	81,000
Capital Expenditures	112013803	Integrated Software Conversion (HRIS)	0	0	250,000
Capital Expenditures	112013835	EMS HQ Renovation - Civic Centre - Cour	500,000	500,000	200,000
Capital Expenditures	112013835	EMS HQ Renovation - Civic Centre - EMS	100,000	0	0
Capital Expenditures	112013834	EMS Station - Dougall	0	333,000	0
Capital Expenditures	112013801	Civic Centre - Admin Office Renovations	500,000	0	1,000,000
Capital Expenditures	112013851	Civic Centre - IT Office Renovations	0	20,000	300,000
Capital Expenditures	112013852	Civic Centre - 1st Floor Washrooms	0	0	200,000
Capital Expenditures	Category	Total	1,410,000	1,153,000	2,631,000
Expenditures	Category	Total	5,112,940	5,178,710	6,943,980
Recoveries	112016501	Administration - E.W.S.W.A.	185,640	185,640	189,400
Recoveries	112016508	Corp Services / IT Alloc - EMS	891,500	891,470	907,070
Recoveries	112016509	Admin Fees - Community Services	35,000	35,000	35,000
Recoveries	112016512	IT Support Services - Sun Parlor Home	90,000	90,000	90,000
Recoveries	112016602	IT Support Services (WEEDC/ERCA)	32,330	32,320	32,320
Recoveries	112016514	Allocated IT Maintenance	0	0	170,810
Recoveries	112016611	Printing Charges - Internal	12,000	3,500	3,500
Recoveries	112016612	Printing Charges - Other	5,000	3,500	3,500
Recoveries	112016709	Recoveries - Fax Machine	400	200	200
Recoveries	112016710	Recoveries - Copier	15,000	16,200	10,000
Recoveries	112016102	Supplementary Taxes	0	2,400,000	0
Recoveries	112016714	Rental Income - EMS Facilities	737,000	737,000	748,050
Recoveries	112016702	Interest Income	2,500,000	2,000,000	2,000,000
Recoveries	112016795	Recoveries - W.S.I.B.	244,000	240,000	276,000
Recoveries	112016718	Recovery - Aerial Photography	200	250	200
Recoveries	112016798	Oil & Gas Lease	5,400	5,800	5,500
Recoveries	112016798	Miscellaneous Revenue	10,500	8,500	10,500
Recoveries	Category	Total	4,763,970	6,649,380	4,482,050
Net Operations		Administrative & Financial Services	348,970	(1,470,670)	2,461,930

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Category	Account Number	Description	2018 Budget	2018 Projection (unaudited)	2019 Budget
Contributions to (from)	112014124	Insurance Reserve	25,000	25,000	15,000
Contributions to (from)	112016801	Rate Stab.Reserve	(50,000)	(338,360)	(350,000)
Contributions to (from)	112014112	W.S.I.B. Reserve	187,160	151,000	218,000
Contributions to (from)	112014150	NWEHS Reserve - Interest	80,000	129,000	195,000
Contributions to (from)	112014162	Donation Reserve - Interest	12,000	13,320	2,470
Contributions to (from)	112014110	Capital Reserve (EMS base rent)	737,000	737,000	748,050
Contributions to (from)	112016803	Capital Reserve (EMS base renewal)	(630,000)	(833,000)	(230,000)
Contributions to (from)	112014110	Capital Reserve (Facility Asset Renewal)	2,100,000	2,100,000	2,100,000
Contributions to (from)	112014110	Capital Reserve- Interest	800,000	800,000	800,000
Contributions to (from)	112016803	Capital Reserve (Capital Projects)	(675,000)	(165,000)	(2,036,000)
Contributions to (from)	112014110	Capital Res. (Amortization)	300,000	300,000	200,000
Contributions to (from)	112014110	Capital Reserve (Sale-Aerial Photo.)	200	250	200
Contributions to (from)	112014110	Capital Reserve (Oil & Gas)	5,400	5,800	5,500
Contributions to (from)	Category	Total	2,891,760	2,925,010	1,668,220
Total		County Responsibility	3,240,730	1,454,340	4,130,150