



Administrative Report

Office of the Director of Council & Community Services/Clerk

To: Warden Tom Bain and Members of County Council

**From: Mary Birch
Director of Council & Community Services/Clerk**

Date: September 5, 2018

Subject: 2019 and Amended 2018 County Council Meeting Schedules Approval

Report #: 2018-0905-CCS-R010-MB

Purpose

To seek approval from County Council for the 2019 Essex County Council Meeting Schedule and the amendments of the 2018 Essex County Council meeting schedule.

Background

Sections 2, 3 and 4 of the County of Essex Procedure By-law Number 54-2014 set out procedures regarding County Council meetings.

Discussion

2018 and 2019 Meeting Schedule

In accordance with Sections 2, 3 and 4 of the County of Essex Procedure By-law Number 54-2014, the County Council Meeting Schedule for 2019 is proposed in Appendix 'A'.

For the months of January, July and August, only one meeting per month has been scheduled.

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2018 and 2019 County Council Meeting Schedules

The August 21st meeting has been rescheduled to August 14th, 2019 to accommodate a conflict with the 2019 AMO Conference.

Amended 2018 Meeting Schedule

The 2018 County Council meeting schedule be amended as follows:

There will not be a County Council meeting on November 21st, 2018.

The final meeting of the current County Council will be held on November 7th, 2018.

December 12th, 2018 will be the Inaugural Meeting (swearing in of new members of County Council and Election of the Warden and Deputy Warden for the term December 2018 – November 2022.

December 19th, 2018 will be the first regular meeting for the newly elected County Council. The 2019 County Council departmental budget documents will be provided to Council with the December 19th County Council Agenda for information only. Departmental budgets will be presented to Council at the January 16, 2019 meeting, which will commence at 4:00 p.m.

Recommendation

It is the recommendation of Administration that the 2019 County Council meeting schedule be approved, as presented;

And further that the 2018 County Council meeting schedule be amended as presented.

Respectfully Submitted

Mary Birch

Originally Signed by

Mary Birch Director of Council & Community Services/Clerk

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2018 and 2019 County Council Meeting Schedules

Concurred With,

Robert Maisonville

Originally Signed by

Robert Maisonville, Chief Administrative Officer

Appendix No.	Title of Appendix
'A'	2019 County Council Meeting Schedule