

Sun Parlor Home - Administration

Category	Account Number	Description	2018 Budget	2018 Projection (unaudited)	2019 Budget
Salaries and Wages	16301-1101	Full Time - Salaries	337,300	303,700	395,300
Salaries and Wages	16301-1103	Full Time - Hourly	264,100	229,700	266,500
Salaries and Wages	Category	Total	601,400	533,400	661,800
Benefits	16301-1201	Employment Insurance	9,000	7,900	9,300
Benefits	16301-1202	Canada Pension Plan	20,800	18,000	22,800
Benefits	16301-1203	O.M.E.R.S.	62,600	55,400	68,700
Benefits	16301-1204	Employer Health Tax	11,800	10,400	13,000
Benefits	16301-1205	Health Insurance	79,400	77,800	65,800
Benefits	16301-1206	Group Insurance	3,600	3,600	3,800
Benefits	16301-1207	Long Term Disability Insurance	12,300	11,500	13,500
Benefits	16301-1209	Short Term Disability Insurance	6,500	6,500	8,300
Benefits	16301-1208	W.S.I.B.	15,700	15,300	14,500
Benefits	Category	Total	221,700	206,400	219,700
Staff Expense	16301-3001	Mileage	3,000	6,000	3,000
Staff Expense	16301-3002	Training	10,000	21,000	20,000
Staff Expense	16301-3003	Workshops & Conferences	3,000	3,000	3,000
Staff Expense	16301-3005	Membership Fees	15,000	15,000	15,000
Staff Expense	16301-3098	Staff-Other	8,000	8,000	8,000
Staff Expense	Category	Total	39,000	53,000	49,000
Office Expense	16301-3101	Telephone	40,510	40,510	42,760
Office Expense	16301-3102	Postage	4,100	4,100	4,100
Office Expense	16301-3103	Office Supplies	13,500	13,500	17,600
Office Expense	16301-3104	Computer Supplies	6,600	6,600	6,600
Office Expense	16301-3106	Copier Supplies	10,000	11,000	10,000
Office Expense	16301-3108	Advertising	1,000	3,000	0
Office Expense	16301-3109	Courier	400	400	400
Office Expense	16301-3110	Printing - Internal	500	0	0
Office Expense	16301-3133	Documentation Area Supplies	1,000	0	0
Office Expense	16301-3198	Other	0	100	0
Office Expense	Category	Total	77,610	79,210	81,460
Lease & Maintenance	16301-3201	Equipment Maintenance	1,000	1,000	1,000
Lease & Maintenance	16301-3202	Equipment Leases	10,500	10,500	10,500
Lease & Maintenance	16301-3204	Computer Maintenance	37,140	37,140	107,580
Lease & Maintenance	Category	Total	48,640	48,640	119,080
Purchased Service	16301-3301	Legal Fees	3,000	20,000	10,000
Purchased Service	16301-3302	Audit Fees	10,230	10,230	10,330
Purchased Service	16301-3303	Consultant Fees	177,240	177,240	30,660
Purchased Service	16301-3309	Staff Medicals	2,000	4,500	6,000
Purchased Service	Category	Total	192,470	211,970	56,990
Occupancy	16301-3401	Insurance	31,670	32,500	70,000
Occupancy	16301-3402	Taxes	4,150	4,500	4,290
Occupancy	16301-3421	Fire / Evacuation Preparedness	2,000	2,000	3,500
Occupancy	16301-3490	Insurance Deductibles	0	2,500	0
Occupancy	Category	Total	37,820	41,500	77,790

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Other Expense	16301-3510	Bad Debt Expense	5,000	5,000	5,000
Other Expense	16301-3629	Health & Safety	13,000	13,000	20,000
Other Expense	16301-3698	Other	4,000	7,000	4,000
Other Expense	16301-3677	Quality Management Program	5,000	0	5,000
Other Expense	16321-3819	Assets funded by Donations	0	3,400	0
Other Expense	16301-3850	SPH HVAC	0	200	0
Other Expense	16301-3509	Payroll Services	36,720	34,000	35,700
Other Expense	Category	Total	63,720	62,600	69,700
Capital Expenditures	16301-3801	Total - Equipment	168,580	165,000	173,000
Expenditures	Category	Total	1,450,940	1,401,720	1,508,520
Recoveries	16301-6785	Telephone Recoveries	27,500	27,500	27,500
Recoveries	16301-6610	Interest Charges/Late Fees	0	300	0
Recoveries	16301-6787	Export of Electricity	14,000	14,000	14,000
Recoveries	16301-6794	Rental Income	14,320	14,320	14,320
Recoveries	16321-6797	Donations	2,000	3,000	2,000
Recoveries	16301-6798	Miscellaneous	15,000	101,190	15,000
Recoveries	Category	Total	72,820	160,310	72,820
Net Operations		Administration	1,378,120	1,241,410	1,435,700
Contributions to (from)	16301-4110	Capital Reserve (net)	(93,380)	700	(94,000)
Contributions to (from)	16301-6806	Rate Stabilization Reserve	(223,000)	(167,000)	(15,660)
Contributions to (from)	16321-4166	Donation Reserve	2,000	2,000	2,000
Contributions to (from)	Category	Total	(314,380)	(164,300)	(107,660)
Total		County Responsibility	1,063,740	1,077,110	1,328,040